

**Manitoba Advanced Education and Literacy**

Annual Report  
2008-2009





His Honour the Honourable John Harvard, P.C., O.M.  
Lieutenant Governor of Manitoba  
Room 235 Legislative Building  
Winnipeg MB R3C 0V8

Your Honour:

I have the privilege of presenting for the information of Your Honour the Annual Report of Manitoba Advanced Education and Literacy for the fiscal year ending March 31, 2009.

Respectfully submitted,

Original signed by ***Diane McGifford***

Honourable Diane McGifford



Honourable Diane McGifford  
Minister of Advanced Education and Literacy  
Room 162 Legislative Building  
Winnipeg MB R3C 0V8

Dear Minister,

I am pleased to present the Annual Report of Manitoba Advanced Education and Literacy (MAEL) for the period April 1, 2008 to March 31, 2009.

Although the education sector has experienced challenges associated with the global economic downturn, the department has maintained the perspective that investment in human capital development is critical for medium and long term recovery. As part of the provincial infrastructure stimulus, we have tripled investment in university renewal with an additional \$40 million in funding to 54 campus improvement projects at the province's four major universities.

The department's role in supporting economic and social goals is being implemented through our 2008-2011 Strategic Plan. The plan has four goals; to increase participation and success in post-secondary and adult learning; to ensure high quality and accountable post-secondary education and adult learning systems; to support the development of a skilled workforce aligned with labour market needs; and to develop internal capacity to meet organizational goals and objectives. To support the strategic plan and to strengthen our accountability and reporting capacity we are developing a rigorous results-based performance measurement system. In addition, over the past year we have made good progress on a data management system which, once implemented, will provide us with the information and evidence necessary to make sound decisions and strengthen accountability.

The department is committed to taking literacy out of the margins of education and placing it within the adult learning continuum and has begun to act on the Adult Literacy Act which came into force January 1, 2009. The Act mandates a provincial Adult Literacy Strategy and formalizes the Manitoba Adult Literacy Program as part of the strategy. The strategy will contribute to the following objectives: to provide Manitobans with literacy skills to achieve their economic, educational and personal goals; to create and sustain a skilled and adaptable workforce; to increase civic participation; and to enhance health and social well being.

Over \$17.5 million was provided for literacy and adult learning centre programming in 2008/09. There are 43 registered adult learning centres in Manitoba and 39 agencies offering literacy programming. In 2008/09, approximately 9,000 adults took advantage of programming offered. Adult Learning and Literacy also administers the General Administration (GED) Testing Service. This year 57 test sessions were offered in 12 centres.

Maintaining a balance between support for educational institutions and support for learners is a challenge the department takes very seriously. We continue to make substantial investments in university and college students including scholarships and bursaries to make post-secondary education affordable. The recent 2009 budget included a 12 per cent increase of \$1 million to the Manitoba Bursary program, making \$9.3 million available to post-secondary students managing debt loads. Included in the increase is \$640,000 which will be set aside for rural and northern students.

Options and opportunities for post-secondary students have been expanded through proposed legislation to support four-year baccalaureate degrees at Manitoba colleges. This development is in response to needs identified by industry and labour market analysts. New industry standards, technological advances, and more complex tools and equipment point to the need for new approaches.

In 2008/09, the Council on Post-Secondary Education allocated \$382.4 million in grants to the University of Manitoba, the University of Winnipeg, Brandon University, Collège universitaire de Saint-Boniface, and the University College of the North, of which \$9.9 million was included under Capital Grants. In addition, the Council allocated \$5.2 million in grants to the Canadian Mennonite University, Providence College and Seminary, William and Catherine Booth College, and the Steinbach Bible College in support of approximately 1,700 full-time equivalent students.

The Council also allocated \$84.8 million in grants to Red River College, Assiniboine Community College, and the École technique et professionnelle, of which \$1.8 million was included under Capital Grants. As well, the Council provided \$0.6 million to the Winnipeg Technical College.

In addition to operating and capital grants, the Council allocated \$0.5 million to stimulate change and to reward innovative developments from the System Restructuring Envelope and \$0.4 million to fund new programming from the Strategic Program Envelope. \$8.5 million was allocated to the Access program to provide program support.

Innovative programming to address barriers to post-secondary education is critical. Bright Futures, a new program created in 2008/09, is an early intervention initiative designed to help disadvantaged and low-income students complete high school and pursue a post-secondary education. Through Bright Futures funding, students are provided with a variety of supports including tutoring, increased family involvement in schools, mentoring, career exploration and bursaries. In partnership with Education, Citizenship and Youth, MAEL provided funding of \$1million for Bright Futures projects.

While the road ahead will be challenging for the department, I am confident we will continue to make progress through the efforts of our committed and highly skilled staff.

Respectfully submitted,

Original signed by **Heather D. Reichert**

Heather D. Reichert, CA  
Deputy Minister





## **Table of Contents**

<b>TITLE</b>	<b>PAGE</b>
<b>Preface</b>	
Report Structure .....	1
Mandate .....	1
Mission .....	1
Responsibilities .....	2
Programming and Services Overview .....	3
Organization Chart .....	6
<b>PART A – OPERATING EXPENSES</b>	
<b>Administration and Finance</b>	
Minister’s Salary .....	9
Executive Support .....	9
Policy and Planning .....	9
Administration and Finance .....	11
<b>Support for Universities and Colleges</b>	
Council on Post-Secondary Education .....	13
University Operating Grants .....	14
Post-Secondary Strategic Initiatives Fund .....	14
College Grants .....	14
College Expansion Initiative .....	14
Access Program .....	15
Advanced Education and Training Assistance .....	15
Stevenson Aviation Centre .....	16
<b>Manitoba Student Aid</b> .....	17
<b>Adult Learning and Literacy</b> .....	23
<b>Capital Grants</b> .....	27
<b>Costs Related to Capital Assets</b> .....	29

**PART B – CAPITAL INVESTMENT**

Capital Investment .....33

**Financial Information**

Reconciliation Statement .....37  
Expenditure Summary .....38  
Revenue Summary .....46  
Five Year Expenditure and Staffing Summary .....48

**Performance Reporting** ..... 50

**The Public Interest Disclosure (Whistleblower Protection) Act**..... 65

**Appendices**

**Table**  
Student Aid Program Awards.....69

# Preface

## Report Structure

This Annual Report is organized in accordance with the Department's appropriation structure, as set out in the Main Estimates of Expenditure of the Province of Manitoba for the fiscal year ending March 31, 2009. The report includes information at the main and sub-appropriation levels relating to the Department's objectives and actual results achieved. Financial performance information is provided with expenditure and revenue variance explanations, and a five-year adjusted historical table of staffing and expenditures.

## Mandate

Manitoba Advanced Education and Literacy (MAEL) is charged with the responsibility of setting priorities and allocating funds for the government's investment in the Province's post-secondary education system, literacy and adult learning initiatives and student financial assistance.

The Department works in collaboration with school divisions, colleges, a university college, universities, other departments, other provincial/territorial governments, the federal government, and other private and public education and training bodies to support high quality adult learning and post-secondary education that meets the needs of all Manitobans.

In addition to identifying broad educational goals, the Department is responsible for the overall legislative and regulatory structure governing the post-secondary and adult learning systems.

The Department is also responsible for providing policy direction on administrative matters of the adult learning and post-secondary education system under authority of the following Acts of the Consolidated Statutes of Manitoba:

- The Adult Learning Centres Act
- The Adult Literacy Act
- The Brandon University Act
- The Colleges Act
- Le Collège universitaire de Saint-Boniface Act
- The Council on Post-Secondary Education Act
- The Degree Granting Act
- The Department of Labour and Immigration Act  
(as it applies to certain training programs)
- The Private Vocational Institutions Act
- The Student Aid Act
- The University College of the North Act
- The University of Manitoba Act
- The University of Winnipeg Act

## Mission

Together with our partners and stakeholders, MAEL's mission, with respect to post-secondary education, adult learning and literacy, is to:

- Provide Manitobans with relevant, affordable, accessible and high quality learning opportunities;

- Provide financial and other assistance to enable Manitobans to overcome barriers to learning;
- Support seamless and coherent linkages across the learning systems;
- Lead the development, implementation and evaluation of an Adult Literacy Strategy; and
- Provide leadership and facilitate the contribution of the learning systems to Manitoba's economic and social goals.

In carrying out its mission, the Department is guided by the following principles:

- Accessibility/Affordability
- Quality
- Relevance
- Inclusiveness
- Responsiveness
- Innovation
- Accountability

## **Responsibilities**

The primary responsibility of MAEL is to facilitate high quality learning at the post-secondary and adult learning levels. Emphasis is placed upon enhancing learner performance, delineating roles and responsibilities across the post-secondary education and adult learning systems, and facilitating the development and sharing of new knowledge.

The overall responsibilities of the Minister include:

- Setting strategic direction for post-secondary and adult learning, and articulating appropriate legislative and regulatory structures.
- Providing leadership to, and working in co-operation with post-secondary education, adult learning institutions and other organizations to bring about education reform.
- Setting priorities for, and allocating funds to the Province's public post-secondary education system, to adult learning programs and to the student financial assistance program.
- Working in co-operation with colleges, universities and other education and training institutions and organizations to ensure that all Manitobans have access to high quality adult learning and post-secondary education.
- Lead the development, implementation and evaluation of an adult literacy strategy for Manitoba.
- Representing the Province in negotiations with the federal and other governments related to post-secondary education, adult learning, and education finance, as well as participating in relevant meetings with public and private sector organizations.
- Supporting seamless and coherent linkages across the adult learning systems.
- Providing leadership and facilitating the contribution of the adult learning and post-secondary systems to Manitoba's economic and social goals.

## **Programming and Services Overview**

For the year ending March 31, 2009, the programs and services of the Department were budgeted under six main appropriations: Administration and Finance, Support for Universities and Colleges, Manitoba Student Aid, Adult Learning and Literacy, Capital Grants and Costs Related to Capital Assets.

Manitoba's commitment to adult learning and post-secondary education includes funding two community colleges and École technique et professionnelle, one university college, three universities and Collège universitaire de Saint-Boniface as well as literacy programming and adult learning centres, and student financial assistance.

Accessibility to the adult learning and post-secondary system remained a critical priority for the Department in 2008/09 with a focus on the particular needs of individuals from low income and under represented groups.

### **I Post-Secondary Education**

In 2008/09, enrolment at the universities and University College of the North was comprised of 29,920 full-time students and 20,016 part-time students.

Community college full-time enrolments for 2008/09 were estimated at 15,714 and part-time enrolments were estimated at 30,600.

In 2008/09, the Council allocated \$382.4 million in grants to The University of Manitoba, The University of Winnipeg, Brandon University, Collège universitaire de Saint-Boniface and the University College of the North, of which \$9.9 million was included under Capital Grants. In addition, the Council allocated \$5.2 million in grants to the Canadian Mennonite University, Providence College and Seminary, William and Catherine Booth College, and the Steinbach Bible College in support of approximately 1,700 full-time equivalent qualifying students.

In 2008/09, the Council allocated \$84.8 million in grants to Red River College, Assiniboine Community College, and the École technique et professionnelle, of which \$1.8 million was included under Capital Grants. In addition, the Council provided \$0.6 million to the Winnipeg Technical College.

In addition to operating and capital grants, the Council allocated \$0.5 million to stimulate change and to reward innovative developments from the System Restructuring Envelope and \$0.4 million to fund new programming from the Strategic Program Envelope. In 2008/09, the Council allocated \$8.5 million to the Access program to provide program support.

For additional information on Post-Secondary Education, please refer to the 2008/09 Annual Report of the Council on Post-Secondary Education.

