

**Appendix G**  
**Election Forms**

**FORM 1**  
(Subsection 13(1))  
**DECLARATION OF ELECTION OFFICIAL**

\_\_\_\_\_  
(Name of Community)

I, \_\_\_\_\_, of \_\_\_\_\_ in  
(full name) (address)

Manitoba, solemnly declare that:

1. I am the \_\_\_\_\_ for \_\_\_\_\_ in  
(name of election office) (name of community)  
connection with an election.
2. I am legally qualified to act in that capacity for the community.
3. I will preserve the secrecy of the ballot.
4. I have not received and will not accept any inducement to perform those duties and responsibilities otherwise than faithfully, impartially and in accordance with the law.
5. I will act faithfully in the office without fear, favour or affection and will truly, faithfully and impartially, and to the best of my knowledge and ability execute the office to which I am appointed.

And I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of the *Canada Evidence Act*.

Declared before me at the  
Community of \_\_\_\_\_ in the  
Province of Manitoba this  
\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
(Person authorized to administer oath)

\_\_\_\_\_  
(Signature of person making declaration)



**FORM 3**  
(Section 32)  
**NOTICE OF VOTERS LIST/PERSONAL SECURITY PROTECTION**

\_\_\_\_\_  
(Name of Community)

Notice is hereby given that a copy of the VOTERS LIST may be revised at:

\_\_\_\_\_ on \_\_\_\_\_  
(location) (date)

between the hours of \_\_\_\_\_ and \_\_\_\_\_.

At this time, the Senior Election Official will be available to update the voters list by:

- (a) adding the names of voters who are entitled to have their names on the list;
- (b) deleting the names of persons who are not entitled to have their names on the list;  
and
- (c) making such other corrections of errors to the list as required.

**VOTER ELIGIBILITY**

A person is eligible to have his or her name added to the Voters List if he or she is:

- 1) a Canadian citizen and at least 18 years of age on election day; and
- 2) a resident of the community for at least six months prior to election day.

**APPLICATION FOR PERSONAL SECURITY PROTECTION**

A voter may apply in writing to the Senior Election Official (at the address/fax number below) no later than \_\_\_\_\_ to have his or her name and other personal information omitted or obscured from the voters list in order to protect the voter's personal security. The application may be submitted in person, by mail or fax and must include your name, address and proof of identity.

**All changes to the voters list must be completed on or before** \_\_\_\_\_.  
(date)

Dated at \_\_\_\_\_ in the Province of Manitoba, on \_\_\_\_\_.  
(date)

\_\_\_\_\_  
(Name of senior election official)

\_\_\_\_\_  
(Name of community)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Phone)

\_\_\_\_\_  
(Fax)

**FORM 4**  
(Section 30)  
**APPLICATION FOR PERSONAL SECURITY PROTECTION**

**Community:** \_\_\_\_\_

1. Applicant's Name:	2. Phone:
3. Address:	4. Postal Code:

**I declare that I am making this application for reasons of personal security and that:**

- I am a Canadian citizen;
- I am at least 18 years of age on or before election day;
- I have resided in the community for six months prior to election day;
- I am not otherwise disqualified by law from voting;
- For reasons of personal security I wish to have my personal information omitted; or obscured from the voters list and from any other records prepared under the *Community Councils Election* regulation.

\_\_\_\_\_  
(Signature of applicant)

\_\_\_\_\_  
(Date)

**Applicants are required to provide proof of identity by providing:**

- a) an official document issued by a federal, provincial or local government that contains the person's name, address and photograph (example: driver's license or passport); or
- b) at least two other documents that provide evidence of the person.

