

# Position Profile

**Date:** December 16, 2021

**Job Title:** Assistant Deputy Minister, Engineering and Technical Services Division; and Assistant Deputy Minister, Transportation Operations Division

**Department:** Manitoba Infrastructure

**Location:** Winnipeg, Manitoba

**Employment Type:** Regular Full Time

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## Position Overview

Manitoba Infrastructure has embarked on a service delivery modernization initiative to introduce best practices in capital planning and delivery and to enhance Manitoba's transportation and water infrastructure network. Over the next ten years, Manitoba will be recognized as an international transportation hub, linking east to west, north to south and enabling strong economic activity within and across our borders to: enhance transportation mobility and connectivity; ensure safety and reliability across the highway network; enable industry expansion that leverages Manitoba's diverse economy; and build climate resiliency.

**Manitoba Infrastructure is currently seeking to fill two key senior leadership positions on its Executive Management team. Formerly under the umbrella of one division, the following two roles have been established to enhance and support department and government goals:**

- **Assistant Deputy Minister, Engineering and Technical Services Division**
- **Assistant Deputy Minister, Transportation Operations Division**

## **Assistant Deputy Minister, Engineering and Technical Services Division**

This position will lead the Engineering and Technical Services Division, including responsibility on a province-wide basis for all stewardship activities related to co-ordination of provincial water management, the water control network, bridges and structures, highway network, flood forecasting and the Province's flood preparedness and response strategy.

This role is a driver in ensuring best practices in engineering oversight and design for all assets within the Department's diverse capital portfolio, focusing on championing innovation through research, training and continuous improvement.

This leader will:

- Provide executive leadership and oversight to centralized engineering and environmental services for Manitoba's transportation and water-related infrastructure portfolio.
- Lead the delivery of the construction, preservation, maintenance and operation of the provincial water infrastructure network, including bridges and water related infrastructure.

- Manage and oversee Manitoba's flood forecasting and flood response, while leading long-term planning toward the establishment of proactive flood mitigation infrastructure to reduce the impact of climate change on provincial assets.

**Assistant Deputy Minister, Transportation Operations Division**

This position provides executive leadership with specific responsibility for overall effective direction and coordination, on a province-wide basis, for all stewardship activities related to the highway and northern transportation network, including airports, marine operations and the winter road network.

This role also provides an exciting leadership opportunity in the overall direction and coordination, on a province-wide basis, for road safety and accessibility. This includes planning, accountability for governance frameworks, and evaluation of program outcomes related to oversight of Commercial Vehicle Safety and transportation accessibility for northern and remote communities in Manitoba.

This leader will:

- Have responsibility for delivery of the construction, preservation, maintenance and renewal of the 19,100 km Provincial Highways system, which includes 8,500 km of structural pavement, 4,600 km of asphalt surface semi-pavement and 6,000 km of gravel roads.
- Manage and oversee annual construction of Manitoba's 2,200 km winter roads network.

- Provide executive leadership and oversight to Northern Airports and Ferries – 22 operational and one non-operational airdrome locations along with four ferries to remote communities to facilitate passengers, freight and medical assistance.
- Manage and oversee the development of Manitoba's commercial motor vehicle carrier safety and regulatory environment in a manner that balances protection of the provincial transportation infrastructure while promoting the Province's economic potential.

***Individuals are asked to identify the roles of particular interest from the description of the divisions listed above.***

***Relocation support to Winnipeg is available, interested individuals residing outside of the City of Winnipeg and the Province of Manitoba are encouraged to apply.***

**The Assistant Deputy Ministers will:**

- As members of the department's executive management team, lead and manage their respective divisions, providing advice and support to the Deputy Minister, and contributing to achieving the corporate goals of government through cross-department initiatives.
- Build a respectful workplace culture that promotes diversity, learning and continuous improvement. Coach and mentor the management team and support individual and team development.

- Lead the development of strategic objectives, financial and business plans and operating principles for the division that are consistent with government direction, department goals and public expectations; evaluate outcomes and ensure all legal and reporting requirements are met.
- Direct the management of the human and financial resources of the division to deliver on operational and strategic mandates, ensuring the appropriate allocation of resources to maximize efficiency. Monitor and control expenditures and develops plans for future human and financial resource needs.
- Develop relationships with internal, cross department and external stakeholders; lead cross-department and corporate initiatives; represent the interests of the department in federal, provincial and territorial initiatives and discussions.
- Support the Deputy Minister by providing strategic options, comprehensive policy advice and recommendations using internal and external expertise. Provide briefings and advice to the minister and Cabinet.

