

Child Employment Permit **Instructions**

Instructions

All children under 16 years of age are required to have an approved permit through our office without exception.

However, a child can begin work as soon as this form is submitted to our office if all the following criteria are met:

- 1) the child is 14 or 15 years old, and**
- 2) the child is *not* working in one of the listed industries, and**
- 3) the employer is able to meet all the requirements listed in Part 2 of the application.**

The child cannot begin working until the application is approved by our office **if any one of the following is true:**

- 1) the child is younger than 14 years old, **or**
- 2) the child is working in any of the listed industries, **or**
- 3) the employer is unable to meet all the requirements listed in Part 2 of the application.

- | | | |
|---------------------------|------------------------------|------------------------------------------------------|
| • Construction | • Quarry or mining | • Industrial processes |
| • Saw or pulp mill | • Forestry | • Agriculture |
| • Manufacturing processes | • Drilling or servicing rigs | • Scaffolding or swing stages |
| • Confined spaces | • Operating power tools | • Asbestos removal |
| • Automotive repair | • Operating power equipment | • Pruning, repairing, maintaining, or removing trees |

Employment Standards will forward a copy of the permit to both the employer and the parent/guardian.



Child Employment Permit Part 1

Child Information:

Full name of child: _____ Date of Birth: _____ (dd/mm/yyyy)
Mailing address: _____ City/Town: _____
Postal code: _____ Parent/Guardian telephone: _____
Parent/Guardian email (to confirm permit): _____

Employer Information:

Business name: _____ Contact person: _____
Mailing address: _____ City/Town: _____
Postal code: _____ Telephone: _____
Email (to confirm permit): _____
Type of business: _____ Rate of pay: \$_____/hour
Employment start date: _____ (dd/mm/yyyy)

List each specific duty child will perform (i.e.: sweeping, mopping, dusting):

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Child: I agree to all duties & conditions contained in the Permit.

Child: _____ (Print) Signature: _____

Employer and Parent/Guardian: I support this application and hereby certify that all information contained in this Permit is true and correct.

Parent/Guardian: _____ (Print) Signature: _____

Employer Name: _____ (Print) Signature: _____

INTERNAL USE ONLY:
DATE: _____ PERMIT# _____
APPROVED: _____
NOT APPROVED: _____

<p>This personal information is being collected under the authority of <i>The Employment Standards Code</i>. It is protected by the protection of privacy provisions of <i>The Freedom of Information and Protection of Privacy Act</i>. If you have any questions about this collection of information, please contact the Manager of Client Services, 604 - 401 York Ave. Wpg MB, (204) 945-3352 or 1-800-821-4307.</p>

Child Employment Permit Part 2

In signing this agreement, I agree to the following terms and conditions for the child

_____, and will:

Agree N/A

Safety Requirements:

- Inform the child of all known or potential hazards and provide training on working safely as well as being familiar with Workplace Safety & Health guidelines
- Provide proper training for job specific equipment and all required personal protection equipment (i.e. reflective vests) and encourage the child to ask when unsure of how to properly and safely perform a task
- Make sure the child doesn't work alone and is under the direct supervision of an experienced, safety conscious adult

Employee Restrictions- The Child is not allowed to:

- Work more than 20 hours a week while school is in session or to work when the child should be in school
- Work between the hours of 11:00 pm and 6:00 am
- Do any heavy lifting
- Fill propane tanks
- Use more than a two step ladder
- Be in the vicinity of the operation of power tools or machinery
- Work in any conditions listed on the Child Employment Permit Instruction Page

Employer Requirements:

- Read the Young Employees factsheet
<http://www.gov.mb.ca/labour/standards/doc.young-workers,factsheet.html>
- Fully comply with all provisions of the Employment Standards Code and Regulations

Employer: I hereby certify that all information provided is true and correct. I agree to follow all conditions listed in this permit, and ensure that the child only performs the approved job duties.

Name: _____ (Print)

Signature: _____

INTERNAL USE ONLY:

DATE: _____ PERMIT# _____
APPROVED: _____
NOT APPROVED: _____

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