



**manitobahousing**

*Our Vision: creating stronger communities through housing solutions*

## MOBILE SECURITY OFFICER

### 10 PERMANENT POSITIONS

### SECURITY BRANCH

### WINNIPEG, MANITOBA

Competition Number: 648

Salary Range: \$15.50 - \$18.29 hourly

Closing Date: November 2, 2009

Manitoba Housing is a crown corporation that provides a continuum of affordable housing services including rental housing, renovation, and homeownership programs. Manitoba Housing promotes independence and self-sufficiency by providing adequate, safe, and secure housing to people in need. If you are looking for interesting and challenging work, this is a great opportunity to join our team.

### QUALIFICATIONS

#### Required:

- Formal security training with several years' security experience in the areas of protection and safety.
- Must have completed the Manitoba Security Guard Training Program.
- Other equivalent combinations of education, training, and experience may be considered.
- Experience conducting investigations and emergency evacuation procedures
- Strong leadership skills
- Experience in a customer service environment and working with the public
- Experience with access control systems and CCTV equipment
- Experience preparing written reports.
- Strong interpersonal, verbal, and written communication skills
- Ability to work independently and as part of a team
- Computer skills/experience in MS Office (Word and Outlook)
- Valid Class 5 Manitoba Driver's Licence
- Physically capable of performing the duties associated with the position.
- Able to work on a rotating 24/7 shift basis, including 12 hour shifts.
- Must be qualified for certification in First Aid and CPR with experience administering First Aid
- Current and satisfactory Criminal Records and Child Abuse Registry Checks

### DUTIES

As a member of the Security Services Team, the positions will ensure all tenants, staff, and visitors have a wide range of professional and proactive security services available which include: crime prevention and strategies, conflict resolution, problem solving, investigational assistance, emergency medical response, crisis intervention, and enforcement of Manitoba Housing regulations, Provincial, and Federal Statutes. May require some travel throughout the Province.

An eligibility list may be established for future opportunities that may become available over the next six months.

Manitoba Housing offers an attractive benefits package and pension plan.

### APPLY TO

#### Specifying competition number 648:

Manitoba Housing  
Human Resource Services  
4089 - 300 Carlton Street  
Winnipeg MB R3B 3M9  
Fax: (204) 948-2160

Please ensure your cover letter and resumé clearly **indicates how you meet the qualifications.**

**We thank all who apply** and advise that only those selected for further consideration will be contacted.

**Employment Equity is a factor in selection.** Applicants are requested to indicate in their covering letter or resumé if they are from any of the following groups: women, Aboriginal people, visible minorities and persons with disabilities.