

# **COURT COMMUNICATOR 1 and 2**

## **GENERAL**

Under general supervision of the Chief Court Communicator and through the provincial courts, incumbents provide persons of Indian background who are involved in, but may not comprehend the court process, with guidance in adopting an appropriate course of action.

The 2 level is the full working level to which incumbents may be promoted after at least a year of successful experience and training at the 2 level.

## **TYPICAL DUTIES**

Advises accused persons as to court process.

Assists accused in contacting legal counsel.

Assists detained persons and police in contacting relatives, social agencies and others.

Assists accused in presenting beneficial information to the court where plea of guilty is entered and accused is not represented by legal counsel.

Assists accused in obtaining release on bail or other arrangements.

Acts as liaison with Probation Services and police on behalf of the accused.

Performs other related duties as assigned.

## **QUALIFICATIONS**

### **Knowledge, Abilities and Skills**

Knowledge of the judicial system and related agencies.

Empathy with persons facing difficulties involving a court process which they do not comprehend.

Ability to communicate well in a Native language and in English.

Ability to liaise effectively with Native and Metis people, police, courts and others.

### **Education, Training and Experience**

High school education and potential to undertake job training.

## **Physical Standards**

Physically capable of performing the duties assigned.