### **II Manitoba Student Aid**

Manitoba Student Aid provides supplemental financial assistance to those students whose finances limit their educational choices and who might otherwise be unable to obtain a post-secondary education. In 2008/09, Manitoba Student Aid had the authority to loan up to \$25.0 million in Manitoba Student Loans. As well, approximately \$38.8 million was budgeted for bursary and grant programs including: \$2.6 million for ACCESS bursaries; \$0.6 million for other grants and bursaries; \$5.0 million for the Manitoba Scholarship and Bursaries Initiative; \$3.0 million for Canada Study Grants; \$8.26 million for the Manitoba Bursary Fund; \$12.8 million for the Canada Millennium Scholarship Fund and programs; \$2.0 million for the Manitoba Graduate Scholarships program; \$1.0 million for Bright Futures and \$2.9 million for the Medical Student/Resident Financial Assistance

Program, which is cost recoverable from the Department of Health. Approximately 11,000 applications for Student Aid were processed in the 2008/09 program year.

Manitoba Student Aid also manages the Manitoba Student Loan Portfolio, which includes the disbursement and collection of direct-financed loans. Student Aid has contracted with Credit Union Central of Manitoba (CUCM) for the use of their loan administration system to facilitate the provision and collection of programs. The Loan Services Unit also administers student loan accounts using effective debt management practices, including Interest Relief and Debt Reduction in Repayment and revision of loan terms that will assist students in repaying their student loans, and minimize overall Government risk and loan default rates. In 2008/09, approximately \$3.8 million was budgeted for this program, including \$3.4 million for Provision for Loss, Interest Subsidy, and previous Risk Premiums with national banks, and \$0.4 million for Interest Relief and Debt Reduction Programs.

Manitoba Student Aid also administers the Private Vocational Institutions Act and Regulations.

### **III Adult Learning and Literacy**

*The Adult Literacy Act*, which came in force January 1, 2009, mandates a provincial Adult Literacy Strategy and formalizes the Manitoba Adult Literacy Program as part of the strategy. The Adult Learning and Literacy Branch (ALL) is leading the development of the Adult Literacy Strategy. The Strategy will contribute to the following global objectives: to provide Manitobans with literacy skills to achieve their economic, educational and personal goals; to create and sustain a skilled and adaptable workforce; to increase civic participation; and to enhance health and social well being.

Adult Learning and Literacy (ALL) funds, coordinates, and supports the development of community-based adult and family literacy programs to meet employment education, training and personal literacy-related goals. ALL also registers and funds the operation of adult learning centres to deliver provincial curriculum to adult students to enable them to obtain their secondary diploma, improve their employment prospects, and qualify for post-secondary enrolment.

Adult literacy programs and adult learning centres provide tuition free programming to enable adults to obtain the literacy/essential skills and prerequisite credentials to pursue further education and training. More than 40% of program participants are employed full or part time, which underscores the importance of these programs for skill development of under-educated adults to enable their full participation in the labour force. Over \$17.5 million was provided for literacy and adult learning centre programming in 2008/09. There are 43 registered adult learning centres in Manitoba and 39 agencies offering literacy programming. In 2008/09, approximately 9,000 adults took advantage of programming offered.

ALL also administers the General Education Development (GED) Testing Service. During the reporting period, 57 test sessions were offered in 12 centres.

### **IV Corporate Initiatives**

Three initiatives have shared mandates and staff from Education, Citizenship and Youth (MECY) and Advanced Education and Literacy: Aboriginal Education, Sustainable Development and the Technical Vocational Initiative. MECY and MAEL also share the support of Human Resource Services, Financial and Administrative Services and Systems and Technology Services.

#### **1. Aboriginal Education**

The mandate of the Aboriginal Education Directorate (AED) is to provide leadership and co-ordination for the departmental initiatives within Aboriginal education and training. AED objectives are: to ensure an integrated approach to Aboriginal education and training within MECY, MAEL, and in collaboration with Competitiveness, Training and Trade (MCTT); to promote the removal of systemic barriers to Aboriginal student success; and to participate in, and ensure linkages and

collaboration with inter-sectoral research and policy initiatives related to Aboriginal education and training.

AED coordinates the implementation of the Aboriginal Education Action Plan and provides support and leadership to all branches and units within MECY, MAEL and MCTT on matters as they relate to Aboriginal education and training.

For more information on the Aboriginal Education Directorate, refer to the Annual Report for the Department of Education, Citizenship and Youth.

## **2. Sustainable Development**

In 2008/09, AEL continued to support the province's Sustainable Development Initiative both internally and externally, with particular emphasis on the development, communication and promotion of Education for Sustainable Development (ESD). Manitoba, led by the Department of Education, Citizenship and Youth, continued to serve as the lead jurisdiction for the Council of Ministers of Education, Canada's (CMEC) international work on ESD. Through the CMEC, Manitoba continued to serve on the United Nations Economic Commission for Europe's (UNECE) ESD steering committee to develop ESD indicators, report on progress and implement the UNECE ESD Strategy and Implementation Framework. The Department continued to support the Manitoba ESD Working Group (MESDWG) and its activities that included an International ESD Conference (Choose the Future) held in November 2008.

Branches within AEL carried out management procedures in line with sustainable development including decisions, planning, budgeting and sustainable procurement practices. Branch SD initiatives are highlighted in their respective reports.

## **3. Technical Vocational Initiative**

The Technical Vocational Initiative (TVI) started as a joint initiative between Manitoba Education, Citizenship and Youth (MECY) and Manitoba Advanced Education and Literacy (MAEL) in April 2004 to revitalize technical vocational education in Manitoba. The Technical Vocational Initiative was renewed for four years 2007-2011 and became part of Manitoba Competitiveness, Training and Trade (MCTT). A core objective of the Initiative is to address labour market needs and help develop a skilled workforce through appropriate education and training programs. Access to a skilled workforce continues to be a top concern for Manitoba employers. From a broader perspective, TVI is part of an effort to offer Manitobans a comprehensive continuum of technical vocational education (TVE) and training pathways that are universally accessible, seamless across education levels, synchronized with labour market needs and career focused. TVI continues to build on the successes achieved in relation to the six Pillars of Action, namely:

- to improve the image of vocational careers;
- to enhance awareness of technical vocational programming and trade related opportunities;
- to ensure relevance to labour market needs;
- to facilitate program articulation between high schools and colleges;
- to develop strategies to address technical vocational teacher currency and shortages; and
- to increase funding to support technical vocational equipment upgrades.

In 2008/09, TVI awarded \$699,612 to 36 vocational schools across the Province for equipment upgrade purchases and \$59,852 for associated professional development. Also in 2008/09, TVI awarded \$525,000 to 30 schools/divisions: 13 continuing and 17 new projects. This includes multi-year funding of \$70.0 for the NorMan Consortium, a partnership between Flin Flon, Kelsey and Frontier Schools divisions, OCN Education Authority and UCN.



## **PART A – OPERATING EXPENSES**



# Administration and Finance

The Administration and Finance Division provides for the executive planning and management of departmental policies and programs. Administrative support is provided through the Department of Education, Citizenship and Youth in the areas of human resource services, financial and administrative services, sustainable development, systems and technology services and initiatives related to Aboriginal education and training.

## Executive Support

This line provides the additional compensation to which individuals appointed to the Executive Council are entitled.

The Minister's and Deputy Minister's office provide educational leadership to Manitoba's education systems, which ensure the provision of high quality and equitable training and education programs together with support services. In addition, administrative leadership is provided to the Department to ensure the effective, efficient co-ordination of human and financial resources.

### 1 (a) Minister's Salary

Expenditures by Sub-Appropriation	Actual	Estimate		Variance Over (Under)	Expl. No.
	2008/09	2008/09	2008/09		
	\$000	FTE	\$000	\$000	
Salaries and Employee Benefits	45	1.00	45	0	
<b>Total Sub-Appropriation</b>	<b>45</b>	<b>1.00</b>	<b>45</b>	<b>0</b>	

### 1 (b) Executive Support

Expenditures by Sub-Appropriation	Actual	Estimate		Variance Over (Under)	Expl. No.
	2008/09	2008/09	2008/09		
	\$000	FTE	\$000	\$000	
Salaries and Employee Benefits	439	6.00	456	(17)	
Other Expenditures	114		113	1	
<b>Total Sub-Appropriation</b>	<b>553</b>	<b>6.00</b>	<b>569</b>	<b>(16)</b>	

## Policy and Planning

The Policy and Planning Branch supports the policy development, planning processes and intergovernmental activity of MAEL. Supporting co-ordination across the Department, with other provincial departments and with other levels of government is a key role of the Branch.

The objective of the Branch is to enable a co-ordinated corporate approach by providing information and analysis, enabling external and internal linkages and facilitating communication. The Branch accomplishes this through:

- Facilitating department-wide policy development and strategic planning
- Providing analytical support related to post-secondary education and adult learning
- Supporting the Department to become more strategic and co-ordinated in the development, acquisition, analysis and use of data to support decision-making and reporting
- Developing, co-ordinating and disseminating information that supports the delivery of adult learning and post-secondary education programs and activities

- Participating in co-ordination with other governments on education issues, including providing support for the Council of Ministers of Education, Canada (CMEC) and the Canadian Education Statistics Council (CESC). CESC is a pan-Canadian partnership between the CMEC and Statistics Canada on education data and research
- Liaising with the Department of Competitiveness, Training and Trade (which co-ordinates Manitoba's participation in the Forum of Labour Market Ministers) for the joint consideration of education and labour market issues

### **Support for Policy Development**

Activities in 2008/09 included support for the development of policy related to:

- Data, information and knowledge management including that related to legislation
- MAEL Department Plan 2008-2011
- Improved education and labour market outcomes for adult Aboriginal learners
- Improved post-secondary outcomes for under-represented groups
- Improved literacy outcomes for Manitobans
- Improved labour market outcomes for new immigrants with special focus on bridge programs

### **Support for Strategic Planning**

Activities in 2008/09 included support to Department senior managers in the following planning areas:

- Co-ordinating linkage to government-wide planning processes and supporting linkage to resource requirements through the estimates process
- Branch Planning
- MAEL Department Plan 2008-2011
- MAEL Data Management Strategy
- MAEL contribution to the Labour Market Development Strategy/Aboriginal Education and Employment Action Plan 2008-2011
- Adult Literacy Strategy
- International Education Strategy
- Cross-departmental Career Development Initiative

### **Intergovernmental Relations**

The Branch continues to serve as the primary provincial liaison with the CMEC.

- Support is provided to:
  - many pan-Canadian activities including education data, post-secondary capacity, literacy action plan, Aboriginal Education Action Plan and international education;
  - Canada's participation in international education conferences (with the Minister, Deputy Minister and senior officials representing Canada at important forums); and
  - furthering the policy-based research capacity across provinces/territories.
- Branch staff prepare briefing material to support the participation of the Minister and the Deputy Minister at the semi-annual meetings of CMEC and Advisory Committee of Deputy Ministers of Education (ACDME).
- Branch staff represent Manitoba (adult learning and post-secondary education) on the Strategic Management Committee of the Canadian Education Statistics Council.

### **Analysis/Research**

Activities in 2008/09 included:

- Budget/Throne Speeches
  - The Branch prepared summaries and analyses of provincial and federal throne and budget speeches, highlighting the implications for MAEL.

- Analytical work in support of Department initiatives  
Throughout the year, the Branch prepared a number of analytical documents in support of various department initiatives and priorities. These included:
  - Adult Literacy Strategy and consultation
  - Labour Market Development Strategy
  - Labour Market-Driven Bridge Programs for Immigrants
  - Manitoba's Response to the Economic Downturn
  - Aboriginal Education
  - Legislation
  - Data management
  - Career Development Initiative

## Sustainable Development

One Policy and Planning Branch staff person represents Advanced Education and Literacy on the Education for Sustainable Development Working group led by Education, Citizenship and Youth.

### 1 (c) Policy and Planning

Expenditures by Sub-Appropriation	Actual 2008/09	Estimate 2008/09		Variance Over (Under)	Expl. No.
	\$000	FTE	\$000	\$000	
Salaries and Employee Benefits	214	3.00	229	(15)	
Other Expenditures	70		70	0	
<b>Total Sub-Appropriation</b>	<b>284</b>	<b>3.00</b>	<b>299</b>	<b>(15)</b>	

## Administration and Finance

Administrative support is provided through the Department of Education, Citizenship and Youth in the areas of human resource services, financial and administrative services, systems and technology services and initiatives related to Aboriginal education and training.