Office Use: (Check )

Required official identification provided (photocopies accepted)

Personal Security Certificate given to voter

**Voter ID number:** \_\_\_\_\_

\_\_\_\_\_  
(Signature of senior election official)

\_\_\_\_\_  
(Date)

**FORM 5**  
(Section 30)  
**PERSONAL SECURITY CERTIFICATE**

Community: _____
------------------

Voter Identification Number: _____
------------------------------------

Issued on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Signature of senior election official)

***As a personal security voter, you may only vote by sealed envelope ballot. You must fill out an application to vote by sealed envelope, if you wish to vote. You must also provide this certificate with the application. Contact your senior election official for more information.***

**FORM 6**  
(Section 37)  
**NOTICE OF NOMINATIONS**

\_\_\_\_\_  
(Name of Community)

**NOTICE IS HEREBY GIVEN** that on the \_\_\_\_ day of \_\_\_\_\_ 20\_\_ between the hours of 1:00 p.m. and 9:00 p.m. at the following location

\_\_\_\_\_  
I will receive nominations for the offices of:

\_\_\_\_\_  
of the aforesaid Community.

All nominations shall be made in writing and shall be signed by at least two qualified voters of the community. Each nomination shall also be accompanied by the candidate's declaration of qualification.

Nominations may be filed in person at the above location, on the date and hours specified, or by an agent or by mail or fax. Nomination papers may be obtained by contacting the Senior Election Official (SEO) at the phone number listed below.

**Nomination papers not accompanied by the required documents and not properly filed shall be rejected.**

\_\_\_\_\_  
(SEO name)

\_\_\_\_\_  
(SEO contact phone number)

\_\_\_\_\_  
(Fax number)

Dated at \_\_\_\_\_ on \_\_\_\_\_.  
(location) (date)

\_\_\_\_\_  
(Signature of SEO)

\_\_\_\_\_  
(Name of community)

**FORM 7**  
(Section 38)  
**CANDIDATE NOMINATION**

I, \_\_\_\_\_, seek to be nominated to the  
(surname and usual name of candidate)

office of \_\_\_\_\_ for \_\_\_\_\_ for the term  
(mayor or councillor) (name of community)

of \_\_\_\_\_ years.  
(number)

**Note: Your name will appear on the ballot as it is written on the nomination paper.**

Phone number: \_\_\_\_\_

Address that qualifies the candidate to be nominated: \_\_\_\_\_

\_\_\_\_\_

Mailing Address, if different: \_\_\_\_\_

**NAME, ADDRESS AND SIGNATURE OF QUALIFIED VOTERS:**

Nominations must be supported and signed by at least two qualified voters who appear on the voters list of the community that you are seeking office.

	<u>Full Name</u>	<u>Address</u>	<u>Signature</u>
1.			
2.			



**FORM 8**  
(Section 38)  
**DECLARATION OF CANDIDATE**

I, \_\_\_\_\_ a candidate nominated for the office of  
(name of candidate)

\_\_\_\_\_ for \_\_\_\_\_  
(mayor or councillor) (name of community)

at this election, do solemnly declare:

1. I am a Canadian citizen and will be of the full age of 18 years at the date of the election.
2. I am qualified to be nominated and am a voter of the above community.
3. I am not subject to any disqualification for the office for which I am a candidate under *The Northern Affairs Act* or any other Act or regulation.

And I make this declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of *The Manitoba Evidence Act*.

Declared before me at the  
Community of \_\_\_\_\_ in the  
Province of Manitoba this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Person authorized to administer oath)

\_\_\_\_\_  
(Signature of candidate)

**FORM 9**  
(Subsection 42(1))  
**CANDIDATE WITHDRAWAL**

I, \_\_\_\_\_ a candidate nominated for the office of  
(name of candidate)

\_\_\_\_\_ for \_\_\_\_\_, wish to withdraw my nomination.  
(office) (name of community)

**Important note:** A candidate may withdraw up until 2:00 pm on the day after the nomination period ends. The deadline for withdrawal is \_\_\_\_\_.  
(date)

\_\_\_\_\_  
(Signature of witness)

\_\_\_\_\_  
(Signature of candidate)

**FORM 10**  
(Subsection 62(1))  
**SCRUTINEER APPOINTMENT**

\_\_\_\_\_  
(Name of Community)

I, \_\_\_\_\_, candidate for the \_\_\_\_\_ (regular election/  
(candidate's name) (year)

by-election), appoint \_\_\_\_\_, as **scrutineer**  
(name of scrutineer)

to attend on my behalf at the voting place in the community.

