

Child Employment Permit **Instructions**

The application is two parts:

Part 1 of the application collects contact information and duties of the job, and must be completed for every child.

Part 2 of the application can be completed only if all the criteria below are met. By completing part 2, employers can allow the child named on the application to start working immediately.

Criteria:

1) The child is 14 or 15 years of age

2) The child is working in an industry, occupation, or condition **except** for the following:

- Construction
- Saw or pulp mill
- Manufacturing processes
- Confined spaces
- Automotive repair
- Quarry or mining
- Forestry
- Drilling or servicing rigs
- Operating power tools
- Operating power equipment
- Industrial processes
- Agriculture
- Scaffolding or swing stages
- Asbestos removal
- Pruning, repairing, maintaining, or removing trees

3) The employer is able to meet all requirements listed in part 2.

Important Notes:

- If you cannot meet the criteria above, the child **cannot** begin work until you have been contacted by an Employment Standards officer.
- Employment Standards will forward a copy of the permit to both the employer and the parent/guardian.



Child Employment Permit Part 1

Child Information:

Full name of child: _____ Date of Birth: _____ (dd/mm/yyyy)
Mailing address: _____ City/Town: _____
Postal code: _____ Parent/Guardian telephone: _____
Parent/Guardian email: _____

Employer Information:

Business name: _____ Contact person: _____
Mailing address: _____ City/Town: _____
Postal code: _____ Telephone: _____
Email : _____
Type of business: _____ Rate of pay: \$ _____/hour
Employment start date: _____ (dd/mm/yyyy)

List each specific duty the child will perform (i.e.: sweeping, mopping, dusting):

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Child: I agree to all duties & conditions contained in the Permit.

Child: (Print) *Signature:* _____

Employer and Parent/Guardian: I support this application and hereby certify that all information contained in this Permit is true and correct.

Parent/Guardian: (Print) *Signature:* _____

Employer Name: (Print) *Signature:* _____

INTERNAL USE ONLY:

DATE: _____ PERMIT# _____
APPROVED: _____
NOT APPROVED: _____
VALIDATION: _____
For the Director

This personal information is being collected under the authority of The Employment Standards Code. It is protected by the protection of privacy provisions of The Freedom of Information and Protection of Privacy Act. If you have any questions about this collection of information, please contact the Manager of Client Services, 604-401 York Ave. Wpg MB, (204) 945-3352 or 1-800-821-4307.



Child Employment Permit Part 2

In signing this agreement, I agree to the following terms and conditions for the child

_____, and will:

Agree N/A

Safety Requirements:

- Inform the child of all known or potential hazards and provide training on working safely as well as being familiar with Workplace Safety & Health guidelines
- Provide proper training for job specific equipment and all required personal protection equipment (i.e. reflective vests) and encourage the child to ask when unsure of how to properly and safely perform a task
- Make sure the child doesn't work alone and is under the direct supervision of an experienced, safety conscious adult

Employee Restrictions- The Child is not allowed to:

- Work more than 20 hours a week while school is in session or to work when the child should be in school
- Work between the hours of 11:00 pm and 6:00 am
- Do any heavy lifting
- Fill propane tanks
- Use more than a two step ladder
- Be in the vicinity of the operation of power tools or machinery
- Work in any conditions listed on the Child Employment Permit Instruction Page

Employer Requirements:

- Read the Young Employees factsheet <http://www.gov.mb.ca/labour/standards/doc.young-workers,factsheet.html>
- Fully comply with all provisions of the Employment Standards Code and Regulations

Employer: I hereby certify that all information provided is true and correct. I agree to follow all conditions listed in this permit, and ensure that the child only performs the approved job duties.

Name: (Print)

Signature: _____

INTERNAL USE ONLY:

DATE: _____ PERMIT# _____

APPROVED: _____

NOT APPROVED: _____

VALIDATION: _____

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