### 1 (d) Administration and Finance

Expenditures by Sub-Appropriation	Actual 2008/09	Estimate 2008/09		Variance Over (Under)	Expl. No.
	\$000	FTE	\$000	\$000	
Other Expenditures	750		750	0	
<b>Total Sub-Appropriation</b>	<b>750</b>	<b>0.00</b>	<b>750</b>	<b>0</b>	



# Support for Universities and Colleges

## Council on Post-Secondary Education

The Council on Post-Secondary Education approves new programs and allocates financial resources to the public universities and community colleges of Manitoba. The Council also co-ordinates post-secondary programs and policy development within the system. Specific details of Council activities may be found in its annual report.

As stated in its legislation, the mandate of the Council on Post-Secondary Education is to allocate financial resources to the public universities, community colleges, and to private religious colleges of the Province; to plan and co-ordinate the development of a post-secondary education system that promotes excellence in and accessibility to education; supports the co-ordination and integration of services and facilities; and promotes fiscal responsibility.

In 2008/09, the Council allocated \$382.4 million in grants to The University of Manitoba, The University of Winnipeg, Brandon University, Collège universitaire de Saint-Boniface, and the University College of the North, of which \$9.9 million was included under Capital Grants. In addition, the Council allocated \$5.2 million in grants to the Canadian Mennonite University, Providence College and Seminary, William and Catherine Booth College and the Steinbach Bible College in support of approximately 1,700 full-time equivalent qualifying students.

In 2008/09, the Council allocated \$84.8 million in grants to Red River College, Assiniboine Community College and the École technique et professionnelle, of which \$1.8 million was included under Capital Grants. In addition, the Council provided \$0.6 million to the Winnipeg Technical College.

In addition to operating and capital grants, the Council allocated \$0.5 million to stimulate change and to reward innovative developments from the System Restructuring Envelope and \$0.4 million to fund new programming from the Strategic Program Envelope. In 2008/09, the Council allocated \$8.5 million to the Access program to provide program support.

In 2008/09, The Council on Post-Secondary Education released the results of the first province-wide survey of university and college graduates in almost a decade. The survey was administered to graduates from eleven post-secondary institutions 6 to 12 months following graduation, with an overall response rate of 52.4%. The objective of the study was to gather information about transition patterns from high school to post-secondary institutions, graduates' success in the labour market, mobility, financing and debt levels and satisfaction with programs and institutions. The results create a general profile of university versus college graduates, demonstrate the importance of employment in the lives of graduates and speak to the enduring value of a post-secondary education to graduates in terms of the financial cost to them or their families. The results may be of interest to Government, the institutions, new and prospective students, other provincial jurisdictions and the general public.

### Sustainable Development

One of the Council Secretariat staff is a member of the Education Sustainable Development Group. In addition to committee membership, the Council supports sustainable development activities by purchasing recycled paper and toner cartridges and other supplies. Where possible, the Council makes use of duplex printing and copying, waste paper is sent for recycling on a regular basis, and teleconferencing of meetings takes place, when possible.

## 2 (a) Council on Post-Secondary Education

Expenditures by Sub-Appropriation	Actual	Estimate		Variance	Expl. No.
	2008/09 \$000	FTE	2008/09 \$000	Over (Under) \$000	
Salaries and Employee Benefits	893	13.00	885	8	
Other Expenditures	703		424	279	1
<b>Total Sub-Appropriation</b>	<b>1,596</b>	<b>13.00</b>	<b>1,309</b>	<b>287</b>	

1. Over expenditure is mainly due to Technical Vocational Initiative (TVI) costs budgeted in the College Expansion Initiative (44-2E) but paid from Other Expenditures, contract costs associated with the review of capital requests by universities, and costs for the Commission on Tuition.

## 2 (b) University Operating Grants

Expenditures by Sub-Appropriation	Actual	Estimate		Variance	Expl. No.
	2008/09 \$000	FTE	2008/09 \$000	Over (Under) \$000	
Operating Grants	361,923		360,668	1,255	
<b>Total Sub-Appropriation</b>	<b>361,923</b>	<b>0.00</b>	<b>360,668</b>	<b>1,255</b>	

## 2 (c) Post-Secondary Strategic Initiative Fund

Expenditures by Sub-Appropriation	Actual	Estimate		Variance	Expl. No.
	2008/08 \$000	FTE	2008/09 \$000	Over (Under) \$000	
Grants	1,075		1,075	0	
<b>Total Sub-Appropriation</b>	<b>1,075</b>	<b>0.00</b>	<b>1,075</b>	<b>0</b>	

## 2 (d) College Grants

Expenditures by Sub-Appropriation	Actual	Estimate		Variance	Expl. No.
	2008/09 \$000	FTE	2008/09 \$000	Over (Under) \$000	
Operating Grants	73,871		73,622	249	
<b>Total Sub-Appropriation</b>	<b>73,871</b>	<b>0.00</b>	<b>73,622</b>	<b>249</b>	

## College Expansion Initiative

The College Expansion Initiative (CEI) supports the growth of Manitoba's public college system by working collaboratively with the four public colleges and the Council on Post-Secondary Education.

CEI's investments are primarily focused on new educational programs, although significant contributions have also been made to strategic infrastructure projects. CEI presents expansion

proposals to the Council on Post-Secondary Education on behalf of the colleges. The Council has the authority to grant funding approval for all expansion activity.

In 2008/09, CEI invested an additional \$3.0 million in the college system. The investments have resulted in the creation of new and expanded programs that meet labour market needs. The following goals guide CEI in determining the direction of new investments: address labour market needs; give attention to the needs of under-served groups; enhance youth participation; improve student success; encourage innovation in the college system; and stimulate workplace-based programming.

## 2 (e) College Expansion Initiative

Expenditures by Sub-Appropriation	Actual 2008/09 \$000	Estimate 2008/09		Variance Over (Under) \$000	Expl. No.
		FTE	\$000		
College Expansion Initiative Grants	35,030		35,592	(562)	
<b>Total Sub-Appropriation</b>	<b>35,030</b>	<b>0.00</b>	<b>35,592</b>	<b>(562)</b>	

## Access Program

The Access program provides post-secondary educational opportunities to Manitoba residents from under-represented groups. These programs enhance accessibility and success at Manitoba's public post-secondary institutions for individuals from under-represented groups.

Primary activities undertaken by the Council on Post-Secondary Education consist of co-ordination and administrative support for the Access program and services offered by The University of Manitoba, Brandon University, The University of Winnipeg, Red River College and the University College of the North. The provision of financial support to some of the students enrolled in these programs is administered by Manitoba Student Aid.

The Access program provides funding to five post-secondary institutions for specialized programs for individuals who have faced barriers to post-secondary education. As of November 2008, enrolments for 2008/09 were 895. Individuals from under-represented groups served by accessibility activities include Aboriginal, people with disabilities, single parents and immigrant and refugee students.

## 2 (f) Access Program

Expenditures by Sub-Appropriation	Actual 2008/09 \$000	Estimate 2008/09		Variance Over (Under) \$000	Expl. No.
		FTE	\$000		
Grants	8,550		8,550	0	
<b>Total Sub-Appropriation</b>	<b>8,550</b>	<b>0.00</b>	<b>8,550</b>	<b>0</b>	

## Advanced Education and Training Assistance

The Council on Post-Secondary Education provides grant funding in support of Inter-provincial Training Agreements. Funding is provided to enable Manitoba students to be educated in professions where demand has been identified and training is not available in Manitoba. At present, programs being funded include Veterinary Medicine at the University of Saskatchewan, Optometry at the University of Waterloo and Nuclear Medicine at the Southern Alberta Institute of Technology.

**2 (g) Advanced Education and Training Assistance**

Expenditures by Sub-Appropriation	Actual 2008/09	Estimate 2008/09		Variance Over (Under)	Expl. No.
	\$000	FTE	\$000	\$000	
Grants	4,501		4,661	(160)	
<b>Total Sub-Appropriation</b>	<b>4,501</b>	<b>0.00</b>	<b>4,661</b>	<b>(160)</b>	

**Stevenson Aviation Centre**

Delivers nationally accredited aviation and aerospace training programs to address skill and labour market requirements. Department staff are seconded to Red River College to manage the operations and instructional delivery.

**2 (h) Stevenson Aviation Centre**

Expenditures by Sub-Appropriation	Actual 2008/09	Estimate 2008/09		Variance Over (Under)	Expl. No.
	\$000	FTE	\$000	\$000	
Salaries and Employee Benefits	1,339	20.50	1,588	(249)	
Less: Recoverable from Red River College	(1,339)		(1,588)	249	
<b>Total Sub-Appropriation</b>	<b>0</b>	<b>20.50</b>	<b>0</b>	<b>0</b>	

# Manitoba Student Aid

The Manitoba Student Aid Branch, through the administration of the Canada Student Loans Program (CSLP) and the Manitoba Student Aid Program, provides financial assistance for educational purposes to post-secondary students whose finances limit their educational opportunities.

Manitoba Student Aid is a need-based program designed to supplement, not replace, the resources available to post-secondary students. The cost of a post-secondary education is considered to be the primary responsibility of students and their immediate family. Assistance is based on an assessment of financial need that compares the applicant's allowable educational costs to his or her available resources.

*The Student Aid Act*, which was proclaimed in 2001 and legislatively established the Manitoba Bursary, requires a higher degree of accountability for the Student Aid Program, and promotes the key principles of accessibility and affordability of post-secondary education for Manitoba students.

Loans of up to \$350 per week are available through a 60/40 federal-provincial cost-sharing arrangement. The maximum Canada Student Loan (CSL) is \$210 per week of study and the maximum Manitoba Student Loan (MSL) is \$140 per week of study. One common assessment determines both CSL and MSL awards, making it possible for students to have a complete financial picture of the resources available to them.

Manitoba Student Aid also administers the Canada Millennium Scholarship Bursary to Manitoba's post-secondary students on behalf of the Canada Millennium Scholarship Foundation (CMSF). The federal government, in response to rising student loan debt and loan default rates, established the CMSF in 1998. Manitoba's share of the \$2.5 billion scholarship endowment, based on population, is projected to be \$10.6 million every program year until the expiration of the CMSF funding in 2008/09. These awards are granted to those Manitoba Student Aid recipients who have the highest assessed financial need, who have successfully completed at least one year of previous post-secondary studies, and who are studying at the undergraduate level in Canada. For the 2008/09 academic year, approximately 3,000 Manitoba students will be awarded these bursaries. These awards are used to pay down the students' loan debt.

The Manitoba Bursary is designed to improve affordability of post-secondary education for Manitoba students. This bursary will assist all Manitoba students studying in Canada, in particular those in the first year of studies and those in graduate programs, since these groups are not eligible for CMSF bursary awards. The 2008/09 budget for the Manitoba Bursary was \$8.26 million. Approximately 2,400 students will receive this bursary in 2008/09.

Manitoba Student Aid administers the Canada Student Loans Program's (CSLP) Canada Access Grant for Students from Low-Income Families. This grant is intended to cover up to 50% of the tuition, to a maximum of \$3,000, and is available to first-time, first-year dependent students from low-income families who are eligible for Canada Student Loans.

Manitoba Student Aid also administers the Canada Access Grant for Students with Permanent Disabilities, worth up to \$2,000 per year and available to students with permanent disabilities. This grant is disbursed at the start of the program and is available to students who have a verified permanent disability and are eligible for a full-time or part-time Canada Student Loan.