\_\_\_\_\_  
(Signature of candidate)

**FORM 11**  
(Subsection 43(2))  
**NOTICE OF ELECTION**

\_\_\_\_\_  
(Name of Community)

**Notice is hereby given** that a vote of the voters of \_\_\_\_\_ **will be**  
(name of community)

**taken to elect** \_\_\_\_\_ **from the following duly nominated candidates:**  
(mayor, councillor)

**FOR MAYOR:**

**FOR COUNCILLOR:**

\_\_\_\_\_  
\_\_\_\_\_

**VOTING PLACE**

**The election will be held on** \_\_\_\_\_ **the** \_\_\_\_\_ **day of** \_\_\_\_\_,  
(day of the week) (day of the month) (month)

**20\_\_ between 8:00 a.m. and 8:00 p.m. at** \_\_\_\_\_.  
(location of voting place)

**IDENTIFICATION MAY BE REQUIRED BEFORE BEING ALLOWED TO VOTE.** A person may be required to produce one piece of government issued photo identification (for example – driver’s license or passport) or at least two other documents that provide proof of identity.

**ADVANCE VOTING**

**For the purpose of accommodating persons who are qualified to vote, an advance voting opportunity will be located at** \_\_\_\_\_ **and will be open on** \_\_\_\_\_ **the** \_\_\_\_\_ **day of** \_\_\_\_\_, **20\_\_ between 5:00 p.m. and 9:00 p.m.**

**APPLICATION TO VOTE BY SEALED ENVELOPE**

**A VOTER WHO is unable, due to physical incapacity or any other reason, to go in person to the voting place or advance voting to vote in an election, may apply in person, in writing or by fax to the senior election official (SEO) to vote by sealed envelope.**

\_\_\_\_\_  
(Signature of SEO)

\_\_\_\_\_  
(Name of community)

\_\_\_\_\_  
(SEO phone number)

## **FORM 12**

### **INFORMATION SHEET FOR SCRUTINEERS**

The role of the scrutineer is to:

- assist the candidate in tracking the progress of the vote;
- have a role in ensuring that only those who are on the voters list or who are otherwise entitled to vote cast their ballots; and
- to observe whether the count is conducted in accordance with legislative requirements.

The number of scrutineers who may be present at the voting place is limited to two per candidate. A candidate is entitled to act as his or her own scrutineer.

#### **Scrutineer Appointment**

The candidate must appoint each scrutineer in *Form 10 – Scrutineer Appointment*. The scrutineer must bring a copy of the appointment letter to the voting place to hand to the senior election official (SEO) and keep a copy at all times. Scrutineers are entitled to be present in the voting place during regular hours, fifteen minutes before the voting place opens to inspect the ballot box, ballots and other election material. Be present during voting and from time to time examine the voting record and remain after the voting place closes until the counting of the vote is completed.

Every scrutineer must take an oath in *Form 13 – Oath of Scrutineer* before the opening of the voting place (including advance voting) of their commitment to the rights of voters and the secrecy of the vote. Contact the SEO to make these arrangements.

#### **Activity at the Voting Place**

No one is allowed to wear or display anything that identifies them as a supporter of one particular candidate with one exception – scrutineers may wear a badge or ribbon that indicates (**by colour only**) the candidate for whom the person is a scrutineer. The badge or ribbon may not indicate the name (or even initials) of the election candidate.

While the candidate is permitted to act as a scrutineer, it is important the role be confined only to this function. Electioneering by greeting voters at the door, socializing in the voting place or passing out campaign material is inappropriate and may be considered an election offence.

#### **Question of Qualification**

A question of voter qualification may be raised in two ways:

1. The SEO may ask for photo identification of any voter that attends the voting place; or
2. A scrutineer may challenge the qualifications of any voter, after which the voter must take an oath in *Form 16 – Oath of Voter* swearing that he or she is a qualified voter and establish his or her identity.

If a scrutineer wishes to have a voter take the oath, the request must be made prior to the person receiving a ballot. It is too late to make the request once the ballot is in the hands of the voter or the ballot has already been cast.

