



APPLICATION CHECK LIST

Please remember to include the following documents with your application:

- ✓ A copy of your lease or rental agreement.
- ✓ A copy of your Canada Child Tax Benefit statement. If you do not have a copy, this form may be obtained by calling Canada Revenue Agency at 1-800-387-1193.
- ✓ An “Option C” print-out of your last year’s income tax return. This form may be obtained by calling Canada Revenue Agency at 1-800-959-8281.
- ✓ If you work, include a copy of your last 3 pay stubs.
- ✓ If you have other income, include a copy of all sources of income such as Employment Insurance, Worker’s Compensation, child support.
- ✓ If you are a student include copies of award letters for all study related income such as bursaries, grants and scholarships and student loans.
- ✓ If you are not a Canadian Citizen include a copy of your permanent resident card, IMM 5292 or IMM 1442 form.

If there are other people in your household over the age of 18 we will need all of the above documents that relate to income.