

PARK ATTENDANT 1

GENERAL

Under the supervision of a senior park attendant, the incumbent is responsible for the operation of a park entrance gate or assists in the maintenance and operation of a campground. This is a recruitment and training level.

TYPICAL DUTIES

Collects park entrance fees and maintains related records.

Maintains good public relations.

Performs other duties as may be assigned from time to time.

QUALIFICATIONS

Ability to meet the public effectively.

PARK ATTENDANT 2

GENERAL

Under the limited supervision of a senior employee, the incumbent may be responsible for the operation of a park entrance gate or minor campground and may supervise a junior park attendant.

TYPICAL DUTIES

Collects park entrance and/or campground fees and maintains related records.

Maintains and operates a park entrance gate.

Maintains and operates a minor campground.

Supervises junior park attendant.

Performs other duties as assigned.

QUALIFICATIONS

Ability to meet and deal effectively with the public.

PARK ATTENDANT 3

GENERAL

Under minimal supervision, an incumbent is responsible for the operation of a major campground or is in charge of more than one campground, including maintenance.

TYPICAL DUTIES

Responsible for the maintenance and operation of a major campground or the maintenance and operation of one or more campgrounds.

Supervises junior personnel in the maintenance and operation of campgrounds.

Meets and deals effectively with the public.

Performs other duties as assigned.

QUALIFICATIONS

Two years' experience in campground maintenance and operation.

Ability to meet and deal effectively with the public.

Proven ability to supervise junior personnel.

PARK ATTENDANT 4

GENERAL

This is the senior Park Attendant level where an incumbent is usually in complete charge of the day-to-day operation of a Provincial Recreational Area with little or no supervision from a Park Officer. Incumbents normally supervise a number of junior personnel.

TYPICAL DUTIES

Supervises the operation and maintenance of a Provincial Recreational Area.

Supervises one or more Campgrounds and/or park entrance gate operations.

Requisitions supplies and equipment.

Maintains records of recreational area operations.

Prepares clear concise reports.

Supervises the work of junior employees.

Performs other duties as assigned.

QUALIFICATIONS

Grade 10 education with at least three years' experience in a supervisory capacity and good general knowledge of campground, park entrance gate and general park maintenance and operations. Ability to deal effectively with the public.