



**Health, Healthy Living and Seniors**

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[www.manitoba.ca](http://www.manitoba.ca)

September 10, 2014

Dear Pharmacist:

**RE: Pharmacist Administration of Vaccines in Manitoba**

Manitoba Health, Healthy Living and Seniors (MHLS) is pleased to welcome pharmacists to participate in the Manitoba Immunization Program. Under the new Pharmaceutical Act and regulation, that came into effect in January 2014, certified Manitoba pharmacists can now administer vaccines to Manitobans seven years of age and older, enabling pharmacists to play a greater role in protecting the health of Manitobans.

Pharmacies that are registered with MHLS as a vaccine provider can now order the publicly-funded vaccines listed in *The Manitoba Pharmaceutical Act Regulations* from the Provincial Vaccine Warehouse. It should be noted that information regarding this year's Seasonal Influenza Immunization Program, including procedures on how to order the flu vaccine, will be sent in the coming week.

Information on Manitoba's Immunization Program – specifically developed for immunization providers – is attached to this letter. This information describes how to order vaccines for the publicly-funded immunization program as well as information specific to the introduction of pharmacists as immunization providers.

Manitoba pharmacists will provide greater access to immunizations and are anticipated to be great contributors to increasing provincial coverage rates.

Questions regarding Manitoba's Immunization Program can be directed to MHLS at **204-788-6737**.

Please share this information with all relevant colleagues in your pharmacy or health care facility.

Sincerely,

*Original signed by*

Anita Moore  
Executive Director, Public Health Branch

*Original signed by*

Patricia Caetano  
Executive Director, Provincial Drug Programs

Attachment

## Information on Manitoba's Immunization Program for all Immunization Providers

The Manitoba Health, Healthy Living and Seniors (MHLS) website contains information pertinent to the effective and safe delivery of immunization services in Manitoba ([www.gov.mb.ca/health/publichealth/cdc/index.html](http://www.gov.mb.ca/health/publichealth/cdc/index.html)).

Please refer to the online, evergreen *Immunization Program Manual for Immunization Providers in Manitoba* ([www.gov.mb.ca/health/publichealth/cdc/div/manual/index.html](http://www.gov.mb.ca/health/publichealth/cdc/div/manual/index.html)).

This manual contains important, up-to-date information on Manitoba's Immunization Program and policies, including all of the links found below.

For guidance on requirements, legislation and standards of pharmacy practice, please refer to the College of Pharmacists of Manitoba (<http://mpha.in1touch.org/>).

For a centralized and comprehensive webpage covering all of the material contained in this document, including information on the fee structure, invoicing, administration of immunization training and links to free information materials for the public, go to the Manitoba Society of Pharmacists website at [www.msp.mb.ca](http://www.msp.mb.ca).

## Information for Pharmacists

- **Register with MHLS and the Provincial Vaccine Warehouse (PVW)**, using the *New Provider Application Form*, in order to have access to publicly-funded vaccines ([www.gov.mb.ca/health/publichealth/cdc/protocol/npaf.pdf](http://www.gov.mb.ca/health/publichealth/cdc/protocol/npaf.pdf)).
- **Order publicly-funded vaccines** from the PVW using the *Vaccines and Biologics Order Form* ([www.gov.mb.ca/health/publichealth/cdc/protocol/vaccinebiologics.pdf](http://www.gov.mb.ca/health/publichealth/cdc/protocol/vaccinebiologics.pdf)). Please order monthly to ensure inventory control and waste reduction and allow for 3 to 5 days to receive your vaccine order. Please note: in accordance with *The Public Health Act*, a patient cannot be charged for a publicly-funded vaccine or its administration.
- **Access client immunization history (INTERIM PROCESS)** by phoning **204-788-6420 between the hours of 8:30am and 4:30pm, Monday to Friday**. If the client's immunization history is not required immediately, fax an immunization history request to 204-948-3044 using the *Fax Request for Client Immunization History-Fax Transmission Form* ([www.gov.mb.ca/health/publichealth/cdc/div/docs/frcihfp.pdf](http://www.gov.mb.ca/health/publichealth/cdc/div/docs/frcihfp.pdf)).
- **Report ALL administered immunizations to MHLS** by completing the *Monthly Immunization Inputting Form for Pharmacists*. ([www.gov.mb.ca/health/publichealth/cdc/div/docs/miifp.pdf](http://www.gov.mb.ca/health/publichealth/cdc/div/docs/miifp.pdf)) and faxing it to MHLS at **204-948-3044** no later than 5 days after month end.
- **All adverse events following immunization (AEFIs)** must be reported, as per *The Public Health Act*. The process, including timeline, to report an AEFI is located in the *Immunization Program Manual for Immunization Providers in Manitoba*.
- **Invoicing MHLS** for the administration of publicly-funded vaccines will occur by pharmacies submitting a quarterly invoice to MHLS. ([www.gov.mb.ca/health/publichealth/cdc/div/manual/docs/pharmacyinvoice.pdf](http://www.gov.mb.ca/health/publichealth/cdc/div/manual/docs/pharmacyinvoice.pdf)). The doses reported on the invoice will be validated against the Manitoba Immunization Monitoring System (MIMS) and payment subsequently provided to the pharmacy. To receive electronic payment, please complete the **direct deposit form** ([www.gov.mb.ca/health/publichealth/cdc/div/manual/docs/directdepositform.pdf](http://www.gov.mb.ca/health/publichealth/cdc/div/manual/docs/directdepositform.pdf)) and submit it to Manitoba Finance. Pharmacies that do not complete the form will receive payment in the mail.