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CURRICULUM CONSULTANT

GENERAL

Incumbents provide professional consultation in the development of curriculum guidelines and education programs for Manitoba schools. This involves extensive communication with educator groups to facilitate interpretation and implementation of curriculum guidelines, and to evaluate the effectiveness of programs. Scope of responsibility may be inter-disciplinary or may focus on a specialized area of education.

TYPICAL DUTIES

Provides guidance to committees of teachers responsible for revising and developing curriculum guidelines.

Interprets provincial curriculum guidelines and assists schools in the development of programs to meet local needs.

Provides leadership for the professional development of teachers demanded by new programs.

Plans surveys to monitor response to programs, and makes assessments of program effectiveness.

Prepares curriculum guidelines and program materials.

Addresses school administrators, trustees, teachers, parents and other groups on curriculum and related matters in education.

Carries out research in an area of specialization, and liaises with publishers, other education branches, and educators in other provinces and countries.

Performs other duties as assigned.

QUALIFICATIONS

Knowledge, Abilities and Skills

Extensive knowledge of education theories and practices, and methods of curriculum research, preparation and evaluation.

Administrative and organizational skills.

Ability to communicate effectively orally and in writing.

Ability to maintain effective rapport with groups and individuals connected with curriculum development.

Education, Training and Experience

University graduate with post-graduate work in education, or equivalent.

Professional teaching certificate and successful teaching and administrative experience.

Expertise in curriculum design and development, child-adolescent learning, and one more disciplines/areas of professional study.

Physical Standards

Physically capable of performing the duties assigned.