## Skills, Knowledge and Abilities

You will demonstrate the following selection criteria:

- Experience delivering capital and programs in rural and northern communities.
- Proven ability as a leader with a commitment to create, support and sustain a diverse environment that

enables staff to achieve results and to develop and build organizational capacity for the future.

- Senior management experience with responsibility for significant human and financial resources, and experience translating strategic priorities into clear operational and business plans and delivering results.
- Experience building relationships with Indigenous people and implementing the principles of reconciliation.
- Strong verbal and written communication skills with experience managing complex, high-level internal and external stakeholder relationships.
- Excellent political acumen demonstrated through experience providing strategic advice to senior leaders on complex topics and sensitive issues.
- Demonstrated ability to deal with ambiguity, leverage opportunities for innovation, find creative solutions to issues, and successfully manage change.
- Demonstrated resilience and the ability to respond to challenge in a professional, inclusive and constructive manner.
- Strong financial acumen with experience in budgeting and financial management.

**In addition, applicants to the following roles will require the following specific qualifications:**

- **ADM, Engineering and Technical Services:** A degree in engineering or geoscience is required, with a strong background in water resource management, delivery of capital and maintenance programs and flood response preferred.
- **ADM, Transportation Operations:** An education and a strong background in

delivery of capital and maintenance programs.

## Department Overview

Manitoba Infrastructure is responsible for the development of transportation and water infrastructure policy and legislation, and for the management of the province's vast infrastructure network. To meet these responsibilities, the department delivers a wide range of programs and services that play a critical role in sustaining the contributions of the transportation sector to Manitoba's economic growth and ensuring the resiliency of transportation and water infrastructure in the face of climate change.

Manitoba Infrastructure's transportation responsibilities include corporate policy and provincial legislation development, motor carrier safety and regulation enforcement,

carrier permits and the development and implementation of sustainable transportation initiatives.

The department's water control, drainage and transportation infrastructure management duties cover the construction, maintenance, and operation of 19,000 kilometres of all weather roads, 2,200 kilometres of winter roads, over 21,000 bridges and culverts, 4,700 kilometres of drains, 75 dams, 61 reservoirs, 41 pumping stations, 24 northern airports, and many other components.

Additional information on Manitoba Infrastructure can be found in the Annual Report.

<https://www.gov.mb.ca/mit/reports/annual/index.html>

## About the Government of Manitoba

The Manitoba government offers rewarding careers to its employees who deliver hundreds of programs and services to the public. The government has a wide variety of departments, reflecting over 700 different types of jobs, located in communities across the province.

We are an employer that has a commitment to integrity, respect, diversity, inclusion and advancing reconciliation. The Manitoba government has a committed, caring and creative workforce that is passionate about contributing to and improving services to our communities and the lives of Manitobans.

## Transforming the Manitoba Public Service

It is an exciting time to be a public servant in Manitoba. We are in a period of profound technological, environmental, and socioeconomic change that compels us to evaluate the nature of our work and the essence of our culture.

[Transforming Manitoba Public Service: A Strategy for Action](#) was designed to help the public service move forward in a unified way. Created as a long-term strategy to modernize the public service, it guides the transformation of both the work and the culture of the Manitoba public service.

As part of the department executive team, you will be a leader

The province of Manitoba is home to almost 1.3 million people who have a well-deserved reputation for being among the friendliest in Canada. No matter what your interests are, Manitoba offers everything from Polar Bear expeditions to gallery tours.

Our capital city, Winnipeg, has a population of over 700,000 and is located at the geographic centre of North America. Home to the world-renowned Royal Winnipeg Ballet, the Canadian Museum for Human Rights and the NHL's Winnipeg Jets, Winnipeg is one of Canada's most historic and beautiful cities.

Offering you four distinct seasons and the highest number of sunlight hours in Canada, you are guaranteed to find the life you're looking for in Manitoba.

Come see for yourself!