Scrutineers should be selective in requesting the voting official demand the taking of an oath from a voter and limit such requests only to circumstances where the eligibility of the voter is legitimately in question. To do otherwise is to undermine the credibility of the election process and result in unnecessary delays at the voting place.

### **Preparation for the Voting Place**

If your candidate has asked that you spend the entire day at the voting place, including the count, you'll want to be prepared.

- Make arrangements for your own coffee and meals, paper, pens and any other material (including a list of voters) required to prepare the information that the candidate has asked you to provide.
- If you are using a phone to speak with the candidate, ensure this is done discreetly, so as not to distract voters or the work of election officials.
- The candidate may want to know who has attended the voting place, so those who have not voted can be contacted as to their intentions. The scrutineers should be keeping track of this on their own and not expect that the voting official will allow access to the voting record at any time during voting day. If the voting place is quiet, the voting official may allow a scrutineer to review the voting record where it would not interrupt the voting place activity.

### **The Count**

In many cases, the candidate is not as concerned about having a scrutineer at the voting place for the entire proceeding as they are about having someone in attendance for the count on election day. Remember to get to the voting place before 8:00 p.m. to ensure that the doors are not locked. Once the voting place is closed for voting, it will not be reopened until completion of the ballot counting.

The voting official will do everything possible to ensure that a ballot can be legitimately counted. **Ballots that are marked with an X, a cross, a circle, in pen or in pencil which clearly indicate the candidate for whom the person has intended to vote will be counted.** Ballots that will be rejected and not counted are those that have marks for more candidates than there are offices to be filled; is marked in such a way the voter could be identified; have art work or dialogue written upon them; do not show clearly for whom the vote has been made (a mark between or on the line which separates candidates names); or have not been marked.

If a candidate or scrutineer present at a count objects to a ballot being either accepted or rejected, then advise the SEO who will consider the objection and make a decision without delay. The objection is recorded in the voting record, numbered in sequence and the corresponding ballot is marked on the back with the number and initialed.

After the SEO has completed the statement of the vote, outlining the number of votes for each candidate, any scrutineer or candidate present may also sign the statement. In the event of a tie for an office, and there were no objections made to the count, the SEO must declare the seat vacant and proceed to hold a by-election. Otherwise, the SEO must apply to the Principal Electoral Officer (PEO) for a recount.

**FORM 13**  
(Subsection 62(1))  
**OATH OF SCRUTINEER**

\_\_\_\_\_  
(Name of Community)

I \_\_\_\_\_ of \_\_\_\_\_  
(full name) (address)

in the Province of Manitoba, make oath and say that: (or solemnly affirm):

1. I am a person duly appointed to act as scrutineer during the present election.
2. I will uphold a voter's right to vote in secret.
3. I will not interfere with a person marking a ballot.
4. I will not attempt to discover how a person voted.
5. I will not communicate information about how another person voted.
6. I will not induce a person, directly or indirectly, to reveal how he or she voted.

Sworn (or affirmed) before me at the  
Community of \_\_\_\_\_  
in the Province of Manitoba,  
this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Person authorized to administer oath)

\_\_\_\_\_  
(Signature of person taking oath)

**FORM 14**  
(Subsection 49(2))

**SEPARATE BALLOT**

For mayor or councillor (one person to be elected)

Election of the members of the council of _____ (name of community)	NAME OF CANDIDATES	<b>Vote for one person only. Mark a cross (X) opposite the name of the person for whom you vote.</b>
<b>FOR MAYOR</b>	<i>NAME OF CANDIDATE</i>	
	<i>NAME OF CANDIDATE</i>	
	<i>NAME OF CANDIDATE</i>	
	<i>NAME OF CANDIDATE</i>	

**Note:** The words “Vote for one person only. Mark a cross (X) opposite the name of the person for whom you vote.” shall be printed in bold type.

