

## **SENIOR LEGAL OFFICER (LE) SERIES**

### **PREAMBLE**

This is a four level series that is dedicated to executive and management positions, which wholly or substantially involve the practice of law and/or by legislation or practice, require the executive to be a member of the Law Society of Manitoba.

Reporting relationships will vary; Senior Legal Officers may report to the Deputy Attorney General, Deputy Minister, Assistant Deputy Attorney General, Assistant Deputy Minister or equivalent.

### **SENIOR LEGAL OFFICER 1 (LE1)**

Incumbents at this level will be legal managers or legal directors. Responsibilities will be mainly of a professional supervisory and coordinating nature. May be accountable for the management of a single legal function or legal program. May supervise legal professionals responsible for various components within the program.

### **SENIOR LEGAL OFFICER 2 (LE2)**

Incumbents at this level will be directors of legal branches with significant policy content or a specialized legal program. Duties may be carried out with relatively few staff and low budget.

### **SENIOR LEGAL OFFICER 3 (LE3)**

Incumbents at this level will be legal division heads or legal branch directors responsible for significant numbers of staff, budgets, specialized legal programs and policy content. May serve as a member of the department executive management committee.

### **SENIOR LEGAL OFFICER 4 (LE4)**

Incumbents at this level will be Assistant Deputy Attorney Generals or equivalent responsible for divisions, which wholly or substantially provide legal services within the criminal justice, legislative or government processes. Divisional responsibilities involve directing, planning and budgeting for high profile legal programs.