



Education and Training

Financial and Administrative Services Branch
15 – 1577 Dublin Avenue, Winnipeg, Manitoba, Canada R3E 3J5

JUL 18 2016

Dear _____

Re: Your Request for Access to Information Under Part 2 of *The Freedom of Information and Protection of Privacy Act*: Our File No. 2016 - E 032

On June 17, 2016, Manitoba Education and Training received your request for access to the following information:

"All records reflecting costs that pertain to the most recent government transition. This includes direct costs related to recruiting, hiring, and relocation allowances as well as office renovation and staff relocation, office supplies, and departmental consolidation instances when departments were combined."

Direct costs for transition are not specifically tracked by government departments; however, we have conducted a search on the costs you have identified and access has been granted in full to the following information.

Recruiting and Hiring related to transition

Regarding the recruiting and hiring of staff, the following information is published and available to the public according to provisions in *The Civil Service Act* for the technical appointment of political staff. Political staff are appointed by an Order in Council under Section 32 of the Act:

Appointment of deputy ministers, etc., and other technical officers

32 Unless they are appointed by Act of the Legislature, the Lieutenant Governor in Council shall appoint

(a) deputy ministers, the Clerk of the Executive Council, the Clerk of the Legislative Assembly, and other technical officers; and

(b) the members, or members of the board of management or boards of directors, of agencies of the government with respect to which any provision of this Act has been brought into force.

Regulations respecting technical officers

33(1) The commission shall make regulations designating the positions that shall be deemed to be those of technical officers.

Schedule A of *The Technical Officers Designation Regulation* designates positions that are deemed to be those of technical officers:

2(1) *For the purposes of subsection 33(1) of the Act, the following positions are designated as positions deemed to be those of technical officers:*

- (a) executive assistants;*
- (b) special assistants;*
- (c) special advisors;*
- (d) staff of the Executive Council appointed pursuant to section 32 of the Act;*
- (e) any positions selected for appointment pursuant to s. 32 of the Act from among those positions and classifications designated as being excluded from the terms of any collection agreement.*

Orders in Council include the name, position and salary range of technical officers. Orders in Council from May 2, 2016 to present are available online, and they may be found on the Manitoba Government website here:

<http://oic.gov.mb.ca/oic/>

Office and Staff Relocation

Costs incurred for purchases and/or renovations related to office and staff relocations at the Legislative Building are funded by the Accommodations Services Division and will be provided by the Department of Finance.

Other Costs

This table provides costs up to and including June 23rd identified as specific costs related to the government transition. Some invoices have not yet been paid, or even been provided and we therefore do not have an actual record of these expenses. We have indicated where possible if estimated costs are known.

Expenditure	Actual Costs	Commitment (ordered - awaiting invoice)
Telecommunications (phones, ipads, a/v equipment, etc)	\$1,255.92	
Furniture and furnishings		
Signage		
Business cards, letterhead, etc.	\$6,705.84	
Dept. name change to email accounts		Approx. \$560.00
Vehicle costs [to be provided by VEMA]		
Other		

Subsection 59(1) of *The Freedom of Information and Protection of Privacy Act* provides that you may make a complaint about this decision to the Manitoba Ombudsman. You have 60 days from the receipt of this letter to make a complaint on the prescribed form to:

Manitoba Ombudsman
750-500 Portage Avenue
Winnipeg, MB R3C 3X1
Phone 204-982-9130
1-800-665-0531

In the interest of the Government of Manitoba's commitment to openness and transparency, this response letter will be made available on our proactive disclosure website. Any personal or other confidential information belonging to you or a third party will be removed prior to disclosure.

If you have any questions with respect to our response, please contact Jodi MacDonald, Access and Privacy Coordinator at 204-945-5310.

Sincerely,



Claire Breul
A/Access and Privacy Officer