Manitoba Student Aid administers special targeted assistance programs such as the student-funding component of the Access Bursary and the Prince of Wales/Princess Anne Award for Aboriginal students. Manitoba Student Aid also administers the following federal Canada Study Grant programs: for students with permanent disabilities, up to \$8,000 to offset the costs of exceptional education-related services or equipment; for women in Ph.D. studies, up to \$3,000 if enrolled in non-traditional programs; and, for high-need part-time students, up to \$1,200 if they are unable to study

on a full-time basis. A federal grant is also available, which provides students with dependants up to \$60 per week of study.

In 2008/09, Manitoba Student Aid continued to provide Millennium Adult Learner Bursary funding to eligible students. These bursaries are funded by the Canada Millennium Scholarship Foundation and the Province of Manitoba.

In 2008/09, Manitoba Student Aid continued to provide the Millennium Manitoba Opportunities Grants to eligible students. These grants are funded by the Canada Millennium Scholarship Foundation. There are two components to these grants: the Low-Income Dependent Student component, which provides first year students from low-income families a grant of 50% of their tuition (maximum \$3,000); and the Aboriginal Independent Student component, which provides first year independent Aboriginal students with a grant of 100% of their tuition (maximum \$4,000).

In 2008/09, Manitoba Student Aid implemented the Bright Futures program in partnership with the MB4Youth division of Education, Citizenship and Youth. The fund supports community-based non-profit organizations and partner schools to implement early intervention programming. The target outcomes of the fund are improved high school graduation rates and increased access to and retention in post-secondary education for disadvantaged, underrepresented, and low-income students. In 2008/09, funding was provided to five programs: Career Trek, Community Schools Investigators Summer Learning Enrichment Program, A Bright Futures Program, Boys and Girls Clubs of Winnipeg Power Up, and the Manitoba School Improvement Program Inc. In addition to the funds provided through Bright Futures, Manitoba Student Aid continued to provide core funding for the Career Trek program.

Student Aid provides \$5 million in grants, through the Manitoba Scholarship and Bursaries Initiative (MSBI), to match private donations to Manitoba's public post-secondary institutions towards scholarships and bursaries.

In 2008/09, Manitoba Student Aid continued to support graduate scholarships that support research-based graduate studies to help attract and retain the highest quality students from within and outside the Province. This assistance provides \$7,500 per year for up to four years for Doctoral students (to supplement the University of Manitoba Graduate Fellowships of \$16,000 per year) and \$15,000 per year for up to two years for Masters students. In 2008/09, the program assisted 104 Masters students and 60 Doctoral students.

Manitoba Student Aid is in the second year of phase three of the three-year initiative to provide the Fly Higher Aboriginal Education Awards. These awards are funded through MSBI in partnership with the Business Council of Manitoba (BCM) and the governments of Canada and Manitoba. Up to \$150,000 per year raised by BCM through private donations from its members will be matched by the same level of funding from both the federal and provincial governments totaling \$450,000. Any surplus of funds over awarded amounts is held in endowment. The purpose of this partnership is to increase Aboriginal participation in post-secondary education and to increase their employment opportunities.

Manitoba Student Aid administers the Educational Assistance Option of the Medical Student/Resident Financial Assistance Program (MSRFAP) on behalf of the Department of Health. This option of the program provides financial assistance in the form of a conditional grant to students and residents studying medicine in the Province of Manitoba, as well as to Manitoba students undertaking medical studies in French at the University of Ottawa. Manitoba Medical Doctor graduates from The University of Manitoba, who are undertaking approved post-graduate medical programs at other Canadian and American universities, are eligible as well. Upon completion of their training, physicians who participate in the program commit to working in the Province of Manitoba for a period of one year for each grant they receive, or repay the money with interest.

Awards in the amount of \$15,000 to \$25,000 are offered to undergraduate third- and fourth-year medical students. Awards in the amount of \$20,000 are offered to Medical Residents in either year of Family Medicine Practice. Family medicine doctors who take an additional year of Emergency Medicine or Anesthesia are eligible for an additional \$20,000. The Northern Remote Physician Practice Initiative is available to second year Family Medicine residents. Awards are \$50,000 with a two year return of service commitment. Residents in other approved residencies are eligible for \$20,000 in each of two years. In 2008/09, 185 students received a total of \$3.5 million in conditional grants.

The Aboriginal Medical Student Financial Assistance Program provides medical students \$7,000 for each year of undergraduate training. The grant for year one must be utilized in order to access grants in years two, three or four. The return of service commitment for each grant is six months. Interest does not accrue until their studies have been completed. In 2008/09, 5 students received a total of \$35,000 in conditional grants.

Manitoba Student Aid, in co-operation with the MB4Youth Division of Manitoba Education, Citizenship and Youth, administers the Youth Transition: From Work to Post-Secondary Education bursary program. In 2008/09, 6 students completed their work experience and received a \$3,000 bursary towards their post-secondary education.

Designation is the process by which institutions obtain the recognition that allows their students to be eligible to apply for government student loans. In January 2002, Manitoba Student Aid began implementing the Designation Policy approved by Cabinet. In autumn 2004, provincial/territorial governments, along with the federal government, began implementing the Pan-Canadian Designation Framework. This national strategy is intended to strengthen student consumer protection, improve student loan repayment rates, and help students make informed choices about post-secondary education. Because student loans are taxpayer supported, institutions are now held accountable for the administration of these funds and for improving their students' success through review of graduation and employment rates. To support administrative compliance with the national strategy by 2008/09, Manitoba Student Aid had signed Memoranda of Understanding (MOU) with all of the designated educational institutions located in Manitoba. Manitoba Student Aid performed compliance reviews (administrative audits) on 11 institutions that were signatories to MOUs. In October 2008, Manitoba Student Aid held a forum to help designated institutions learn about best practices in student loan administration. At March 31, 2009, Manitoba was responsible for 58 designated institutions in the Province and had designated over 800 other institutions throughout the world.

Manitoba Student Aid has an interactive online application and website to provide greater access to students on a 24-hour/7-day-a-week basis. The online application MySAO (My Student Aid Online) uses cutting-edge technology to interact with applicants, determining the information required and guiding them to complete their application. Within minutes of submitting an online application, students receive an estimate of financial assistance. Students applying online are also mailed a Notice of Assistance letter, which indicates the approximate amount of financial assistance they will receive (CSL and MSL awards). Approximately 90% of applications were submitted via the Internet in 2008/09. The MySAO application process contributes to Manitoba Student Aid's sustainable development activities by decreasing the processing of hard copy documents. Students are able to determine their Manitoba Student Loan account balance, what (if any) information is outstanding to process the application, and the ability for the student to update their application with revised information.

For the 2008/09 program year, Manitoba Student Aid processed 11,322 applications for Canada and Manitoba Student Loans. Student Aid also processed 197 applications for Part-time Canada Student Loans. Approximately 46,000 requests for information and assistance were handled over the telephone. Services were also provided in-person to an additional 19,500 current and potential applicants. The Exceptional Review (Appeal) Committee reviewed 385 appeals.

Manitoba Student Aid's Student Advisors provide one-on-one interaction with at-risk students, including those with high financial or other special needs. Advisors also promote program awareness, help reduce student loan default rates, and liaise with Manitoba post-secondary institutions. As well, the Aboriginal Liaison Officer partners and networks with the Aboriginal community including the Access Programs, at participating public universities and colleges, regarding aboriginal post-secondary accessibility and affordability policy issues.

The Loan Services Unit manages the Manitoba Student Loan portfolio including the disbursement and collection of direct financed loans. Student Aid has contracted with Credit Union Central of Manitoba (CUCM) for the use of their loan administration system to facilitate the provision and collection of loans. The Loan Services Unit also manages the administration of effective debt management programs (ex: Interest Relief, Debt Reduction in Repayment, and Revision of Terms), which provides support to borrowers experiencing difficulty in meeting their repayment obligations, and minimize overall government risk and loan defaults. Student Aid continues to manage the portfolio of Manitoba Student Loans issued prior to August 2001, including the administration of interest subsidy, provision for loss, and risk premium payments.

### Sustainable Development

The Branch supports sustainable development by purchasing recycled paper and toner cartridges and other supplies. Where possible, the use of duplex copying is encouraged. In addition, the Branch encourages students to apply online using MySAO, which reduces paper product consumption. The Branch has incorporated an internal website for our newsletter (WaDaYaSAO).

### Private Vocational Institutions Unit

The Private Vocational Institutions (PVI) Unit administers *The Private Vocational Institutions Act*, and its attendant regulation, Manitoba Regulation 237/02. The office provides policy direction to the operators of private vocational institutions to ensure compliance with the Act and Regulation.

In 2008/09, four new private vocational institutions were registered and three existing institutions came under new ownership. No institutions were closed, either voluntarily or under duress. As of March 31, 2009, there was a total of 46 private vocational institutions registered, of which 29 had programming designated for the Canada/Manitoba student loan programs.

There were 2,621 enrolments at Manitoba private vocational institutions in the 2008 calendar year. The Training Completion Fund, which is a pool of money to be used to help finance the completion of training for students should an institution cease to do business, had approximately \$1,000,000 held in trust at the end of the Fund's reporting (calendar) year.

### 3 (a-b) Manitoba Student Aid

Expenditures by Sub-Appropriation	Actual 2008/09 \$000	Estimate 2008/09		Variance Over (Under) \$000	Expl. No.
		FTE	\$000		
Salaries and Employee Benefits	3,680	66.25	3,732	(52)	
Other Expenditures	1,339		1,244	95	
<b>Total Sub-Appropriation</b>	<b>5,019</b>	<b>66.25</b>	<b>4,976</b>	<b>43</b>	

### 3 (c) Bursaries and Funds

Expenditures by Sub-Appropriation	Actual	Estimate		Variance	Expl. No.
	2008/09 \$000	FTE	2008/09 \$000	Over (Under) \$000	
(1) Manitoba Bursary Fund	8,260		8,260	0	
(2) Manitoba Scholarship and Bursary Initiative	5,000		5,000	0	
(3) Canada Millennium Scholarship Fund	11,433		12,786	(1,353)	1
(4) Canada Study Grants	2,180		3,000	(820)	2
(5) Medical Student/Resident Financial Assistance	3,616		3,496	120	
(6) Manitoba Graduate Scholarships	2,000		2,000	0	
(7) Bright Futures Fund	813		1,000	(187)	3
(8) Loans and Bursaries	2,583		3,238	(655)	4
<b>Total Sub-Appropriation</b>	<b>35,885</b>	<b>0.00</b>	<b>38,780</b>	<b>(2,895)</b>	

1. Under expenditure mainly reflects fewer students applying than budgeted for the Adult Learner Bursary and for Manitoba Millennium Opportunity Grants.
2. Under expenditure mainly reflects a reduction in the number of financial assistance applications received for the current program year.
3. Under expenditure mainly reflects fewer applications than budgeted for the Bright Futures Fund. Under expenditure also reflects salaries budgeted in Bright Futures Fund (44-3C-7), but paid from Salaries and Employee Benefits (44-3a).
4. Under expenditure mainly reflects a reduction in the number of financial assistance applications received for the current program year for Access Bursaries and the Prince of Wales/Princess Anne Awards, partly offset by the introduction of the Aboriginal Medical Student Grant.

### 3 (d) Tuition Rebate Grants

### 3 (e) Student Loan Administration

### 3 (f) Less: Recoverable from Health

Expenditures by Sub-Appropriation	Actual	Estimate		Variance	Expl. No.
	2008/09 \$000	FTE	2008/09 \$000	Over (Under) \$000	
Tuition Rebate Grants	12,976		13,274	(298)	
Student Loan Administration	2,063		3,756	(1,693)	1
Less: Recoverable from Health	(3,616)		(3,496)	(120)	
<b>Total Sub-Appropriation</b>	<b>11,423</b>	<b>0.00</b>	<b>13,534</b>	<b>(2,111)</b>	

1. Under expenditure reflects lower costs than budgeted for the provision for loss, a decrease in interest subsidy due to a reduction in the average lending rate from 5.25% to 2.25%, decreased costs for interest relief and debt reduction due to the favourable job market for students, reduction in the interest paid on claims, and a decrease in risk premium costs due to fewer Royal Bank risk loans entering repayment.



