



Ongoing Paramedical Education "Credit" Submission Sheet for Individuals 2006

Individuals can apply for on-going education credits

Ongoing educational credits are awarded, based on the following:

- job applicability
- content
- recognized educational institution
- length
- preparation time
- degree of difficulty
- level of participation
- assessment
- impact

EMS personnel must maintain an individual portfolio for tracking of optional program credits. Proof of attendance / course completion is required to be kept in the individuals' portfolio for audit purposes.

Ongoing Education Credit Submission Form Individual Credit

Date of application: _____

Name of applicant: _____

Address:

(Box # and Street) (City)

(Province) (postal code)

Date of Program: _____

Title of program: _____

Delivery Agency Name: _____

Number of hours of learning activity: _____
(exclude breaks and lunches)

Location of Program: _____

Please fill out this form, the program outline, and submit with support documentation to:

Attn: Ongoing Education Evaluator
Emergency Service, Manitoba Health
Unit 7 - 1680 Ellice Avenue
Winnipeg MB R3H 0Z2
fax (204) 948-2531

Incomplete applications will be returned without evaluation.

Ongoing Paramedical Education

This form must be filled out for each program.

Topic: Write the name of the program / subject to be covered. The topic should be a descriptive title of the program.

Prerequisites: These are the minimum requirements for participation in the program.

Faculty: List the instructors of the program and their qualifications.

Curriculum:

Purpose: Why are you taking this program? What is the goal you hope to accomplish by taking this program?

Learning Objectives: What do you expect to do after you have completed the program?

Reference Material: List the resource material used during the course. These might include, textbooks, magazine articles, Emergency Treatment Guidelines, Internet sites.

Teaching methods: List the teaching methods and the % of time used. (Example lecture 25%, hands on 25%, small group discussion 25%, video 25%).

Program Outline: Outline the material to be presented. List the expected time frames for each section.

Testing / evaluation: If a test / quiz / practical exam will be used in a course, it must be listed here. Please provide of copy of the evaluation.

For preparation or review of practice standards, patterns, etc: attach prepared documents, outline involvement in preparation of document, must be validated by project supervisor

Preparation or participation in original EMS research: attach prepared documents, outline involvement in preparation of document, must be validated by project supervisor
