

Responsibilities of Personnel licensed under *The Emergency Medical Response and Stretcher Transportation Act* and *The Air Emergency Medical Response System Regulation*

Licensed Aeromedical Attendants and Air Ambulance Pilots are responsible to be familiar with the *Emergency Medical Response and Stretcher Transportation Act* and the *Air Emergency Medical Response System Regulation* as well as other applicable legislation.

Employment

It is the aeromedical personnel's responsibility to provide the Verification of Employment form to their employer at time of initial employment and any changes that occur to their licence thereafter.

Change in Status

Aeromedical personnel are required to notify Manitoba Health Emergency Medical Services Branch in the event of a change to their status. This includes:

- change of name - Please ensure that the appropriate support documentation is included if required (example: copy of marriage certificate)
- change of address - Fill out the detachable section of the blue personnel licence that was issued to you and return it to the Emergency Medical Services Branch.
- change from one licence holder (employer) to another
- resignation from licence holder (employer)
- working for more than one licence holder (employer). An aeromedical attendant or air ambulance pilot who wishes to be employed by more than one air emergency medical response system, or wishes to transfer between air emergency medical response systems, must submit notification to the branch (letter of verification of employment form) prior to starting to provide services with the alternate or additional air system licence holder
- should personnel be involved in an event that results in a charge and/or conviction under *The Criminal Code*, *Controlled Drugs and Substance Act* or *The Food & Drugs Act*, immediate notification to the EMS Branch is required
- should personnel be found guilty or plead guilty to an offence involving the abuse of a child in a court either inside or outside of Manitoba, or have had family court find that a child be "in need of protection" due to abuse as a result of personnel's actions; or that Child & Family Services agency's Child Abuse Committee has reviewed a case in which they formed an opinion that personnel had abused a child immediate notification to the EMS Branch is required

Maintenance of Licence

Regulation Section 25 states that "subject to section 8 of the Act, licences issued under this Part expire three (3) years from the date of issue". Although your aeromedical licence is issued for a three year period you are required to maintain a current standing in regards to your initial qualification requirements.

Aeromedical Attendants must maintain current status with

- The College of Registered Nurses of Manitoba **OR**
- Manitoba Health Provincial Licensing – Technician – Advanced Paramedic
Refer to <http://www.gov.mb.ca/health/ems/index.html> ARML Program requirements to maintain an active status for licence renewal
- BCLS (Basic Cardiac Life Support)
- ACLS (Advanced Cardiac Life Support)

Air Ambulance Pilots must maintain current status with

- Transport Canada Canadian Aviation Regulations in regards to
Pilot licence and medical examination
Pilot proficiency check
- BCLS (Basic Cardiac Life Support)

Annual Recertification Requirements

- Emergency Treatment Guideline G-13 states that you must remain current with your certification and ensure that you are proficient in all aspects of CPR. Heart and Stroke Foundation requires yearly certification.
- ACLS is usually recertified every two years

Renewing your Licence

Aeromedical Attendants

- submit a Renewal Form 60 days prior to licence expiration and provide proof (original documentation) of:
Current registration with the College of Registered Nurses of Manitoba **OR**
Current Manitoba Health Emergency Medical Services, Technician Advanced
Paramedic Licence **AND**
Current certification in BCLS and ACLS

Air Ambulance Pilots

- submit a Renewal Application form 60 days prior to licence expiration and provide proof (original documentation) of current registration of:
Valid Airline Transport Licence **OR** Valid Commercial Pilot's Licence
Valid Pilot Proficiency Check
Current certification in BCLS

Upgrading your Licence

Air Ambulance Pilots

- submit an Upgrade Application form 60 days prior to licence expiration and provide proof (original documentation) of current registration of:
Valid Airline Transport Licence
Valid Pilot Proficiency Check
Current certification in BCLS

The Renewal or Upgrade Application form is available on the web site.

<http://www.gov.mb.ca/health/ems/index.html>

Audits

Manitoba Health, Emergency Medical Services retains the right to audit an aeromedical attendant or air ambulance pilot's documentation related to their particular requirements to verify compliance.