# Adult Learning and Literacy

The objectives of Adult Learning and Literacy (ALL) are to enable Manitobans to have the ability to understand and employ information (reading, writing, numeracy) in daily activities at work, at home, and in the community; and to obtain high school credentials so they can access higher education and/or better employment opportunities.

The objectives include developing the capacity in the Province to respond to the needs of the non-sequential adult learner with greater flexibility, effectiveness and efficiency. These objectives are met through the provision of three programs: Adult Learning Centres (ALCs), community-based Adult Literacy Programs (ALPs), and General Educational Development (GED) Testing Services. Efforts are being made to enhance curriculum and program articulation between ALPs and ALCs, and between ALCs and post-secondary education. The professional staff of ALL provides service to the entire province.

## The Adult Literacy Strategy

On January 1, 2009, *The Adult Literacy Act* came into force. The Adult Literacy Act, which is the first in Canada, commits the government to develop an adult literacy strategy and formalizes the Manitoba Adult Literacy Program (MALP) as a component of the Adult Literacy Strategy.

Public consultations on adult literacy in Manitoba were held from April to August 2008, with 200 participants representing more than 100 organizations. The report on the consultation, *What We Heard*, was released in December 2008. The report provides a summary of participant responses.

ALL is leading the development, implementation and evaluation of the Strategy, in collaboration with other ministries and government agencies, literacy practitioners, immigrant organizations, Aboriginal organizations and communities and other non-government organizations. The Strategy will contribute to the following global objectives: to provide Manitobans with literacy skills to achieve their economic, educational and personal goals; to create and sustain a skilled and adaptable workforce; to increase civic participation; and to enhance health and social well-being.

## Adult Literacy Programs

In 2008/09, ALL provided grants to 39 organizations for adult and family literacy programming, including 29 agencies that provide literacy as their primary focus and 10 centres that provide both adult literacy and ALC programming.

The 2008/09 mid-year statistics collected in February 2009 indicated participation of approximately 2,126 individuals in community-based literacy programming. Mid-year reports indicated that:

- Of participants who declared, 38% were male and 54% female
- 23% of participants were in the 18-25 age group, 44% in the 26-40 age group, 22% were in the 41-55 age group, 8% were over 55, and .5% were under 18
- 33% self-identified as Aboriginal learners
- 21% of participants were learners for whom English was not their first language (German, French, an Aboriginal language, and others)
- 40.6% of all participants were employed while enrolled

Year-end statistics for 2008/09 are not available until the fall of 2009 (given that the program year ends June 30, 2009). However, year-end statistics for 2007/08 indicate that literacy learners are successful in achieving their goals. In 2007/08, 2,776 adults participated in literacy programming. Forty-two percent (42%) of participants were employed while enrolled in literacy programs and were able to increase their proficiency in job-related literacy skills. In addition, 9% reported that they found employment, 25% achieved their upgrading/literacy goal and 17% went on to further training.

## **Adult Learning Centres**

The Adult Learning Centres Act legislates a registration and governance process for ALCs and provides them with a framework for educational and fiscal accountability.

In the 2008/09 program year, 46 ALCs were registered, with 43 receiving funding from Adult Learning and Literacy. Three ALCs, Peguis Adult Education Learning Centre, Waywayseecappo Learning Centre and Canupawakpa First Nation, were registered by MAEL and funded by other sources.

Funding was also provided to:

- The Louis Riel Institute for their core operation.
- Employment Solutions for Immigrant Youth for a program aimed at helping young immigrant adults find employment and further their education in Manitoba.
- Literacy Partners of Manitoba to provide a 1-800-LEARN help line to connect adult learners with adult literacy programs, adult learning centres and other training opportunities.

Year-end statistics for the 2007/08 school year show that 7,929 learners completed 10,792 courses for credit at ALCs. Eleven hundred seventy-four (1,174) ALC learners graduated with a secondary (high school) diploma, including 423 who self declared as Aboriginal. Interim statistics for 2008/09 report 6,533 learners registered for approximately 15,964 courses at ALCs. By February 2, 2009, 4,452 courses had been completed for credit. Final 2008/09 statistics will be available in the fall of 2009.

Recognition of Prior Learning (RPL) is a significant service to learners at ALCs. Throughout the year, the ALL RPL Co-ordinator facilitated refresher workshops with adult educators from the ALCs. The majority of ALC programs have at least one staff member who has completed this training.

ALCs have established RPL Advisory and RPL Assessment Services to assist adult learners in receiving credit for their formal and informal learning towards a Mature Student High School Diploma (MSHSD). Between July 1, 2007 and June 30, 2008, ALCs granted approximately 624 full and partial credits through RPL. Three hundred forty-three (343) learners graduated with a MSHSD in a shorter time with RPL credits.

ALL is also responsible for registering dual credit courses for use in ALCs.

## **General Educational Development (GED) Testing**

ALL administers the General Educational Development (GED) Testing Service. GED operations are located in ALL's Brandon office. Between April 1, 2008 and March 31, 2009, a total of 57 test sessions were offered in 12 centres. Of the 334 individuals who participated in the testing, 189 earned their GED Diploma.

## **Support Activities**

ALL staff provide professional development workshops and networking opportunities for ALC and ALP educators and other adult education stakeholders and assist in the development and acquisition of materials appropriate for adult learners.

As a support to family literacy, ALL continues to sit on the steering committee of the Literacy for Life Fund (LLF), an initiative of the Winnipeg Foundation in partnership with the Winnipeg Public Library and Literacy Partners of Manitoba.

ALL continues to collaborate with the Adult Language Training Branch of Manitoba Labour and Immigration regarding:

- articulation and referral processes between English as an Additional Language (EAL) and ALC/Literacy programming
- appropriate supports for adult EAL learners in non-EAL learning environments

ALL is a member of the Essential Skills committee and participates with Manitoba Competitiveness, Training and Trade in the implementation of an Essential Skills Framework for Manitoba.

Adult Learning and Literacy is involved in activities designed to increase public awareness of adult learning and literacy issues and promote adult education. ALL participates on the implementation team of the Northern Development Strategy. The position of Northern Program Consultant/Adult Literacy Co-ordinator supports adult learning and literacy activities in the North.

Staff assisted the Premier with the Council of the Federation (COF) Literacy Award (Manitoba) and the Lieutenant Governor's office with the Lieutenant Governor's Medal for Literacy. ALL also assisted community organizations, literacy programs, ALCs, the Adult Secondary Education Council (ASEC) and Literacy Partners of Manitoba to raise awareness of adult learning and literacy through projects such as the International Literacy Day and Adult Literacy Month celebrations, and the 1-800-LEARN line and Family Literacy Day.

### Sustainable Development

The ALL Branch works hard to minimize the use of paper through purchasing only recycled paper, recycling all non-confidential documents, increasing use of electronic data storage and file management; including the development and maintenance of a branch website and encouraging staff to avoid printing hard copies of documents. The goal of the Branch is to integrate sustainable development principles and guidelines into its regular activities on a continuous basis so that they become an integral part of the Branch's activities.

### 4 Adult Learning and Literacy

Expenditures by Sub-Appropriation	Actual	Estimate		Variance Over (Under)	Expl. No.
	2008/09 \$000	FTE	2008/09 \$000		
Salaries and Employee Benefits	936	11.00	865	71	
Other Expenditures	386		402	(16)	
Adult Learning Centres	15,584		15,563	21	
Adult Literacy	2,506		2,510	(4)	
<b>Total Sub-Appropriation</b>	<b>19,412</b>	<b>11.00</b>	<b>19,340</b>	<b>72</b>	



## Capital Grants

Capital Grants provide a contribution towards capital expenditures of universities and community colleges. Additional information on the grants may be found in the Council on Post-Secondary Education Annual Report.

### 5 (a-b) Capital Grants

Expenditures by Sub-Appropriation	Actual	Estimate		Variance	Expl. No.
	2008/09 \$000	FTE	2008/09 \$000	Over (Under) \$000	
Universities	9,754		9,754	0	
Colleges	3,317		3,317	0	
<b>Total Sub-Appropriation</b>	<b>13,071</b>	<b>0.00</b>	<b>13,071</b>	<b>0</b>	



# Costs Related to Capital Assets

This main appropriation provides for the costs related to capital assets.

## 6 (a) Desktop Services

Expenditures by Sub-Appropriation	Actual 2008/09	Estimate 2008/09		Variance Over (Under)	Expl. No.
	\$000	FTE	\$000	\$000	
Amortization Expense - Transition	0		19	(19)	1
Enterprise Software Licenses	8		8	0	
<b>Total Sub-Appropriation</b>	<b>8</b>	<b>0.00</b>	<b>27</b>	<b>(19)</b>	

1. Under expenditure reflects the write-off of remaining desktop assets.

## 6 (b) Amortization Expense

Expenditures by Sub-Appropriation	Actual 2008/09	Estimate 2008/09		Variance Over (Under)	Expl. No.
	\$000	FTE	\$000	\$000	
Amortization Expense	131		172	(41)	
<b>Total Sub-Appropriation</b>	<b>131</b>	<b>0.00</b>	<b>172</b>	<b>(41)</b>	

## 6 (c) Interest Expense

Expenditures by Sub-Appropriation	Actual 2008/09	Estimate 2008/09		Variance Over (Under)	Expl. No.
	\$000	FTE	\$000	\$000	
Interest Expense	57		99	(42)	1
<b>Total Sub-Appropriation</b>	<b>57</b>	<b>0.00</b>	<b>99</b>	<b>(42)</b>	

1. Under expenditure mainly results from a delay in the start-up of capital projects and to the write-off of remaining desktop assets.



## **PART B – CAPITAL INVESTMENT**



## Capital Investment

The Province implemented a new accounting policy for tangible capital assets in 1999/2000 based on standards issued by the Canadian Institute of Chartered Accountants. These standards require that expenditures on tangible assets be amortized over the useful life of the asset. Recognizing amortization in this way allocates the cost of capital assets to the periods of service provided and amortization is recorded as an expense in the statement of operations.

Tangible capital assets are those with a useful life extending beyond one year which are acquired, constructed or developed and held for use, not for resale. Tangible capital assets with a value less than the accepted capitalization limit will be expensed in the year of acquisition.

### Advanced Education and Literacy

Expenditures by Sub-Appropriation	Actual	Estimate		Variance	Expl. No.
	2008/09 \$000	FTE	2008/09 \$000	Over (Under) \$000	
Capital Investment	387		600	(213)	1
<b>Total Sub-Appropriation</b>	<b>387</b>	<b>0.00</b>	<b>600</b>	<b>(213)</b>	

1. Under expenditure relates to the Student Financial Aid Information System (SFAIS) due to delays in the start-up of the various components of the project.



