

## The Private Investigators and Security Guards Act

The following information must be provide for business licence consideration:

### **Application for Private Investigator and/or Security Guard Business Licence–NEW**

Part 1 of the application indicates that the following information must be provided:

- Business plan
- Personal resume of a sole proprietor or each partner and manager where the company is a corporation
- Current criminal record check for a sole proprietor, each partner and manager where the company is a corporation
- Current child abuse registry check for a sole proprietor, each partner and manager where the company is a corporation
- Copy of approval of business name
- Original general liability insurance policy
- Original bond or letter of credit
- Uniform and vehicle description (security guard providers only)

### **Bond and/or Security**

The Private Investigators and Security Guards Regulation section 11(1) requires a business licence applicant to provide the original of a bond issued by a guarantee or surety company authorized to carry on business in Manitoba; a deposit of securities or an irrevocable letter of credit, payable to the Minister of Finance, issued by a bank, trust company of credit union licensed to carry on business in Manitoba.

The amounts for the bond/security are shown in section 11(2) of the Regulation.

A letter indicating approval for a bond/security is sufficient at the time the application is submitted. The original bond/security must be submitted at the time the licence is approved.

If you are licensing yourself as a private investigator and/or security guard, you must include a completed **Application for Private Investigator and/or Security Guard Individual Licence-New**.

An application for the child abuse registry check can be completed in person at 102-114 Garry Street, Winnipeg or you can download the application and instructions from the Child Abuse Registry Self-Check Form page at: [www.gov.mb.ca/fs](http://www.gov.mb.ca/fs). When completing the child abuse registry check application, indicate that you are applying for a position in the security industry.

Ensure the payment in the full amount of the licence fees is made with the licence application. Payment may be in the form of cash, cheque, money order, debit, credit card or on-line payment.

In order to be approved for a business licence, it is necessary that you have experience as a private investigator and/or security guard or in a related field.

All licences are valid for one full year from date of issue and the fees are shown in section 10(1) of the Regulation.

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A business licence will not be granted if the applicant has been convicted of an indictable offence within the past five years or a summary conviction offence in the past two years.

Section 10 of the Act states “The Registrar shall not refuse to grant a registration a licence or the renewal of a licence without giving the applicant the opportunity to be heard.” If this decision is made, the applicant will be notified in writing. The applicant should respond by completing and submitting a **Notice of a Request for a Hearing Business** form.

If you are licensing your business to provide security guards, all licensed security guards must complete a training program established or approved by the registrar. The training program must be obtained through an “approved training provider”, meaning a College as defined in *The Colleges Act*, a private vocational institution registered under *The Private Vocational Institution Act* or a training provider approved in writing by the registrar. A list of approved training providers is available at: [www.gov.mb.ca/justice/safe/privat/trainers.html](http://www.gov.mb.ca/justice/safe/privat/trainers.html).

Exam exemption (grandfathering) provisions for the training requirement include proof of having worked as a security guard for 3,000 hours in the two years prior to application. Eligibility for an exam challenge is based on the individual having been employed in a related field such as Corrections, Military, Police, etc. Eligibility for an exam exemption or challenge is determined on an individual basis.