

GARDENER 1

GENERAL

Under the supervision of a senior Gardener, the incumbent assists in the landscaping and maintenance of grounds on government-owned and leased properties.

TYPICAL DUTIES

- Maintains lawns by sodding, reseeding, rolling and mowing and by operating related equipment.
- Plans and weeds flower beds.
- Applies fertilizers, pesticides and herbicides.
- Plants and prunes shrubs, hedges and trees.
- Participates in greenhouse cultivation and transplanting operations.
- Assists with snow and ice removal from area roadways, building entrances and parking lots during winter months.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge, Abilities and Skills

- Working knowledge of maintenance requirements of grounds and greenhouses.
- Ability to operate related grounds-keeping equipment.

Education, Training and Experience

Grade X education with some related experience.

Physical Standards

Physically capable of performing the duties assigned.

“This information is available in alternate formats upon request.”

GARDENER 2

GENERAL

Under the limited supervision of a senior Gardener, performs and supervises the performance of landscaping and maintenance on the grounds of government-owned and leased properties. The Gardener 2 level differs from the Gardener 1 level in that the incumbent supervises employees at the Gardener 1 level OR the incumbent is totally responsible for the landscaping and ground maintenance of a provincial building complex and supervises employees at a lower level.

TYPICAL DUTIES

- Maintains lawns by sodding, reseeding, rolling and mowing and by operating related equipment.
- Plants and weeds flower beds.
- Applies fertilizers, pesticides and herbicides.
- Plants and prunes shrubs, hedges and trees.
- Participates in greenhouse cultivation and transplanting operations.
- Assists with snow and ice removal from area roadways, building entrances and parking lots during winter months.
- Supervises employees by assigning duties and checking work for completion.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge, Abilities and Skills

- Knowledge of maintenance requirements for grounds and greenhouses.
- Ability to operate related grounds-keeping equipment.
- Two to three years of related experience.

Physical Standards

Physically capable of performing the duties assigned.

GARDENER 3

GENERAL

Under the supervision of the Gardener 4, the incumbent is responsible for the implementation and supervision of a grounds landscaping and maintenance program for government-owned and leased properties in a designated district.

TYPICAL DUTIES

- Supervises the preparation and production of flowers, bedding and decorative plants and shrubs and other greenhouse operations.
- Supervises the planting and maintenance of lawns, plants, trees and shrubs in order to ensure that grounds are kept neat and attractive.
- Prepares daily work schedules and maintains timesheets and personnel records.
- Supervises winter maintenance, and snow and ice removal from area roadways, building entrances and parking lots.
- Maintains a suitable inventory of plants, supplies and equipment and ensures the maintenance of equipment and machinery.
- Establishes and enforces safety procedures for the protection of employees and the public.
- May assist the Gardener 4 in program planning and development.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge, Abilities and Skills

- Considerable knowledge of landscape gardening and grounds maintenance practices.
- Knowledge of the different types of trees, shrubs, plants and lawns and their production and care.
- Knowledge of herbicides, pesticides and fertilizers and their uses.

Education, Training and Experience

Grade XII education with some horticultural training or three to five years of related practical experience.

Physical Standards

Physically capable of performing the duties assigned.

GARDENER 4

GENERAL

Under the supervision of the Director of Operations, the incumbent is responsible for the development, implementation and control of a grounds landscaping and maintenance program for government-owned and leased properties throughout the province.

TYPICAL DUTIES

- Develops landscape plans for new buildings and properties and for the improvement of existing properties.
- Schedules and supervises planting and maintenance programs for lawns, plants, trees and shrubs in order to ensure that grounds are kept neat and attractive.
- Selects, schedules and supervises the production of flowers, plants, trees and shrubs in greenhouses and the nursery or may purchase the same where necessary.
- Selects pesticides, herbicides and fertilizers as required and ensures that an adequate inventory of all supplies and planting stock is maintained.
- Determines equipment needs and schedules maintenance of equipment and machinery.
- Ensures winter maintenance, and snow and ice removal from roadways, parking lots and building entrances.
- Prepares and administers a budget and maintains work related records.
- Inspects contracted landscape work.
- Prepares and conducts an employee training program in conjunction with other government departments.
- May liaise with other government departments, Municipal Parks Boards, organizations and the general public as required.
- Establishes and enforces safety procedures for the protection of employees and the public.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge, Abilities and Skills

- Thorough knowledge of landscape gardening and grounds maintenance practices.
- Knowledge of the different types of trees, shrubs, plants and lawns and their production and care.
- Knowledge of herbicides, pesticides and fertilizers and their uses.

Education, Training and Experience

Grade XII education with a diploma course in Horticulture and five to eight years of related experience. Some administrative experience.

Physical Standards

Physically capable of performing the duties assigned.