# Financial Information



**Department of Advanced Education and Literacy**

**Reconciliation Statement  
(\$000s)**

DETAILS	2008/09 ESTIMATES
<p><b>2008/09 Main Estimates</b></p> <p>Main Estimates Authority Transferred from:</p> <ul style="list-style-type: none"> <li>- Enabling Appropriations re:               <ul style="list-style-type: none"> <li>• University Operating Grants</li> <li>• Access Program</li> <li>• Advanced Education and Training Assistance</li> </ul> </li> </ul>	<p align="right"><b>\$572,335</b></p>   <p align="right">\$4,507</p> <p align="right">\$97</p> <p align="right">\$200</p>
<b>2008/09 Estimate</b>	<b>\$577,139</b>

**Manitoba Advanced Education and Literacy  
Expenditure Summary**

For the fiscal year ended March 31, 2009, with comparative figures for the previous fiscal year (\$'000s)

Estimate 2008/09	Appropriation	Actual 2008/09	Actual 2007/08	Increase (Decrease)	Explanation Number
<b>Advanced Education and Literacy (44)</b>					
44-1	Administration and Finance				
45	(a) Minister's Salary	45	42	3	
456	(b) Executive Support				
	- Salaries and Employee Benefits	439	434	5	
113	- Other Expenditures	114	90	24	
229	(c) Policy and Planning				
	- Salaries and Employee Benefits	214	151	63	
70	- Other Expenditures	70	49	21	
750	(d) Administration and Finance	750	750	0	
1,663	Total 44-1	1,632	1,516	116	

**Manitoba Advanced Education and Literacy  
Expenditure Summary**

For the fiscal year ended March 31, 2009, with comparative figures for the previous fiscal year (\$'000s)

Estimate 2008/09	Appropriation	Actual 2008/09	Actual 2007/08	Increase (Decrease)	Explanation Number
	44-2 Support for Universities and Colleges				
	(a) Council on Post-Secondary Education				
885	- Salaries and Employee Benefits	893	930	(37)	
424	- Other Expenditures	703	426	277	
360,668	University Operating Grants	361,923	331,485	30,438	1
1,075	Post-Secondary Strategic Initiatives Fund	1,075	1,840	(765)	2
73,622	College Grants	73,871	69,402	4,469	3
35,592	College Expansion Initiative	35,030	44,317	(9,287)	4
8,550	Access Program	8,550	7,753	797	5
4,661	Advanced Education and Training Assistance	4,501	3,881	620	6
	(h) Stevenson Aviation Centre				
1,588	- Salaries and Employee Benefits	1,339	1,347	(8)	
(1,588)	- Less: Recoverable from Red River College	(1,339)	(1,347)	8	
485,477	Total 44-2	486,546	460,034	26,512	

## Manitoba Advanced Education and Literacy

### Expenditure Summary

For the fiscal year ended March 31, 2009, with comparative figures for the previous fiscal year (\$'000s)

Estimate 2008/09	Appropriation	Actual 2008/09	Actual 2007/08	Increase (Decrease)	Explanation Number
	44-3 Manitoba Student Aid				
3,732	(a) Salaries and Employee Benefits	3,680	3,852	(172)	
1,244	(b) Other Expenditures	1,339	1,767	(428)	7
	(c) Bursaries and Funds				
8,260	- Manitoba Bursary Fund	8,260	8,260	0	
5,000	- Manitoba Scholarship and Bursary Initiative	5,000	5,000	0	
12,786	- Canada Millennium Scholarship Fund	11,433	11,600	(167)	
3,000	- Canada Study Grants	2,180	2,209	(29)	
3,496	- Medical Student/Resident Financial Assistance	3,616	3,045	571	
2,000	- Manitoba Graduate Scholarships	2,000	2,000	0	
1,000	- Bright Futures Fund	813	0	813	
3,238	- Loans and Bursaries	2,583	2,568	15	
13,274	(d) Tuition Rebate Grants	12,976	12,919	57	
3,756	(e) Student Loan Administration	2,063	3,999	(1,936)	8
(3,496)	(f) Less: Recoverable from Health	(3,616)	(3,045)	(571)	9
57,290	Total 44-3	52,327	54,174	(1,847)	

**Manitoba Advanced Education and Literacy  
Expenditure Summary**

For the fiscal year ended March 31, 2009, with comparative figures for the previous fiscal year (\$000s)

Estimate 2008/09	Appropriation	Actual 2008/09	Actual 2007/08	Increase (Decrease)	Explanation Number
	44-4 Adult Learning and Literacy				
865	(a) Salaries and Employee Benefits	936	970	(34)	
402	(b) Other Expenditures	386	390	(4)	
15,563	(c) Adult Learning Centres	15,584	14,778	806	
2,510	(d) Adult Literacy	2,506	2,062	444	10
19,340	Total 44-4	19,412	18,200	1,212	

**Manitoba Advanced Education and Literacy  
Expenditure Summary**

For the fiscal year ended March 31, 2009, with comparative figures for the previous fiscal year (\$000s)

Estimate 2008/09	Appropriation	Actual 2008/09	Actual 2007/08	Increase (Decrease)	Explanation Number
	44-5 Capital Grants				
9,754	(a) Universities	9,754	24,215	(14,461)	11
3,317	(b) Colleges	3,317	1,817	1,500	12
13,071	Total 44-5	13,071	26,032	(12,961)	

**Manitoba Advanced Education and Literacy**

**Expenditure Summary**

For the fiscal year ended March 31, 2009, with comparative figures for the previous fiscal year (\$'000s)

Estimate 2008/09	Appropriation	Actual 2008/09	Actual 2007/08	Increase (Decrease)	Explanation Number
	44-6	Costs Related to Capital Assets			
	(a)	Desktop services			
19	-	0	19	(19)	13
8	-	8	8	0	
172	(b)	131	190	(59)	
99	(c)	57	90	(33)	
298	Total 44-6	196	307	(111)	
577,139	<b>Total - Advanced Education and Literacy</b>	573,184	560,263	12,921	

## **Manitoba Advanced Education and Literacy Expenditure Summary**

For the fiscal year ended March 31, 2009 with comparative figures for the previous fiscal year (\$000s)

---

### Explanation Number:

1. Increased expenditure mainly reflects an increase in approved 2008/09 funding for universities.
2. Decrease reflects greater funding for new programs in 2007/08 than in 2008/09, and funding in 2007/08 for the disability envelope which was not provided in 2008/09.
3. Increased expenditure mainly reflects an increase in approved 2008/09 funding for colleges.
4. Decreased expenditure mainly reflects accounting adjustments made in 2007/08 for outstanding loans converted to grants for the Heavy Equipment Training Centre at Red River College and for Culinary Arts equipment for Assiniboine Community College, partly offset by funding in 2008/09 for nursing expansion, Peguis and Fisher River, and for an approved funding increase for College Expansion.
5. Increased expenditure mainly reflects approved 2008/09 base funding for the Access Program, funding for the expansion of the Nursing Program at the University of Manitoba, costs for the Winnipeg Education Centre (WEC) Inner City Social Work Program, and for the Community-based Aboriginal Teacher Education Program (CATEP).
6. Increased expenditure reflects additional costs in 2008/09 for the Veterinary Medicine Inter-provincial training agreement, costs for two additional placements in the third year and one additional placement in the fourth year of the four-year expansion plan. Increase also reflects funding in 2008/09 for Nuclear Medicine and for increased costs for Optometry.
7. Decreased expenditure is mainly the result of the 2007/08 write down of Better Systems Initiative (BSI) assets, partly offset by costs in 2008/09 related to the Manitoba Graduate Outcomes Survey.
8. Variance is mainly the result of decreased expenditures in 2008/09 relating to the provision for loss due to a decrease in the net loans balances, interest subsidy due to a 3% decrease in the average lending rate, interest on loans due to the reduction in bank interest rates, costs for interest relief and debt reduction due to the favorable job market for students.
9. Variance reflects an increase in the recovery from the Department of Health due to an increase in the number of conditional grants issued in 2008/09.
10. Increased expenditure mainly reflects increased funding for Adult Literacy Programs and for new technology and equipment grants to Literacy Programs.
11. Decreased expenditure is the result of one-time funding in 2007/08 to upgrade science labs, enhance security and expand existing facilities to support trades expansion. Decrease also reflects a 2007/08 accounting adjustment to offset an outstanding loan for the University of Winnipeg Science Complex which was converted to a grant and for a reduction of minor capital in 2008/09.

**Manitoba Advanced Education and Literacy  
Expenditure Summary**

For the fiscal year ended March 31, 2009 with comparative figures for the previous fiscal year (\$000s)

---

12. Increased expenditure is the result of one-time funding in 2008/09 for nursing expansion at Red River College.
13. Decreased expenditure relates to the write-off of remaining desktop assets in 2008/09.

**Manitoba Advanced Education and Literacy**

**Revenue Summary by Source**

For the fiscal year ended March 31, 2009, with comparative figures for the previous fiscal year (\$000s)

Actual 2007/08	Actual 2008/09	Increase (Decrease)	Source	Actual 2008/09	Estimate 2008/09	Variance	Expl. No.
0	0	0	Total	0	0	0	0
			TAXATION				
			OTHER REVENUE				
55	64	9	Fees	64	62	2	2
1,417	1,154	(263)	Sundry	1,154	1,390	(236)	1
1,472	1,218	(254)	Total	1,218	1,452	(234)	
			GOVERNMENT OF CANADA				
11,765	11,598	(167)	Canada Millennium Scholarship Fund	11,598	12,916	(1,318)	2
1,435	725	(710)	Canada Student Loan Act Service Fee	725	560	165	3
2,209	2,180	(29)	Canada Study Grants	2,180	3,000	(820)	4
15,409	14,503	(906)	Total	14,503	16,476	(1,973)	
16,881	15,721	(1,160)	<b>Total – Advanced Education and Literacy</b>	15,721	17,928	(2,207)	

**Manitoba Advanced Education and Literacy  
Revenue Summary by Source**

For the fiscal year ended March 31, 2009, with comparative figures for the previous fiscal year (\$000s)

---

Explanation Number:

1. **Sundry:**

\$ 263 under 2007/08 Actual  
\$ 236 under 2008/09 Estimate

Variance mainly reflects a decrease in Interest Revenue on Class B Manitoba Student Loans in 2008/09 due to a reduction in interest rates.

Variance mainly relates to Interest Revenue on Class B Manitoba Student Loans due to a reduction in the applicable interest rates.

2. **Canada Millennium Scholarship Fund:**

\$ 1,318 under 2008/09 Estimate

Decrease reflects fewer applications for financial assistance than budgeted.

3. **Canada Student Loan Act Service Fee:**

\$ 710 under 2007/08 Actual  
\$ 165 over 2008/09 Estimate

Variance mainly results from the receipt of additional funding from the Federal Government in 2007/08 for program costs incurred in prior years.

Variance reflects additional revenue provided from the Federal Government in relation to a change in the distribution policy for the Canada Student Loan Program which resulted in additional funds for the Province to apply for various Student Loan bursaries and grants.

4. **Canada Study Grants:**

\$ 820 under 2008/09 Estimate

Decrease reflects fewer applications for financial assistance than budgeted for the current program year.

**Manitoba Advanced Education and Literacy  
Five Year Expenditure and Staffing Summary by Main Appropriation**

For the fiscal years ended March 31, 2005 to March 31, 2009

Main Appropriation	2004/05		2005/06		2006/07		2007/08		2008/09	
	FTE	\$000	FTE	\$000	FTE	\$000	FTE	\$000	FTE	\$000
44-1 Administration and Finance	10.00	1,584	10.00	1,504	10.00	1,511	10.00	1,515	10.00	1,632
44-2 Support for Universities and Colleges	33.50	377,588	33.50	389,596	33.50	414,474	33.50	460,035	33.50	486,546
44-3 Manitoba Student Aid	67.25	49,746	65.25	50,054	65.25	52,774	65.25	54,175	66.25	52,327
44-4 Adult Learning and Literacy	9.00	16,283	9.00	17,270	9.00	16,990	10.00	18,200	11.00	19,412
Sub-total	119.75	445,201	117.75	458,424	117.75	485,749	118.75	533,925	120.75	559,917
44-5 Capital Grants		33,086		24,598		19,212		26,032		13,071
44-6 Costs Related to Capital Assets		278		305		295		307		196
<b>Total - Advanced Education and Literacy</b>	<b>119.75</b>	<b>478,565</b>	<b>117.75</b>	<b>483,327</b>	<b>117.75</b>	<b>505,256</b>	<b>118.75</b>	<b>560,264</b>	<b>120.75</b>	<b>573,184</b>

\* Historical actual expenditures have been adjusted to reflect program transfers between departments, to facilitate year over year comparison.

# Performance Reporting

The following section provides information on key performance measures for the 2008/09 reporting year. This is the third year in which all Government of Manitoba departments have included a Performance Measurement section, in a standardized format, in their Annual Reports.

Performance indicators in departmental Annual Reports are intended to complement financial results and provide Manitobans with meaningful and useful information about government activities, and their impact on the province and its citizens.

