

# **RESOURCE PLANNER 1 and 2**

## **GENERAL**

The Resource Planner 1 and 2 are responsible for providing professional support services in the planning, development, implementation and evaluation of renewable multi-resource programs throughout the province. This may involve developing and evaluating environmental studies; formulating and supervising environmentally-oriented research projects of multiple disciplines; providing and conducting educational programs on resource management to local government and service groups.

The Resource Planner 1 is the recruiting, training and initial working level. As sufficient competence and experience is achieved, the employee may be promoted to the 2 level.

## **TYPICAL DUTIES**

Provides professional planning services in establishing and implementing conservation development of renewable resource programs; i.e. land use, wildlife resources, etc.

Plans, directs and co-ordinates studies in conjunction with other resource specialists, which aid in the assessment of environmental effects of the use and development of natural resources and their products.

Monitors and evaluates studies and projects to ensure program objectives are being met.

May supervise and co-ordinate work activities of employees engaged in environmental studies.

May conduct education programs with local government and service groups.

Maintains liaison with external and internal agencies with respect to resource management.

May be responsible for resolving local conservation problems, including interpretation of latest research on resource management data.

Analyzes available data on status and use of renewable resources, writes final reports and develops plans for renewable resource management.

May provide technical information on planning methods and processes.

Performs other related duties as assigned.

## **QUALIFICATIONS**

### **Knowledge, Abilities and Skills**

Ability to communicate effectively orally and in writing.

Ability to develop and maintain co-operative relations with the public, municipal officials, scientific and technical personnel, etc.

Working knowledge of principles and practices of professional planning.

### **Education, Training and Experience**

University graduation in a resource management field with emphasis in land use and resource planning and/or geography supplemented by several years of pertinent experience, or an equivalent combination of education, training and experience.

### **Physical Standards**

Physically capable of performing the duties assigned.

# **RESOURCE PLANNER 3**

## **GENERAL**

This is the first level of management in this series and an employee in this classification has primary responsibility and accountability for planning, developing, administering and reviewing of lands programs. This involves formulating and presenting for approval lands programs for an entire operations or planning region. The employee serves in a liaison capacity with other branches of the department and with other agencies. He provides guidance and advice to resource managers with respect to the preparation and implementation of lands programs within his region or provincial area.

## **TYPICAL DUTIES**

Supervises subordinate Resource Technician(s), Resource Planners and Conservation Officers who are responsible for implementing, co-ordinating, administering and analyzing specific lands projects within his region.

Responsible for planning, organizing and evaluating regional lands programs.

Co-ordinates expressed concerns of forestry, wildlife, recreation and agriculture to the requirements of other user agencies and the general public.

Identifies research needs and co-ordinates studies pertaining to Crown land use and its effects on renewable resources.

In co-operation with other government departments develops Crown land plans for municipal areas and northern community zones of influence.

Reviews and recommends multi-year lands programs within his provincial area or region.

Compiles, reviews and recommends for approval the on-going and long term budgets for lands programs within his area of activity.

Co-ordinates lands programs carried out by personnel in his area of activity.

Liaises with other agencies with regard to lands programs.

Provides input on inter-disciplinary matters and may be a member on an inter-disciplinary team.

Performs other related duties as assigned.

## **QUALIFICATIONS**

### **Knowledge, Abilities and Skills**

Thorough knowledge of land conditions within his region or field of activity.

Thorough knowledge of the major fields of land management.

Thorough knowledge of the provincial laws and regulations governing land use.

Ability to develop appropriate objectives and resulting plans.

Ability to analyze and evaluate plans, programs and projects, recognize trends and problem areas, and recommend appropriate courses of action.

Ability to communicate both verbally and in written form.

Ability to supervise and co-ordinate the activities of other professional and technical staff.

Ability to establish and maintain effective working relationships with government staff, members of advocate agencies, study groups, resource users and the general public.

### **Education, Training and Experience**

University graduation in a resource management field with emphasis in land use and resource planning and/or geography supplemented by five to eight years of pertinent experience, or an equivalent combination of education, training and experience.

# **RESOURCE PLANNER 4**

## **GENERAL**

As a Section Head, the employee is responsible for developing and formulating long-term land use plans and policy and/or the overall administration and implementation of land programs or activities conducted by the department in the province. He initiates new provincial land programs and co-ordinates, appraises and combines submissions from Resource Planners and professionals in other disciplines for approval by the departmental executive. He acts as liaison with other agencies on interpretation of the Acts and Regulations related to land use. He acts in an advisory capacity to professionals engaged in lands activities.

## **TYPICAL DUTIES**

Formulates long-range lands strategies in accordance with approved government policy.

Reviews and recommends long-term agreements and development plans.

Formulates special inter-disciplinary and inter-governmental programs.

Interprets, implements and recommends amendments to land use policies and to various acts concerned with land use.

Co-ordinates and organizes long-term provincial land use planning/programming.

Co-ordinates liaison services on land planning/program matters with other agencies.

Priorizes and evaluates departmental land programs.

Directs, supervises and evaluates the preparation of comprehensive, multiple land use plans for Crown land.

Performs other related duties as assigned.

## **QUALIFICATIONS**

### **Knowledge, Abilities and Skills**

Comprehensive knowledge of the land resources of the province and the legislative process which governs their management.

Thorough knowledge of the inter-relationships in the management of land, forest, fisheries , wildlife and water.

Ability to formulate plans and programs consistent with long-range resource management goals.

Ability to plan, organize and co-ordinate complex activities involving inter-departmental, inter-government or public-government action.

Ability to make effective decisions.

Ability to evaluate resource programs and plans and make sound management recommendations.

Ability to control overall land activities to ensure that operations are consistent with approved budget and policy guidelines.

Ability to communicate effectively both orally and in writing.

Ability to direct and develop subordinate professional, technical and other support staff.

Ability to establish and maintain effective working relationships with senior civil servants, elected government representatives, officials of other agencies, resource user groups and members of the general public.

### **Education, Training and Experience**

University graduation in a resource management field with emphasis in land use and resource planning and/or geography supplemented by seven to ten years of pertinent experience both in related disciplines and in supervisory and administrative responsibilities, or an equivalent combination of education, training and experience.