

# **CORRECTIONS SUPERINTENDENT AND DEPUTY SUPERINTENDENT SERIES**

## **CORRECTIONS SUPERINTENDENT LEVELS**

### **GENERAL INTENT**

The Superintendent is accountable for overseeing the management and operation of a correctional centre. The Superintendent provides the highest level of leadership, direction and development of staff within the centre to ensure the safe, secure, effective and efficient supervision and custody of offenders. Offender populations may include sentenced and/or remanded and/or arrested adults and/or youths. Some of the typical responsibilities include, but are not limited to:

- Ensuring offender risk management and offender security classification practices are adhered to. Ensuring the provision and promotion of high risk offender rehabilitation and reintegration programs.
- Ensuring the provision of Chaplain and Aboriginal care giver services that supports religious, spiritual and healing practices, and encouraging direct participation from churches and Aboriginal communities in the delivery of those services.
- Ensuring effective management and on site control in the event of a major crisis, such as a riot, staff walkout, inmate death, assault or natural disaster.
- In the case of a major crisis, ensuring contingency plans are in place relative to the development and implementation of procedures, specialized training of staff and support/deployment of external enforcement agencies.

The series encompasses three Superintendent levels. Each level is distinguished by the overall size of the centre the Superintendent manages. Allocation to each level is determined by Treasury Board based on an assessment of the dimensions of the centre (i.e. number of FTEs and budget).

## **CORRECTIONS DEPUTY SUPERINTENDENT LEVELS**

### **GENERAL INTENT**

Reporting to the Superintendent the Deputy Superintendent manages the day-to-day operations of the centre. The position is considered to be the “second-in-command” level within a Correctional centre. Some of the typical responsibilities include, but are not limited to:

- Monitoring and adjusting offender risk management and offender security classification practices, as required. Coordinating, implementing and monitoring the high risk offender rehabilitation and reintegration programs.
- Coordinating, implementing and monitoring the Chaplin and Aboriginal care giver services, and coordinating and monitoring the participation of church and Aboriginal community representatives to deliver those services.
- In the case of a major crisis, coordinating and implementing the contingency plans relative to the procedures, specialized training of staff and support/deployment of external enforcement agencies.

The series encompasses three Deputy Superintendent levels. Allocation to each level is determined by Treasury Board based on an assessment of the dimensions of the centre (i.e. number of FTEs and budget).