For more information on performance reporting and the Manitoba government, visit [www.manitoba.ca/performance](http://www.manitoba.ca/performance)

Your comments on performance measures are valuable to us. You can send comments or questions to [mbperformance@gov.mb.ca](mailto:mbperformance@gov.mb.ca).

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
1. Access to education and training by measuring the enrollments in universities, colleges, adult learning centres and adult literacy programming.	Formal education and training is a primary means by which adult Manitobans learn. Education is strongly correlated with economic and social benefits for individuals and society. Participation in university, college, adult learning centres and literacy programming is one key measure of access to learning opportunities.	Historical enrolment at universities, colleges, Adult Learning Centres (ALCs) and literacy programming  1999/00 University enrolment <sup>1</sup> Full time 22,410 Part time 8,255 Total 30,665	Enrolment in Manitoba's universities in 2008/09 and colleges in 2007/08  2008/09 University enrolment <sup>1</sup> Full time 29,920 Part time 9,785 Total 39,705	Increase  University Total Enrolment – between 1999/00 and 2008/09 full and part time enrolment increased by 29.5% at Manitoba's universities for both graduate and undergraduate students.	Between 1999/00 and 2007/08, Aboriginal college enrolment increased by 50.1%.  Within the university and college enrolments are students enrolled in special ACCESS programs, which provide post-secondary educational opportunities to Manitoba residents from under-represented groups.  There were 3,408 new students enrolled in Manitoba's ACCESS Programs between 1999/00 and 2008/09, an average of 341 new students per year.

<sup>1</sup> Includes undergraduate and graduate students in regular session only (September to April)

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
		1999/00 College enrolment Full time 10,452 Part time <u>597</u> Total 11,049	2007/08 College enrolment <sup>2</sup> Full time 13,709 Part time <u>1,972</u> Total 15,681	College enrolment – between 1999/00 to 2007/08, Manitoba’s colleges have experienced a 41.9% regular day and apprenticeship enrolment increase.	On April 2, 2009, the Levin Commission Report on Tuition Fees and Accessibility to Post-Secondary Education in Manitoba was released.  New investments are being made in early intervention programming designed to improve high school graduation and increase access to and retention in post-secondary education for disadvantaged, under-represented (including Aboriginal), and low-income students. The Bright Futures fund targeted \$1M in 2008/09 for this purpose.
		2003/04 Adult Learning Centres Total number of learners registered in ALCs: 9,715 Courses completed for credit: 12,258	2007/08 Adult Learning Centres <sup>3</sup> Total number of learners registered in ALCs: 7,929 Courses completed for credit: 10,792	Decrease	The slight downward trend in the number of learners and number of courses completed for credit compared to 2003/04 continues. However, the rate of the course completion has increased slightly

<sup>2</sup> Includes regular programs and apprenticeship. Does not include continuing education, distance education and contract training. College figures are for 2007/08, as 2008/09 data are not yet available due to the continuous intake of students during the year (July to June).

<sup>3</sup> This is the most current year for which data is available, as data is collected for the school year (July to June). Year end statistics for 2008/09 will be available in fall 2009.

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
					<p>ALCs are an important vehicle for access to education, particularly for Aboriginal Manitobans. In 2007/08, 40.6% of ALC learners and 31.2% of adult literacy learners self-identified as Aboriginal.</p>
		<p>2003/04 Total number of learners attending adult literacy programming: 2,443</p>	<p>2007/08 Adults in literacy programming Total number of adult learners attending literacy programming: 2,776</p>	<p>Stable</p>	<p>In 2007/08, government passed a new Adult Literacy Act, effective January 1, 2009. The Adult Literacy Act requires the development of a provincial adult literacy strategy to address the needs of Manitobans and establishes the Manitoba Adult Literacy Program as a component of the adult literacy strategy.</p>
<p>2. Affordable education by measuring the cost of post-secondary education to students, uptake of government student loans and bursaries and the debt load of students accessing financial</p>	<p>The cost of post-secondary education to students is a key indicator of affordability of post-secondary education.</p>	<p>Tuition fees paid by students at Manitoba public post-secondary institutions for the 1999/00 academic year. 1999/00 University tuition weighted average for Arts and Sciences was \$3,192</p>	<p>Tuition fees paid by students at Manitoba public post-secondary institutions for the 2008/09 academic year. 2008/09 University tuition weighted average for Arts and Sciences was \$2,932</p>	<p>Stable In 2000/01, tuition fees were reduced at the public post-secondary institutions by 10% and have remained at that level since then.</p>	<p>On April 22, 2009, following the release of the Levin Commission Report, the Government announced that it would allow a 4.5% increase in university tuition fees which would include any ancillary fees increase, and a \$100 increase for college tuition fees for the 2009/10 academic year.</p>

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
assistance.		College tuition in 1999/00 un-weighted average was \$1,435	2008/09 College tuition un-weighted average was \$1,292		<p>This is the first tuition fee increase since a 10% tuition fee reduction and freeze was implemented in 1999/00 as part of a broader strategy to increase participation in post-secondary education.</p> <p>Manitoba's University tuition is still the third lowest in the country, after Quebec and Newfoundland. (Source: Statistics Canada)</p> <p>Manitoba's College tuition is the lowest in Canada, excluding Quebec, which does not charge tuition fees for attending the Collège d'enseignement général et professionnel (CEGEPs)</p>
	Providing financial assistance to students increases accessibility to post-secondary education and increases the chance of successful completion.	1999/00 – Number of recipients of major student loans and bursaries. (A full list is available in the Student Aid Section of the Annual Report) -Canada Student Loans 10,328	2007/08 – Number of recipients of major student loans and bursaries. (A full list is available in the Student Aid Section of the Annual Report). -Canada Student Loans 8,422	Decrease	Student loan uptake in Manitoba has decreased in recent years due, in part, to the fact that tuition in Manitoba is among the lowest in Canada. Additionally, students in Manitoba have a relatively low cost of living and display a greater propensity to save and pay for their

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
		-Manitoba Student Loans 10,112  -Canada Millennium Scholarship Bursaries 3,516  -2000/01 Manitoba Bursaries 1,961	-Manitoba Student Loans 7,297  -Canada Millennium Scholarship Bursaries 2,183  -Manitoba Bursaries 2,112		<p>post-secondary education than students in other jurisdictions. As well, a study conducted in 2008 found that 63% of students did not require government student loans.</p> <p>As well as student loans, \$35.2M was available in the form of non-repayable assistance in 2007/08.</p> <p>In 2006/07, the Manitoba Bursary (MB) was increased by \$1.4M to \$8.2M. Originally implemented in 2000/01 with a \$5.9M allocation, the MB has been very successful in keeping student debt at manageable levels.</p> <p>In 2008/09, the Government announced an increase of \$8.2M over the next three years beginning in 2009/10 doubling its support to \$16.4M for the MB. The MB works in conjunction with the Canada Millennium Scholarship Bursary (CMSB). Together, the</p>

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
					<p>bursaries keep Manitoba student debt levels at the second lowest in Canada. Only Quebec has lower student debt levels.</p>
	<p>Student debt is kept to a minimum by providing a mix of loans, grants, bursaries, scholarships and other awards.</p>	<p>1999/00 Average Debt Levels for students with debt after remission (outstanding debt after the CMSB and MB have been used to pay down Canada Student Loan (CSL) and Manitoba Student Loan (MSL))</p> <p>-Students in last year of a Four Year University Program \$18,744<sup>4</sup></p> <p>-Students in last year of any program \$12,555</p>	<p>2007/08 Average Debt Levels for students with debt after remission (outstanding debt after the CMSB and MB have been used to pay down Canada Student Loan (CSL) and Manitoba Student Loan (MSL))</p> <p>-Students in last year of a Four Year University Program \$20,333<sup>4</sup></p> <p>-Students in last year of any program \$13,444</p>	<p>Slight increase</p>	<p>After several years of declining debt levels, this slight increase, due to the increase in loan limits and the relaxation of the expected parental contributions to student loans, can be expected to continue.</p> <p>In Fall 2006, the Government announced a 60% income tax rebate for graduates of recognized post-secondary institutions after January 2007. The rebate can be claimed against Manitoba income tax payable over a period of time between six and twenty-five years, to a maximum of \$25.0 by graduates who live and pay taxes in Manitoba.</p>
3. Student success in	To fully realize the benefits of education	1999 University Graduates <sup>5</sup>	2008 University Graduates (preliminary) <sup>5</sup>	Increase	In 2007/08, \$2.0M was available in Graduate

<sup>4</sup> Excludes professional programs

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
education and training by measuring graduations/credentials received from universities, colleges, adult learning centres and goals reached through literacy programming.	and adult learning, it is important that individuals are able to successfully complete programs.  Numbers of individuals achieving various education credentials and goals is one way to measure this.	Bachelor Degree 4,460 Master's Degree 578 Doctoral Degree 67 Medicine & Dentistry 121 Certificate/Diploma 215 Total 5,441  1999 College Graduates <sup>5</sup> Diploma 1,279 Certificate 1,578 Total 2,857	Bachelor Degree 6,100 Master's Degree 752 Doctoral Degree 107 Medicine & Dentistry 147 Certificate/Diploma 311 Total 7,417  2008 College Graduates <sup>5</sup> Diploma 1,732 Certificate 2,367 Total 4,099	From 1999 to 2008, the total number of university degrees granted increased 36.3%  From 1999 to 2008, the number of college graduates (diploma and certificate) increased by 43.5%	Scholarships to support 104 Masters students and 60 PhD students.
		2003/04 Adult Learning Centres Course credits 12,258 Secondary Diploma (High School) 1,254	2007/08 Adult Learning Centres Course credits 10,792 Secondary Diploma (High School) 1,174	Stable	Some ALC learners may wish to take one or more courses, but may not intend to complete a diploma.
		2003/04 ALC Graduation rate <sup>6</sup> 12.9%	2007/08 ALC Graduation rate <sup>6</sup> 15%	Stable	Between 2003/04 and 2007/08, the average number of credits taken per ALC learner remained relatively stable. During the same time period, graduation rates slightly increased.

<sup>5</sup> University and College graduates are reported in the calendar year of graduation. College graduates include those from regular day programs and full-time regional centre programs (apprenticeship is not included).

<sup>6</sup> ALC graduation rates are a ratio of grads to all ALC learners and are typically lower than overall graduation rates of sequential learners given the high proportion of ALC learners who are part-time, completing a diploma over several years as well as those whose learning objectives may not be completion of a diploma but rather courses towards employment or further education.

