

## APPLICATION FOR EMPLOYMENT

**Community Council of:** \_\_\_\_\_

**Position Applying For:** \_\_\_\_\_

### PERSONAL INFORMATION

NAME:

ADDRESS:

SOCIAL INSURANCE NUMBER:

PHONE: (Home) (Work)

Entitled to work in Canada? Yes No

Do you have the use of a vehicle? Yes No

Valid driver's license? Yes No

Have you ever been employed by Council before? Yes No  
If yes, where and when?

### EDUCATION

Highest Level Attained in High School: Grade \_\_\_\_\_

Course Taken: University Entrance Business Education General

Trade or Technical Diploma or Certificate  
Location:

Trade Certificate No.: Professional Designation:  
Others (Specify):

University or College

<u>Institution</u>	<u>Major</u>	<u>Degree</u>	<u>Start Date</u>	<u>Finish Date</u>

**EMPLOYMENT HISTORY (Present or Most Recent Position First)**

Present/Last Employer, Address and Type of Business or Organization		<b>Describe Duties/Responsibilities and Significant Achievements</b>	
Position Title	Final or Present Salary		
Period of Employment From:            To:	May be approached for a reference    Yes    No		
Immediate Supervisor Name & Title	Phone:		
Reason for Leaving:			
Present/Last Employer, Address and Type of Business or Organization		<b>Describe Duties/Responsibilities and Significant Achievements</b>	
Position Title	Final or Present Salary		
Period of Employment From:            To:	May be approached for a reference    Yes    No		
Immediate Supervisor Name & Title	Phone:		
Reason for Leaving:			
Present/Last Employer, Address and Type of Business or Organization		<b>Describe Duties/Responsibilities and Significant Achievements</b>	
Position Title	Final or Present Salary		
Period of Employment From:            To:	May be approached for a reference    Yes    No		
Immediate Supervisor Name & Title	Phone:		
Reason for Leaving:			



**DECLARATION**

I expressly consent to Council verifying any information supplied by me in this application and for that purpose, for the purpose of obtaining any other information pertaining to my suitability for employment. Council may contact any person or persons (not including my present employer), unless otherwise noted in this application.

I certify that the statements made by me are true and to the best of my knowledge.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

***THIS AREA FOR COUNCIL USE ONLY***

**Notification Statement**

This personal information is voluntary and is being collected by council to determine suitability for employment. It is protected by the Protection of Privacy provisions of *The Freedom of Information and Protection of Privacy Act* (FIPPA).