

# **TRADES HELPER**

## **GENERAL**

This is semi-skilled work of more than ordinary difficulty, usually involving acquired skills. Work involves the responsibility for performing a variety of tasks, which may require the regular use of journeyman tools at less than journeyman level. The tasks are ordinarily performed under the direct supervision of a journeyman. On occasion, work may be performed on routine tasks of limited complexity without direct supervision. The position involves considerable practical knowledge and experience of at least one specific trade, although the incumbent may be assigned to several different tradesmen during the course of his/her duties. This position differs from that of a Labourer in the complexity of skills involved, and in the degree of specific, detailed knowledge required.

## **TYPICAL DUTIES**

- Obtains parts and equipment for the supervising tradesmen.
- Completes routine tasks of some complexity involving machinery and equipment.
- May maintain machinery and equipment of moderate complexity, such as automobiles and boilers.
- Performs routine maintenance and repairs to equipment, fixtures and machinery. This may involve some minor welding.
- May check a variety of gauges and instruments.
- May read and utilize blueprints.
- May be required to train or supervise a small number of labourers.
- May assist plumber in cutting and threading of pipe.
- May assist electrician in threading wires and installing electrical apparatus.
- May assist engineer in the cleaning and packing of valves.
- May assist carpenter in routine repairs and construction.
- May assist painter in general painting duties.
- May assist bricklayer in the mixing of mortar.
- May move furniture if required.
- Performs other duties as assigned.

## **QUALIFICATIONS**

“This information is available in alternate formats upon request.”

**Knowledge, Abilities and Skills**

- Considerable familiarity with the tasks and duties of one or more journeymen.
- Ability to operate light automotive equipment.
- Ability to operate simple machines and motors and to use trade tools in a safe and effective manner.
- Ability to understand and follow instructions.

**Education, Training and Experience**

- Several years' experience as an assistant to one or more journeymen.
- Must have a current chauffeur's driving licence.

**Physical Standards**

Physically capable of performing the duties assigned.