**SEPARATE BALLOT**

(More than one person to be elected)

Election of the members of the council of _____ (name of community)	NAMES OF CANDIDATES	<b>Vote for not more than _____ (indicate number) persons. Mark a cross (X) opposite the name of each person for whom you vote.</b>
<b>FOR COUNCILLORS</b>	<i>NAME OF CANDIDATE</i>	
	<i>NAME OF CANDIDATE</i>	
	<i>NAME OF CANDIDATE</i>	
	<i>NAME OF CANDIDATE</i>	

**Note:** The words “Vote for not more than \_\_\_\_\_ (indicate number). Mark a cross (X) opposite the name of each person for whom you vote.” shall be printed in bold type.



**COMPOSITE BALLOT**  
For mayor and councillors

Election of the members of the council of \_\_\_\_\_  
(name of community)

FOR MAYOR	NAME OF CANDIDATES	<b>Vote for one person for mayor only. Mark a cross (X) opposite the name of the person for whom you vote.</b>
		<i>NAME OF CANDIDATE</i>
		<i>NAME OF CANDIDATE</i>
		<i>NAME OF CANDIDATE</i>
		<i>NAME OF CANDIDATE</i>

FOR COUNCILLORS	NAMES OF CANDIDATES	<b>Vote for not more than _____ (indicate number) persons. Mark a cross (X) opposite the name of each person for whom you vote.</b>
		<i>NAME OF CANDIDATE</i>
		<i>NAME OF CANDIDATE</i>
		<i>NAME OF CANDIDATE</i>
		<i>NAME OF CANDIDATE</i>

**Note:** The words “Vote for one person for mayor only. Mark a cross (X) opposite the name of the person for whom you vote.” and “Vote for not more than \_\_\_\_\_ (indicate number) persons. Mark a cross (X) opposite the name of each person for whom you vote.” shall be printed in bold type.

**FORM 15**  
(Section 71)  
**DIRECTIONS FOR VOTING**

1. Read carefully the instructions for voting printed in the upper right-hand corner of the ballot.
2. Make only those marks on the ballot you are instructed to make and no other.
3. In marking the ballot use the pencil provided in the voting compartment.
4. After you have marked the ballot, fold it so as to show only the initials of the senior election official on the back of it.
5. Hand the ballot to the senior election official after you have folded it.
6. Do not let any person see how you mark your ballot.
7. You may watch the senior election official deposit your ballot in the ballot box and then you must leave the voting place at once.
8. If you accidentally spoil the ballot, fold and return it to the senior election official and ask for another ballot, which will be given to you if the senior election official is satisfied the first one was spoiled by accident.
9. You must NOT take the ballot out of the voting place.
10. You must NOT give to the senior election official any paper other than the ballot given to you to put in the ballot box.

**FORM 16**  
(Subsection 70(5))  
**OATH OF VOTER**

\_\_\_\_\_  
(Name of Community)

I \_\_\_\_\_ of \_\_\_\_\_  
(full name) (address)

swear (or solemnly affirm) that:

1. I am a Canadian citizen and of the full age of 18 years on the day of the election.
2. For a period of six months immediately preceding the date of the election, I have been a resident in the community, my place of residence being \_\_\_\_\_.  
(civic address)
3. I am entitled to vote at this election and not disqualified to vote under *The Northern Affairs Act* or any other Act or regulation.
4. I have not voted before at this election.
5. I have not directly or indirectly received any reward or gift, nor has anything been promised to me for travelling expenses, loss of time, hiring of conveyance or any other services for the votes which I tender at the election.
6. I have not directly or indirectly paid or promised anything to any person to induce him or her either to vote or to refrain from voting at this election.

Sworn (or affirmed) before me at  
Community of \_\_\_\_\_  
in the Province of Manitoba,  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Person authorized to administer oath)

\_\_\_\_\_  
(Signature of person taking oath)

**FORM 17**  
(Subsection 73(2))  
**OATH OF PERSON ASSISTING A VOTER**

\_\_\_\_\_  
(Name of Community)

I \_\_\_\_\_ of \_\_\_\_\_  
(full name) (address)

in the Province of Manitoba, make oath and say (or do solemnly affirm) that:

1. I am at least 18 years of age.
2. I have been asked by a voter for assistance in marking the ballot.
3. I will not attempt to influence how the voter votes.
4. I will mark the ballot as directed by the voter.
5. I will not disclose how the voter voted.
6. I have not, and will not, assist more than two voters.

