

*Allowance Entitlements for the 2011/2012 Fiscal Year
(April 1, 2011 to March 31, 2012)*

<i>ALLOWANCE</i>	<i>ENTITLEMENT</i>
<p><i>Constituency Allowance</i></p> <p>Refer to Sections 4 to 7 and Sections 10 to 19 of the Members' Allowances Regulation regarding claiming procedures and eligible expenses</p>	<p>The annual maximum entitlement for constituency expenses per region is <i>Winnipeg: \$54,816.00, Southern: \$50,829.00, and Northern: \$48,933.00</i>. This includes all expenses reimbursed for constituency office space, office operation (which includes capital equipment & furnishings), representation, & staff salaries that are over the bi-weekly maximum claimed under the Constituency Assistants Allowance.</p> <p>The annual maximum limit for representation expenses is 15% of the annual entitlement for a Winnipeg Member. For this fiscal year, the representation limit is \$8,223.00.</p> <p>Capital equipment and furnishing items costing \$173 and over are property of the Legislative Assembly. New Members are entitled to an additional \$3,956.00 for capital expenses for initial office set up.</p>
<p><i>Constituency Assistants Allowance</i></p> <p>Refer to Section 2 of the Members' Pay and Benefits Manual</p>	<p>The bi-weekly maximum entitlement is \$1,429.00 for constituency assistant's salary expenses including holiday and vacation pay. Salaries must be paid first under the Constituency Assistants Allowance. Any salary amounts that are over the bi-weekly maximum, must then be claimed under the Member's Constituency Allowance.</p>
<p><i>Travel Allowance</i></p> <p>Refer to Sections 4 to 7 and Sections 20 to 21 of the Members' Allowances Regulation regarding claiming procedures and eligible expenses</p> <p>Civil Service Mileage Rate:</p> <p>Southern 40.0¢/km Northern: 44.4¢/km</p>	<p><i>Winnipeg Members:</i> Maximum entitlement is \$5,822.00.</p> <p><i>Southern Members:</i> Maximum entitlement is the total of: a Southern Member's individual base amount plus the calculation of 65 return trips by private vehicle at the civil service mileage rate, between the Legislative Building and the Member's residence or place of nomination in the constituency.</p> <p><i>Northern Members:</i> Maximum entitlement is the total of: a base amount of \$13,911.00 plus the calculation of 52 round trips by air, based at the cost of airfare at April 1st, between the Winnipeg International Airport and the airstrip nearest the Member's residence or place of nomination in the constituency.</p> <p>Within a Member's maximum travel entitlement, up to \$3,392.00 may be claimed for <i>Out-of-Province travel</i> expenses.</p>
<p><i>Commuter Allowance</i></p> <p>Refer to Sections 4 to 7 and Section 23 of the Members' Allowances Regulation regarding claiming procedures and eligible expenses</p>	<p><i>Eligible Members</i> may claim the following:</p> <p>a) <u>Commuting Trips</u> – up to 6 round trips each sessional week, at the civil service mileage rate, from the Member's residence in the constituency to the city of Winnipeg limits, or up to 2 round trips each non-sessional week.</p> <p>b) <u>Contingency Stays</u> - up to 20 overnight stays in Winnipeg per sessional period, with a maximum of 2 meals per overnight stay at civil service rates.</p> <p>Members claiming Commuter Allowance expenses are not eligible for the Living Allowance or the Alternative Living Allowance.</p>

ALLOWANCE	ENTITLEMENT
<p><i>Living Allowance</i></p> <p>Refer to Sections 4 to 7 and Sections 24 to 27 of the Members' Allowances Regulation regarding claiming procedures and eligible expenses</p>	<p><i>Eligible Members</i> may claim the following:</p> <p>a) <u>Temporary Residence Expenses</u> – up to a maximum of \$1,158.00 per month for costs related to rental accommodation such as rent, parking, utilities, telephone services, furniture rental & related furniture rental costs, contents insurance, moving expenses <i>or</i> for costs related to a second-owned home such as property taxes, mortgage interest, common element fees, home owners' insurance premiums, moving expenses, telephone services & utilities.</p> <p>b) <u>Living Expenses</u> – for each month that the Legislative Assembly is in session, plus any month in which special or standing committees meet and for two additional months of the Member's choice: up to a maximum of \$688.00 per month for living expenses such as dry cleaning & laundry services, meals, groceries, cleaning supplies, consumable household items to a maximum of \$173 per item, apartment cleaning services, apartment contents or home owners' insurance, telephone services & moving expenses</p> <p>For the remaining intersessional months in the fiscal year, a Member may claim up to a maximum of \$146.00 per month for living expenses as described in b) above.</p> <p>Members claiming the Living Allowance or the Alternative Living Allowance are not eligible for the Commuter Allowance.</p>
<p><i>Alternative Living Allowance</i></p> <p>Refer to Sections 4 to 7 and Section 28 of the Members' Allowances Regulation regarding claiming procedures and eligible expenses</p>	<p><i>Eligible Members</i> may claim the following:</p> <p>For any month in which a Member is not claiming Living Allowance expenses, overnight stay expenses may be claimed consisting of:</p> <ul style="list-style-type: none"> - 8 overnight stays per month at a Winnipeg hotel/motel, - \$4.60 incidental expense for each overnight stay, and - meals at civil service rates. <p>Members claiming the Alternative Living Allowance or the Living Allowance are not eligible for the Commuter Allowance.</p>
<p><i>Intersessional Committee Allowance</i></p> <p>Refer to Sections 4 to 7 and Section 29 of the Members' Allowances Regulation regarding claiming procedures and eligible expenses</p>	<p>Members who are <i>members of a Standing or Special Committee or the Legislative Assembly Management Commission</i>, may claim for expenses related to attending the Committee meeting when held during an intersessional period. Committee expenses as approved by the Speaker, such as travel, accommodation and meals may be claimed.</p>
<p><i>Printing Allowance</i></p> <p>Refer to Members' Allowances Office for claiming procedures and requirements</p>	<p><i>All Members</i> are entitled to 3 printings and 3 mailings for unaddressed householder mailings (frankings) to their constituents. Please note that Members' printing and mailing privileges cease 60 days before an election day for a general election held on a fixed date.</p> <p>Individual Printing Allowance amounts are determined each April 1st, based on 1 ½ times the mailing costs set by Canada Post and the Manitoba Government MDA - Mail Services Agency.</p>