

INSTITUTIONAL HAIRGROOMER AND INSTITUTIONAL HAIRGROOMER CHARGE

GENERAL

Employees in this classification provide skilled hairdressing or barbering services to residents of provincial institutions. Their duties are usually performed in a beauty or barber shop but they may be required to give special care to bedridden patients. They are responsible for the safety of residents in the barbering area. The Institutional Hairgroomer Charge level is assigned to the designated senior hairgroomer in charge of a two employee shop. Supervision is received from a supervising nurse or therapist.

TYPICAL DUTIES

Provides haircutting, shampooing and other general hairdressing or barbering services to residents.

Instructs residents in simple haircare techniques.

May instruct groups of resident helpers in hairdressing techniques.

Keeps records of treatments, appointments, etc.

Submits progress reports on the operation of the shop as required.

May be responsible for ordering supplies and requisitioning for repairs.

Ensures equipment and shop are neat and tidy.

QUALIFICATIONS

Knowledge, Abilities and Skills

Thorough knowledge of barbering or hairdressing.

Thorough knowledge of equipment used.

Ability to take responsibility for and obtain the co-operation of residents in the work area.

Education, Training and Experience

Grade X education, with completion of a recognized course in hairdressing or barbering. Several years' experience as a licensed hairdresser or barber and/or completion of an in-service training course.

Physical Standards

Physically capable of performing the duties assigned.