

## *Information for Pharmacists*

# **Claims Submission Procedure - Professional Fee Cap**

***Effective August 18, 2017***

**Please include this Procedure in your Drug Programs Information Network (DPIN) Manual under Section 4: Claims Submission.**

- The Prescription Drugs Payment of Benefits Regulation, Manitoba Regulation 60/96 has been amended such that:
  1. Manitoba (Pharmacare, the Palliative Care Drug Access Programs, and the Home Cancer Drug Program) will only reimburse pharmacies for professional fees less than or equal to \$30 beginning August 18, 2017, unless the specified drug is prepared extemporaneously.
  2. Professional fees associated with extemporaneous product preparation (compounding) are reimbursed as per the Claims Submission Procedure - Extemporaneous Products (Compounding).
  3. The professional fee can not exceed the amount regularly charged by the pharmacist to persons responsible for paying the professional fee without reimbursement.
  4. Differential professional fees for blister/compliance packaging or pre-filling syringes are no longer eligible for reimbursement.
- Please also note that every pharmacy has a Schedule “A” – Confirmation of Professional Fees or Schedule “B” – Notice of Professional Fee Change on file with Manitoba.
- **The professional fee on file will continue to be recognized and where necessary, will be adjusted as per the amendment to the Prescription Drugs Payment of Benefits Regulation effective August 18, 2017.**
- Pharmacies are responsible for maintaining proof of their Schedule “B” – Notice of Professional Fee Change submission, and any related correspondence.
- Professional fee changes can only be applied upon notification from Manitoba that the Schedule “B” – Notice of Professional Fee Change request has been approved by Manitoba and starting on the date specified within this letter. It is the responsibility of the pharmacy to maintain copies of this documentation.

*Pharmacies can expect to receive “notification of receipt” of the Schedule “B” – Notice of Professional Fee Change. Notification of receipt is not approval. A separate notification which summarizes the professional fee schedule change(s) that have been reviewed will be sent subsequently. Professional fee schedule changes can only be applied to claims upon receipt of the final approval letter and beginning on the specified effective date.*

- Manitoba does not allow “mark-ups” – just a professional fee (also referred to as the “Usual and Customary Fee”). For pharmacies that have submitted Schedule “A” or “B” documents that include reference to a percentage (%) “mark-up” + a professional fee – the “mark-up” will be removed.

In the case where the professional fee is noted as:

*Drug Costs over \$X – 10 % “mark-up” – this will be replaced with:*

*Drug Costs over \$X – 10% of actual acquisition cost (AAC) if, for whatever reason, the amount submitted in DPIN is less than the AAC, the amount submitted in DPIN will be used for audit purposes.*

If your questions are not answered by reviewing the Claims Submission Procedures and FAQs posted at:  
<https://www.gov.mb.ca/health/pharmacare/healthprofessionals.html>

Please send an e-mail to [PDPIInfoAudit@gov.mb.ca](mailto:PDPIInfoAudit@gov.mb.ca).