

Responsibilities of Personnel licensed under *The Emergency Medical Response and Stretcher Transportation Act* and *The Stretcher Transportation Services Regulation*

Licensed Stretcher Attendants are responsible to be familiar with the *Emergency Medical Response and Stretcher Transportation Act* and *The Stretcher Transportation Services Regulation* as well as other applicable legislation. Licensed stretcher attendants are authorized to provide stretcher transportation services and are not authorized to perform any other procedure or function.

Employment

It is the stretcher attendant personnel's responsibility to provide the Verification of Employment form to their employer at time of initial employment and any changes that occur to their licence thereafter.

Change in Status

Stretcher Attendants are required to notify Manitoba Health, Emergency Medical Services Branch in the event of a change to their status. This includes:

- change of name
Please ensure that the appropriate support documentation is included (example: copy of marriage certificate).
- change of address
Fill out the detachable section of the green personnel licence that was issued to you and return it to the Emergency Medical Services Branch.
- change from one licence holder (employer) to another
- resignation from licence holder (employer)
- working for more than one licence holder (employer)
- should personnel be involved in an event that results in a charge and/or conviction under *The Criminal Code, Controlled Drugs and Substance Act* or *The Food & Drugs Act*, immediate notification to the EMS Branch is required.
- should personnel be found guilty, or plead guilty to an offence involving the abuse of a child in a court, either inside or outside of Manitoba, or have had family court find that a child be "in need of protection" due to abuse as a result of personnel's actions; or that Child & Family Services agency's Child Abuse Committee has reviewed a case in which they formed an opinion that personnel had abused a child, immediate notification to the EMS Branch is required.

Maintenance of Licence

Stretcher Attendant licences shall expire three (3) years from the date of issue. It is the personnel's responsibility to ensure that their Standard First Aid and Cardiopulmonary Resuscitation remains current throughout the three year span of the provincial stretcher attendant licence.

Renewing your Licence

Personnel must submit a Renewal or Upgrade Application form 60 days prior to licence expiration and provide verification of current Standard First Aid and Cardiopulmonary Resuscitation. The Renewal or Upgrade Application form is available on the web site. <http://www.gov.mb.ca/health/ems/index.html>

Annual Recertification Requirements

Emergency Treatment Guideline G-13 states that you must remain current with your certification and ensure that you are proficient in all aspects of CPR. Heart and Stroke Foundation requires yearly certification.

Audits

Manitoba Health, Emergency Medical Services retains the right to audit a Stretcher Attendant's documentation related to requirements for current Standard First Aid and Cardiopulmonary Resuscitation to verify compliance.

www.gov.mb.ca/health/ems