

Public Cemeteries	Policy	L5
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What is the policy?

In order to provide protection of information concerning persons buried in community cemeteries, it is department policy that community councils develop a plot plan and registry for cemeteries that fall within community boundaries and that are operated and maintained by councils in accordance with The Cemeteries Act.

The plot plan should be updated annually.

In accordance to the Cemeteries, Crematories and Perpetual Care Funds regulation 382/87 a registry must record the following information with respect to each lot, plot, compartment or other space in the cemetery:

- date on which it was sold
- amount of sale price
- name and address of person to whom it is sold
- name and address of any person to whom it is transferred and date of transfer
- date of burial
- name and last address of the deceased
- name and address of the funeral director or other person in charge of the funeral
- amount of any charge made at time of burial for services rendered and nature of those services

The following recommendations are provided for the development of the plot plan:

1. plot plan should be designated section and plot
2. preferred plot size should be 4' x 10'
3. allow for 4' walkways

Community responsibilities

- Council must ensure a plot plan is developed and maintained.

Other information

- Appendix L5-A Sample Plot Plan
- Appendix L5-B Sample Registry