

NURSING INSTRUCTOR, MENTAL HEALTH 4

GENERAL

Reporting to the Senior Nursing Administrative Officer, the incumbent is responsible for the direction and effective administration of the School of Nursing and nursing education programs in a provincial institution.

TYPICAL DUTIES

Responsible for the overall planning, administration and conduct of the school ensuring that standards are maintained.

Responsible for budget preparation and expenditures of the school.

Represents the school to the general public and other educational and health facilities.

Initiates and prepares contractual agreements between the school and affiliated agencies.

Recommends improvements for the curriculum by continuous evaluation and modification to meet the changing needs of society.

Encourages and facilitates educational advancement of faculty members.

Assists in recruiting professional staff.

Serves on committees pertaining to the nursing programs.

Public speaking as required.

Performs other duties as assigned.

QUALIFICATIONS

Knowledges, Abilities and Skills

Thorough knowledge of professional nursing theory and practices.

Thorough knowledge of the principles and methods of psychiatric nursing and nursing education.

Good knowledge of teaching methods and techniques.

Ability to relate well to staff, students, patients and general public.

Ability to supervise and co-ordinate work of professional staff.

Education, Training and Experience

Registered Nurse and/or Registered Psychiatric Nurse with a university degree the content of which has relevance to the nursing curriculum or B.N. or B.S.N.

Several years' experience in a supervisory or administrative capacity in the School of Nursing.

Physical Standards

Physically capable of performing the duties as assigned.