

<b>Regular Election and By-election Held on the Same Day</b>	Policy	E2
	Effective Date	April 2002
	Revision Date	June 2011
	Page Number	1 of 1
	Approval	Harvey Bostrom

## What is the policy?

Elections are to conform with the elections procedures outlined in the *Community Councils Election* regulation M.R. 71/2009.

The following establishes the procedures outlining which candidates will be nominated when a regular and by-election are held the same day.

## Community responsibilities

- Nomination papers must be filed on the prescribed *Form 7 - Candidate Nomination* and *Form 8 - Declaration of Candidate* (See *Election Official's Handbook*). It requires completion of the prescribed forms for regular and by-elections:
  - when an individual is nominated in a **regular election**, he or she indicates on the nomination papers that he or she is being nominated for a full term
  - when an individual is nominated in a **by-election**, he or she indicates on the nomination papers that he or she is being nominated for the balance of the term.
- The senior election official completes *Form 6 - Notice of Nominations* (See *Election Official's Handbook*) at least seven days, but not more than 21 days before nomination period begins, to advise voters when nominations are to be received:
  - the number of councillors to be elected and the length of term for each
  - whether it is a regular election or a by-election
- Within two days after nominations close, the senior election official makes a declaration, completing *Form 11 - Notice of Election* (See *Election Official's Handbook*) to advise voters:
  - who is nominated
  - for what position, mayor or councillor
  - the length of the term
  - if it is a by-election or a regular election
- If no nominations are received for the by-election term, the remaining council members and members who are elected may appoint an eligible person for that position as allowed for under section 89(3) of *The Northern Affairs Act*.