

Updated: February 5th, 2013

INFORMATIONAL NOTICE 11-04

Manitoba Email Notification System for Drilling, Well Servicing and Facility Construction Operations

In order to streamline the well operation notification system, the Manitoba Petroleum Branch is introducing an email system to replace the previous phone message notifications. The email notification will be effective immediately addressing all regulated notifications for drilling, well servicing and facility construction operations.

As per Drilling and Production Regulation 111/94 the regulated notifications are:

18 The licensee shall give notice to the district office as follows:

- (a) not less than 24 hours before commencement of wellsite construction;*
- (a.1) not less than 24 hours before spudding a well;*
- (b) not less than two hours before pulling pipe during a drill stem test;*
- (c) not less than two hours before cementing casing;*
- (d) not less than one hour before completing or servicing a well;*
- (e) not less than 24 hours before conducting a pressure test under subsection 50 (1);*
- (f) not less than 24 hours before commencing a segregation test under subsection 52 (3);*
- (g) not less than two hours before commencing the abandonment of a well in which only surface casing has been run;*
- (h) not less than 24 hours before commencing the abandonment of a well in which production casing has been run;*
- (i) not less than two hours before backfilling an abandoned well.*

91 The licensee shall give notice to the district office as follows:

- (a) not less than 24 hours before commencing construction , pressure testing, suspension, reactivation, or abandonment of a flowline;*
- (b) not less than one hour before commencing the repair of a flowline.*

These required notifications are to be emailed to the following email address:

petroleum@gov.mb.ca

The subject line must include the WELL LICENCE, OIL COMPANY, LOCATION OF JOB AND TYPE OF OPERATION

. If applicable, the following documents are to be completed and attached to the notification email.

Drilling operations: New Well Summary

Service Rigs: Well Servicing Summary

To obtain a copy of these attachments, a link for each drilling rig *New Well Summary* and service rig *Well Servicing Summary* has been listed below:

Link to the service rig *Well Servicing Summary*

http://www.manitoba.ca/iem/petroleum/infonotes/service_summary.xls

to be attached and emailed to: petroleum@gov.mb.ca

Links to the Drilling Rig *HZNTL or Vertical New Well Summary*

HZNTL NWS: www.manitoba.ca/iem/petroleum/forms/horizontalwellsummary.doc

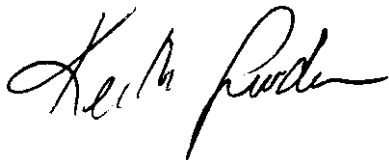
Vertical NWS: www.manitoba.ca/iem/petroleum/forms/verticalwellsummary.doc

to be attached and emailed to: petroleum@gov.mb.ca

If you require assistance or have any questions please contact:

Virden District Office
204-748-4260

In the event of an urgent matter, or a matter requiring inspector approval, industry shall contact inspection staff by telephone at the Branch's 24 hour on call service at 204-673-2472 or 204-748-4260.



Keith Lowdon
Director
Petroleum Branch