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
					<p>Note: In 2007/08, 423 graduates from ALCs self declared as Aboriginal.</p>
		<p>2003/04 Adult Literacy programming, 24.7% of adult literacy learners went on to further education/training</p>	<p>In 2007/08 Adult Literacy programming, 87% of learners increased their literacy skill level. In addition, 17% of adult literacy learners went on to further education/training.</p>	<p>Stable</p>	<p>Adult Literacy programming addresses the literacy, numeracy, and communication skills barriers that prevent adults from accessing further education/training.</p>
<p>4. Our capacity to meet the evolving skills requirements of the labour market by measuring employment outcomes of university and college graduates.</p>	<p>Many education and training programs and activities support the development of a skilled workforce. Some of these are formal programs and others are non-formal (e.g. literacy/Essential Skills Programming).</p>	<p>While some university and college programs are intended to lead more directly to employment, employment outcomes of all graduates are important to measure. Statistics Canada's National Graduate Survey followed up the graduates of 2000 in 2002 to determine employment rates. Ninety percent of Manitoba graduates were employed.</p>	<p>A survey of the 2007 Manitoba university and college graduates found that 88% were currently employed. Among those not currently enrolled in full-time post-secondary education, the percentage employed rises to 91%.</p>	<p>Stable</p>	<p>Within university and college programs a number of special ACCESS programs are focused on areas of labour market demand. Of ACCESS program graduates in 2008, 80% were either employed or continuing their education. Of employed graduates, 53% were working in areas related to their field of study.</p> <p>The employment rates for ACCESS Program graduates are impressive from a national perspective. For example, of 150 Aboriginal engineers in Canada, approximately one-third are graduates of</p>

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
					<p>the Engineering ACCESS program at the University of Manitoba.</p> <p>Another area where actions are being taken to meet labour market needs concerns new immigrants. As an example, in 2007/08, the Government supported the continuation and expansion of the Internationally Educated Engineers Qualification (IEEQ) Program which previously had been a pilot project. A commitment was made to provide \$1,039,200 for a four-year period ending in 2010/11 to enable the program to expand capacity from 10-12 students per year to enrolment of 40.</p> <p>Adult learning opportunities are also relevant to meeting the evolving skill requirements of the labour market. Many participants in ALCs and Adult Literacy programming are employed full or part-time</p>

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
5. Capacity at post-secondary institutions by looking at provincial funding provided to the post-secondary institutions (operating and capital)	It is important to measure the level of investment in universities and colleges.	Operating and Capital grant funding provided to colleges and universities in 1999/00.	Operating and Capital grant funding provided to colleges and universities in 2008/09.	Increase	<p>while attending:</p> <ul style="list-style-type: none"> <li>▪ Learners attending ALCs: 44% employed</li> <li>▪ Learners attending Literacy programming: 36% employed</li> </ul> <p>Since 2006/07, government has exceeded its three-year funding commitment towards the operating grants for universities and colleges, including the College Expansion Initiative and ACCESS Programs, by providing increases of 5.8% in 2006/07, 7% in 2007/08 and 7% in 2008/09.</p> <p>In 2008/09, the Government approved an investment of \$40 million to address the most urgent deferred maintenance projects at universities. This funding will be provided over two years.</p>
Operating grants to universities and colleges	The operating and capital financing provided to universities and colleges in a fiscal year is intended to allow the universities and colleges to operate in such a way that they will not incur any operating deficit in that year	Operating grant funding to Manitoba's public universities in 1999/00 was \$215.0 million	Operating grant funding provided to universities (excluding the University College of the North (UCN)) was \$337.3 million in 2008/09	<p><b>Operating Funds</b>  Since 1999/00, the operating grant funding to Manitoba's public universities (excluding UCN) has increased by \$110.2 million or 51.3% over the 1999/00 approved funding levels (after funding transfers have been excluded). When the property tax savings projected to 2006 are factored in, the increased resources for</p>	

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
				universities are 58.4%.	
		Manitoba's public Colleges (including UCN) received \$61.9 million in 1999/00 in operating grants.	Operating grant funding provided to colleges (including UCN) was \$91.9 million in 2008/09.  When combined with funding for the College Expansion Initiative, the total funding is \$127.1 million in 2008/09.	Since 1999/00, the operating grant funding to Manitoba colleges (including UCN) has increased by \$28.2 million or 44.9% over the 1999/00 approved funding levels. When combined with the increased funding under the College Expansion Initiative, the total increase to college funding is \$63.1 million or 100.6% since 1999/00.	Between 1999/00 and 2008/09, funding to the post-secondary system including operating, capital, CEI, tuition rebate grants and all other funding increased by 63.6%.
Capital funding to universities and colleges		In 1999/00, universities and colleges received \$13.2 million in capital funding.	Capital grant funding provided to Manitoba's public universities and colleges was \$13.1 million in 2008/09.	<b>Capital Funds</b> Since 1999/00, Government has supported \$535.3 million in capital investment at post-secondary institutions. The support of capital investment has been provided by Manitoba Advanced Education and Literacy (\$454.2 million) and	Recent government-funded capital projects include:  University of Winnipeg - funds toward construction of the Richardson College for the Environment (\$10 million), plus a matching fundraising campaign over the next three years (\$15 million)  University of Manitoba - the government

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
				<p>Manitoba Infrastructure and Transportation (\$81.1 million)</p>	<p>announced in April 2008 that it will invest \$47 million in Project Domino over the next three years.</p> <p>University College of the North  The Pas Campus – development of a resource library for teaching and research and a student services centre, plus funding for completion of The Pas Recreation Centre, in joint agreement between the town of The Pas and UCN (\$17 million)</p> <p>Thompson Campus – construction of a new campus in Thompson (\$27 million) and funding to ensure energy efficient facilities (\$3 million)</p> <p>Red River College – funds toward construction of the Heavy Equipment Training Centre (\$11.7 million)</p> <p>Assiniboine Community College – Government approved an investment of \$45 million for Phase 2 of the redevelopment of</p>

<b>What is being measured and using what indicator? (A)</b>	<b>Why is it important to measure this? (B)</b>	<b>Where are we starting from (baseline measurements)? (C)</b>	<b>What is the 2008/2009 result (current year) or most recent available data? (D)</b>	<b>What is the trend over time? (E)</b>	<b>Comments/Recent Actions/Report Links (F)</b>
					the former Brandon Mental Health Centre site to deliver Trades training.

# The Public Interest Disclosure (Whistleblower Protection) Act



## The Public Interest Disclosure (Whistleblower Protection) Act

*The Public Interest Disclosure (Whistleblower Protection) Act* came into effect in April 2007. This law gives employees a clear process for disclosing concerns about significant and serious matters (wrongdoing) in the Manitoba public service, and strengthens protection from reprisal. The Act builds on protections already in place under other statutes, as well as collective bargaining rights, policies, practices and processes in the Manitoba public service.

Wrongdoing under the Act may be: contravention of federal or provincial legislation; an act or omission that endangers public safety, public health or the environment; gross mismanagement; or, knowingly directing or counseling a person to commit a wrongdoing. The Act is not intended to deal with routine operational or administrative matters.

A disclosure made by an employee in good faith, in accordance with the Act, and with a reasonable belief that wrongdoing has been or is about to be committed is considered to be a disclosure under the Act, whether or not the subject matter constitutes wrongdoing. All disclosures receive careful and thorough review to determine if action is required under the Act, and must be reported in a department's annual report in accordance with Section 18 of the Act.

The following is a summary of disclosures received by Manitoba Advanced Education and Literacy for fiscal year 2008 – 2009:

Information Required Annually (per Section 18 of The Act)	Fiscal Year 2008 – 2009
The number of disclosures received, and the number acted on and not acted on. <i>Subsection 18(2)(a)</i>	<b>NIL</b>
The number of investigations commenced as a result of a disclosure. <i>Subsection 18(2)(b)</i>	<b>NIL</b>
In the case of an investigation that results in a finding of wrongdoing, a description of the wrongdoing and any recommendations or corrective actions taken in relation to the wrongdoing, or the reasons why no corrective action was taken. <i>Subsection 18(2)(c)</i>	<b>NIL</b>



# Appendices



**Table 1  
Student Aid Program Awards  
August 1, 2008 to July 31, 2009**

Institution	No. of Students with Processed Applications*	No. of Students Receiving Awards	Total Award Amounts													Total CMSE/MB
			CSL	MSL	PWPA	AB	CSG	CAG	ALB	MMOG LI	MMOG AB	MSRFAP	Total	CMSB	MB	
University of Manitoba	3,817	2,905	13,321,472	6,790,896	63,000	1,009,753	613,614	446,773	51,000	198,558	97,495	3,000,000	25,592,561	4,278,416	1,562,308	5,840,724
College St. Boniface	129	108	448,319	241,606	3,500		29,033	22,454		11,237	2,590	0	758,739	133,964	60,799	194,763
Red River College	1,389	975	3,858,963	1,970,416	31,750	322,597	291,151	180,093	32,000	41,049	47,654	0	6,775,673	910,642	591,382	1,502,024
University of Winnipeg	1,229	890	3,539,697	1,666,718	20,750	434,852	276,924	181,469	30,000	43,100	37,994	0	6,231,504	903,622	298,712	1,202,334
Assiniboine Community College	260	173	647,398	347,966	6,250		48,139	49,050		11,995	6,325	0	1,117,123	154,826	61,914	216,740
Brandon University	610	497	2,369,960	1,190,632	20,500	122,633	92,452	52,159	4,000	27,289	15,909	0	3,895,534	1,015,220	129,630	1,144,850
University College of the North	85	57	255,314	117,047	6,750	50,909	20,630	962	4,000	962	8,775	0	465,349	79,516	10,147	89,663
Other Manitoba Public Institutions	188	134	575,020	331,061	1,750		25,604	20,194		3,406	3,406	0	957,035	104,013	160,691	264,704
Other In-Province	1,389	1,124	6,160,350	3,743,483	38,250		348,226	69,101	5,000	33,352	4,000	0	10,401,762	489,154	3,489,707	3,978,861
Canada	1,353	1,085	6,728,954	3,819,282	14,500		101,007	142,442	5,000	67,536	10,210	445,000	11,333,931	2,535,362	1,935,135	4,470,497
Elsewhere	310	283	2,191,896	1,389,297	500		11,947	9,883				60,000	3,663,523	0	155,336	155,336
<b>Total</b>	<b>10,759</b>	<b>8,231</b>	<b>40,097,343</b>	<b>21,608,404</b>	<b>207,500</b>	<b>1,940,744</b>	<b>1,858,727</b>	<b>1,174,580</b>	<b>131,000</b>	<b>435,078</b>	<b>234,358</b>	<b>3,505,000</b>	<b>71,192,734</b>	<b>10,604,735</b>	<b>8,455,761</b>	<b>19,060,496</b>

**Number of Students Receiving Awards**

Institution	CSL	MSL	PWPA	AB	CSG	CAG	ALB	MMOG LI	MMOG AB	MSRFAP	CMSB	MB
University of Manitoba	2,852	2,304	252	124	330	265	15	132	39	161	1,265	674
College St. Boniface	103	87	14	0	18	13	0	8	1	0	43	26
Red River College	912	720	127	41	178	100	7	26	20	0	278	231
University of Winnipeg	842	642	83	38	144	106	7	37	14	0	277	125
Assiniboine Community College	164	143	25	0	33	30	0	11	4	0	46	27
Brandon University	488	407	82	13	56	35	1	21	7	0	282	96
University College of the North	54	38	27	9	17	1	1	1	5	0	23	8
Other Manitoba Public Institutions	127	110	7	0	10	11	0	0	1	0	29	51
Other In-Province	1,116	1,024	153	0	240	29	1	12	1	0	120	592
Canada	1,078	965	58	0	51	61	1	33	3	22	596	567
Elsewhere	282	272	2	0	8	5	0	0	0	3	0	22
<b>Total</b>	<b>8,018</b>	<b>6,712</b>	<b>830</b>	<b>225</b>	<b>1,085</b>	<b>656</b>	<b>33</b>	<b>281</b>	<b>95</b>	<b>186</b>	<b>2,959</b>	<b>2,419</b>

\* Numbers do not include MSRFAP students

CSL - Canada Student Loans (full and part time) - up to \$210/week

MSL - Manitoba Student Loans - up to \$140/week

PWPA - Prince of Wales and Princess Anne Awards - non-repayable, \$200 for Aboriginal students with at least \$1 assessed need

AB - Access Bursary - non-repayable for students in the ACCESS program, replaces MSL

SML - Special Manitoba Loan - repayable assistance granted by the Appeal Committee

CSG - Canada Study Grants (full and part time) - non-repayable federal grants

CAG - Canada Access Grants - non-repayable federal grants

MALB - Millennium Adult Learner Bursary - non-repayable, for ALC graduates

MSRFAP - Medical Student/Resident Financial Assistance Program - conditional grants of \$15,000 and \$20,000 for medical students and residents, recoverable from the Department of Health

CMSB - Canadian Millennium Scholarship Bursary - used to remit loans, \$11,000 to \$45,000

MMOG LI - Millennium Manitoba Opportunity Grant for Low Income dependent students, up to \$3,000 or 50% of tuition

MMOG AB - Millennium Manitoba Opportunity Grant for independent Aboriginal students, up to \$4,000 or 100% of tuition

MB - Manitoba Bursary - used to remit loans, \$1,000 - \$4,500

