

**Direct Deposit**

**Maintenance Enforcement Program** Telephone: 204-945-7133  
 100-352 Donald St Winnipeg, MB R3B 2H8 Facsimile : 204-945-5449  
 ManitobaMEPinquiries@gov.mb.ca Toll free in Canada: 1-866-479-2717

In order to send your maintenance payments by Direct Deposit directly to your financial institution, we need the following information. Incorrect information could result in your payment being sent to the wrong account. All information is kept strictly confidential and used only for Maintenance Enforcement Program (MEP) purposes.

**Step 1: Personal Information**

Name: \_\_\_\_\_ Maintenance Enforcement File No. \_\_\_\_\_

Address/City/Province/Postal Code:

Telephone Number(s) (include area code): \_\_\_\_\_

*If you change your address please advise our office immediately in writing.*

**Step 2: Account Information**

*If you are attaching a personalized deposit slip or void cheque you do not have to complete this area*

Transit Number (5 digits): \_\_\_\_\_ Bank Number (3 digits): \_\_\_\_\_ Account Number: \_\_\_\_\_

Type of Account:       Chequing       Savings       Chequing & Savings

Name, address and telephone number of financial institution:

***If your banking information changes or you wish to have your maintenance payments deposited to a different account, you must complete a new Direct Deposit form and return it to our office. After the changes have been processed, the maintenance payments will be sent to your new account. DO NOT CLOSE YOUR OLD ACCOUNT UNTIL YOU RECEIVE YOUR FIRST PAYMENT TO THE NEW ACCOUNT.***

**Step 3: Please sign, date and mail or fax the completed form to the address above**

Until further notice, I authorize the direct deposit of my maintenance payments to the account and financial institution designated in this form.

**I am aware that funds deposited into my account may be recalled by the Manitoba Maintenance Enforcement Program, up to three (3) business days after the deposit, if the original payment received by MEP cannot be processed (for example, it is returned by the bank for stop payment or insufficient funds). If funds deposited in your account are recalled by MEP your file balance will be adjusted and MEP will continue to make every effort to collect the ongoing maintenance and arrears.**

\_\_\_\_\_ Signature

\_\_\_\_\_ Date