

January 27, 2014

INFORMATIONAL NOTICE 14-01

Annual Submission of Battery and Gas Plant Information

The Manitoba Petroleum Branch is introducing the Annual Submission of Current Battery or Gas Plant Information requirement. Commencing January 1, 2014, any operator with a valid battery operating permit or gas plant permit must submit an updated record of information, annual_facility_fluid.xls, and to submit a representative oil, water and gas analysis for each of their facilities on an annual basis.

The representative battery oil, water and gas analysis shall be no older than 1 year from the beginning of the year and should be sampled from the battery or gas plant directly, if possible. These reports shall be submitted as PDF documents. Oil, water and gas analyses for the same facility can be grouped together as one PDF.

The Annual Facility Fluid Report shall be filled out once per company and shall include information for all of their oil and gas facilities with valid battery or gas plant operating permits. The information must include:

- Current monthly volumes processed for oil, water, gas, NGL (Natural Gas Liquids) at each facility. These volumes include fluid produced, disposed, of directly and any volumes hauled into this facility for processing, recycling or direct shipping.
- Estimation or measurement of solution gas being flared or vented. Gas volumes shall be reported in 1000 m³.
- Number of wells being produced into the facility as of January 1 of that year
- Gas-to-Oil ration for the battery
- Mole fraction of H₂S.

To obtain a copy of the Annual Facility Fluid Report as an Excel Spreadsheet please follow the link below:

http://www.manitoba.ca/iem/petroleum/infonotes/annual_facility_fluid.xls

This information will be submitted to the Branch annually and will be received no later than 60 days after the calendar year. The required information shall be emailed, with annual_facility_fluid.xls and the analyses as attachments to the following email address:

petroleum@gov.mb.ca

The subject line of the email must state: BATTERY SUBMISSION- YEAR, NAME OF OIL COMPANY. **E.g. BATTERY SUBMISSION- 2014, ABC Oil Company**

Single well batteries are exempt from this submission requirement.

If you require assistance or have any questions please contact:

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A handwritten signature in black ink, appearing to read "Keith Lowdon". The signature is written in a cursive, flowing style.

Keith Lowdon
Director
Petroleum Branch