

<b>Public Cemeteries</b>	Policy	L9
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	Approval	Harvey Bostrom

## What is the policy?

In order to provide protection of information concerning persons buried in community cemeteries, Manitoba Aboriginal and Northern Affairs recommends that community councils develop a plot plan and registry for cemeteries that fall within community boundaries and that are operated and maintained by councils in accordance with The Cemeteries Act.

The plot plan should be updated annually and forwarded to Manitoba Conservation Lands Branch (Crown Lands), P.O. Box 20000 Neepawa, Manitoba ROJ 1H0, who will record, as a second source, the information for safekeeping.

It is suggested that a registry will record the following information:

1. the plot number;
2. the date of burial;
3. the name of the deceased and next of kin; and
4. the name and address of the funeral director or other person in charge of the funeral.

The following recommendations are provided for the development of your plot plan:

1. plot plan should be designated section and plot;
2. preferred plot size should be 4' x 10'; and
3. allow for 4' walkways.

## Community responsibilities

- Council must ensure that a plot plan is developed and forwarded to Crown Lands by January 31 of each year.

## Other information

- Appendix L9-A - Sample Plot Plan
- Appendix L9-B - Sample Registry