Sworn (or affirmed) before me at  
Community of \_\_\_\_\_  
in the Province of Manitoba,  
this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Person authorized to administer oath)

\_\_\_\_\_  
(Signature of person taking oath)

**FORM 18**  
(Subsection 74(3))  
**OATH OF INTERPRETER**

\_\_\_\_\_  
(Name of Community)

I \_\_\_\_\_ of \_\_\_\_\_  
(full name) (address)

in the Province of Manitoba, make oath and say (or do solemnly affirm) that:

1. I am a person duly appointed to act as an interpreter during the present election.
2. I am able to make the translation and will do so to the best of my ability.
3. I will not attempt to influence how the voter votes.

Sworn (or affirmed) before me at  
Community of \_\_\_\_\_  
in the Province of Manitoba,  
this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Person authorized to administer oath)

\_\_\_\_\_  
(Signature of person taking oath)

**FORM 19**  
(Sections 85, 86)  
**APPLICATION TO VOTE BY SEALED ENVELOPE**

\_\_\_\_\_  
(Name of Community)

\_\_\_\_\_  
(Date of Election)

**If you cannot attend the election in person and wish to vote by sealed envelope, please mail or fax this request (fax will be the quickest method) to the Senior Election Official (SEO):**

SEO Name:	Phone:
Address:	Fax:

***THE REQUEST TO VOTE BY SEALED ENVELOPE MUST BE RECEIVED BY THE SEO ON OR BEFORE*** \_\_\_\_\_.

(date – three days before Election Day)

- A ballot package will be mailed to you with instructions. If your application is received less than 10 days before the election, you may make arrangements to have the ballot delivered to you.
- If you apply in person, a ballot package will be given to you at that time.
- Please mark the ballot and return it promptly to ensure the deadline is met.
- Ballots received after 8:00 p.m. on Election Day will not be accepted.

***To qualify to vote, you must be:***

1. A Canadian citizen.
2. 18 years of age or older on election day.
3. A resident of the community for at least six months before election day.

**\*Important:** If applying in writing, you must enclose photocopies of ID (an official document issued by the federal, provincial or local government that contains your name, address and photograph).

I am unable to attend the regular or advance voting to vote in the 20 \_\_ Regular Election. I therefore request that a ballot package be sent to the address below.

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Declaration: I am qualified to vote in this election, but unable to go in person to vote on election day or on advance voting. I have not otherwise already voted in this election.

Signature: \_\_\_\_\_

**FORM 20**  
(Subsection 87(a))  
**INSTRUCTIONS FOR VOTING BY SEALED ENVELOPE**

1. Read carefully these instructions.
2. Mark only those marks on the ballot you are instructed to make and no other.
3. Mark the ballot with pencil.
4. After you have marked the ballot, fold it so as to show only the initials of the senior election official on the back of it.
5. Do not let any person see how you have marked your ballot.
6. Insert the ballot into the ballot envelope provided and seal the ballot envelope.
7. Insert the ballot envelope into the certificate envelope and seal it.
8. Complete and sign the certificate envelope, indicating that you are a qualified voter, unable to vote either in advance or at the regular voting place on election day.
9. Insert the certificate envelope into the outer envelope, which contains the address of the senior election official.
10. Ensure the envelope is returned to the senior election official by 8:00 p.m. on election day or your ballot will not be counted.

**FORM 21**  
(Subsection 87(c to e))  
**VOTING BY SEALED ENVELOPE**

**Form of Ballot Envelope**

Ballot Envelope

Mark the ballot, insert it in this envelope and seal this envelope.

Name of Community \_\_\_\_\_

**Form of Certificate Envelope**

Certificate Envelope

Insert ballot envelope in this envelope and seal this envelope.

Complete the following certificate:

I, \_\_\_\_\_ of \_\_\_\_\_,  
(name of voter) (address of voter)

certify that I am a qualified voter and unable to vote at either the advance or regular voting for the following reason:

\_\_\_\_\_  
(Signature of voter)

Name of Community: \_\_\_\_\_

**Form of Outer Envelope**

To the Senior Election Official

Name of Community: \_\_\_\_\_

Address of Senior Election Official

\_\_\_\_\_  
\_\_\_\_\_



**FORM 22**  
(Subsection 94(1))  
**BALLOT ACCOUNT**

\_\_\_\_\_  
(Name of Community)

Voting Place: \_\_\_\_\_

Date of Election Day: \_\_\_\_\_

**Ballot Account**

- |   |             |
|---|-------------|
| 1. Number of voters who voted at the voting place | _____       |
| 2. Number of spoiled ballots                      | _____       |
| 3. Number of unused ballots                       | _____       |
|   | Total _____ |
| 4. Number of ballots supplied at the voting place | _____       |

**(1 + 2 + 3 should = 4)**

**\*Attach the ballot account form to the voting record.**

I/We hereby certify that the above statement is correct.

Dated at \_\_\_\_\_, in Manitoba, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Signature of senior election official)

\_\_\_\_\_  
(Signature of voting official)

**FORM 23**  
(Subsection 96(1))  
**STATEMENT OF THE VOTE**

\_\_\_\_\_  
(Name of Community)

Voting Place: \_\_\_\_\_

Date of Election Day: \_\_\_\_\_

Description of election offices to be filled: \_\_\_\_\_

**Ballot Count**

Number of ballots counted:

(i) Accepted \_\_\_\_\_  
(ii) Accepted, but objected to \_\_\_\_\_ Subtotal 1 \_\_\_\_\_

Number of ballots counted for each candidate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of ballots rejected in the count:

(i) Rejected \_\_\_\_\_  
(ii) Rejected and objected to \_\_\_\_\_ Subtotal 2 \_\_\_\_\_

Number of ballots spoiled: \_\_\_\_\_

Number of ballots declined: \_\_\_\_\_

Number of ballots discarded: \_\_\_\_\_

Unused ballots, to be returned: \_\_\_\_\_ Subtotal 3 \_\_\_\_\_

**Total** number of ballots supplied by the senior election official: \_\_\_\_\_  
(Subtotal 1 + 2 + 3)

I/We hereby certify that the above statement is correct.

Dated at \_\_\_\_\_ in Manitoba, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Signature of senior election official)

\_\_\_\_\_  
(Signature of voting official)

**\*\*Important Note: Do not** enclose the original statement of the vote in the ballot box. Make a copy to enclose in the ballot box before the box is sealed.

**FORM 24**  
(Subsection 99(2))  
**STATEMENT OF OFFICIAL RESULTS**

\_\_\_\_\_  
(Name of Community)

I, the undersigned, the senior election official in the community, certify that below is an accurate summary of the votes counted for each candidate in respect of this election.

FOR MAYOR:

Names of Candidates

Number of Votes

FOR COUNCILLORS:

Names of Candidates

Number of Votes

I also certify that \_\_\_\_\_ ballot papers were declined, spoiled, rejected or  
(indicate number)  
taken from the voting place.

Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(place)

\_\_\_\_\_  
(Signature of senior election official)

**FORM 25**  
(Subsection 104(1) of *The Northern Affairs Act*)  
**OATH OF OFFICE FOR MEMBERS OF COUNCIL**

I \_\_\_\_\_ do solemnly declare that:  
(full name)

1. I am a Canadian citizen.
2. I am of the full age of 18 years.
3. I am a resident and voter of \_\_\_\_\_.  
(name of community)
4. I am not disqualified under any provision of *The Northern Affairs Act* or any other Act or regulation of the Legislature from being a member of the council of \_\_\_\_\_.  
(name of community)
5. I will act faithfully in the office of \_\_\_\_\_ without fear, favour or affection and will truly, faithfully and impartially, and to the best of my knowledge and ability execute the duties and responsibilities of that office.

And I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of the *Canada Evidence Act*.

Sworn (or affirmed) before me at  
Community of \_\_\_\_\_  
in the Province of Manitoba,  
this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Person authorized to administer oath)

\_\_\_\_\_  
(Signature of member)