



# Annual Report 2008/2009

## Intergovernmental Affairs

*La version française de ce rapport annuel se retrouve sur le site Internet*  
An English version of this Annual Report can be found on the internet at  
[www.gov.mb.ca/ia](http://www.gov.mb.ca/ia)

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His Honour the Honourable Philip S. Lee, C.M., O.M.  
Lieutenant Governor of Manitoba  
Room 235, Legislative Building  
Winnipeg MB R3C 0V8

May It Please Your Honour:

I have the privilege to present for your information the Annual Report of Manitoba Intergovernmental Affairs for the fiscal year ended March 31, 2009.

Sincerely,

Ron Lemieux  
Minister



Honourable Ron Lemieux  
Minister of Intergovernmental Affairs  
301 Legislative Building  
Winnipeg MB R3C 0V8

Dear Minister:

We are pleased to present to you the Annual Report of the Department of Intergovernmental Affairs for the fiscal period April 1, 2008 to March 31, 2009. This report highlights our recent achievements as we move toward fulfilling the priorities of our government and the Department.

Over the past year, we worked with partners to enhance the sustainability, health and safety of Manitoba's communities and municipalities. We continue to generously support municipalities to assist them in delivering priority projects, such as public safety and transportation infrastructure improvements. We expanded funding under the Building Manitoba fund for municipal recreation and library projects to enhance community and recreation facilities across the Province.

The Department has made significant progress to improve the property assessment system, by shortening the property re-assessment cycle to two years from four years to ensure assessments are more up-to-date and municipalities have a more predictable tax base. This year, we began the implementation of the 2010 general re-assessment, which involves updating all property assessments to reflect April 1, 2008 market values to ensure fairness in property taxation. Reassessment 2010 marks the beginning of the new 2-year assessment cycle.

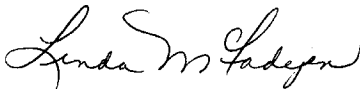
A number of initiatives are supporting the long-term sustainability of our communities. We introduced new legislation to provide provincial authority for tax increment financing. This significant legislation builds on the existing municipal tax increment financing authority to further support revitalization and renewal initiatives in Winnipeg and across Manitoba. We have completed a draft of the new Provincial Land Use Policies to strengthen sustainable land use planning in Manitoba and will be undertaking comprehensive public consultations with stakeholders and citizens across the province. Under the Community Planning Assistance Fund, we provided grants to assist 20 planning districts and municipalities with local planning endeavours.

The Department is supporting Manitoba communities to become greener and healthier places to live through the new Community Led Emissions Reduction (CLER) pilot program. Through the CLER program, twelve local governments and six non-profit organizations will initiate projects or activities to support the greatest immediate emission reductions and build toward long-term, lasting changes.

We are enhancing Manitoba's emergency planning framework with the inclusion of new coordinated Pandemic Preparedness initiatives. The Emergency Management Organization (EMO) continues to work with municipalities to ensure municipal emergency plans are in place and to deliver emergency management training. In 2008/09, EMO delivered training to 850 municipal officials, thereby strengthening municipalities' capacity to promote emergency preparedness, response, recovery and mitigation within Manitoba communities. We are leading the Government-wide Business Continuity Planning, a critical component of the Provincial Government's preparedness to possible emergencies.

We are proud of our achievements and we look forward to continuing to build on these important initiatives in the upcoming year to ensure that Manitoba communities are vibrant places of opportunity.

Yours sincerely,

A handwritten signature in black ink that reads "Linda McFadyen". The signature is written in a cursive style.

Linda McFadyen  
Deputy Minister  
Intergovernmental Affairs





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# **Preface**

## **Introduction**

The Department of Intergovernmental Affairs was created by a government reorganization in September of 2006. At that time the Trade and Federal-Provincial and International Relations division, the Canada-Manitoba Infrastructure Agreement, and the Economic Partnership Agreement were transferred out of the former Department of Intergovernmental Affairs and Trade. At the same time the Public Utilities Board was transferred into the department.

## **Report Structure**

This Annual Report is organized in accordance with the appropriation structure of the Department of Intergovernmental Affairs as set out in the Main Estimates of Expenditure of the Province of Manitoba for the fiscal year ending March 31, 2009. It thereby reflects the authorized votes of the Department as approved by the Legislative Assembly. The Report contains financial performance and variance information at the Main and Sub-appropriation levels relating to the Department's objectives and results. A five-year adjusted historical table of departmental expenditures and staffing is provided.

## **Role and Mission**

Manitoba Intergovernmental Affairs' mission is to support Manitobans in building healthy, safe, sustainable and productive neighbourhoods and communities. The Department provides leadership and works collaboratively with urban, rural and northern communities to ensure they are places of opportunity. The Department's clients include individuals, local governments and community organizations.

The Department establishes a legislative, financial, planning and policy framework that supports democratic, accountable, effective and financially efficient local government, sustainable development of our communities and co-ordinated and effective emergency management. Within this framework, the Department delivers programs to meet particular needs for training, on-going advice, technical analysis, promotion and funding related to community/neighbourhood revitalization and development, infrastructure development, land use management, local governance, emergency preparedness, response and recovery.

With a common interest in promoting the well being of our citizens and communities, the Department plays a leadership role by supporting community and neighbourhood needs and is a catalyst and co-ordinator of action. The Department promotes intergovernmental relationships and strategic partnerships amongst governments, the private sector and non-government organizations.

## **Statutory Responsibilities**

The Department delivers services and programs under the authority of the following Acts of the Consolidated Statutes of Manitoba (as per schedules “M” and “R”, Order in Council 418/2006 and amended by Order In Council 44/2008).

*The Capital Region Partnership Act*

*The City of Winnipeg Charter (S.M. 2002, C.39)*

*The Local Government Districts Act*

*The Municipal Act*

*The Municipal Assessment Act*

*The Municipal Affairs Administration Act*

*The Municipal Board Act*

*The Municipal Councils and School Boards Elections Act*

*An Act Respecting Debts Owning by Municipalities to School Districts*

*The Municipal Revenue (Grants and Taxation) Act (Part 2)*

*The Official Time Act*

*The Planning Act (except Part X)*

*The Regional Waste Management Authorities Act*

*The Soldiers’ Taxation Relief Act*

*The Unconditional Grants Act*

*The Emergency Measures Act*

*The Emergency 911 Public Safety Answering Point Act*

*The Cemeteries Act*

*The Prearranged Funeral Services Act*

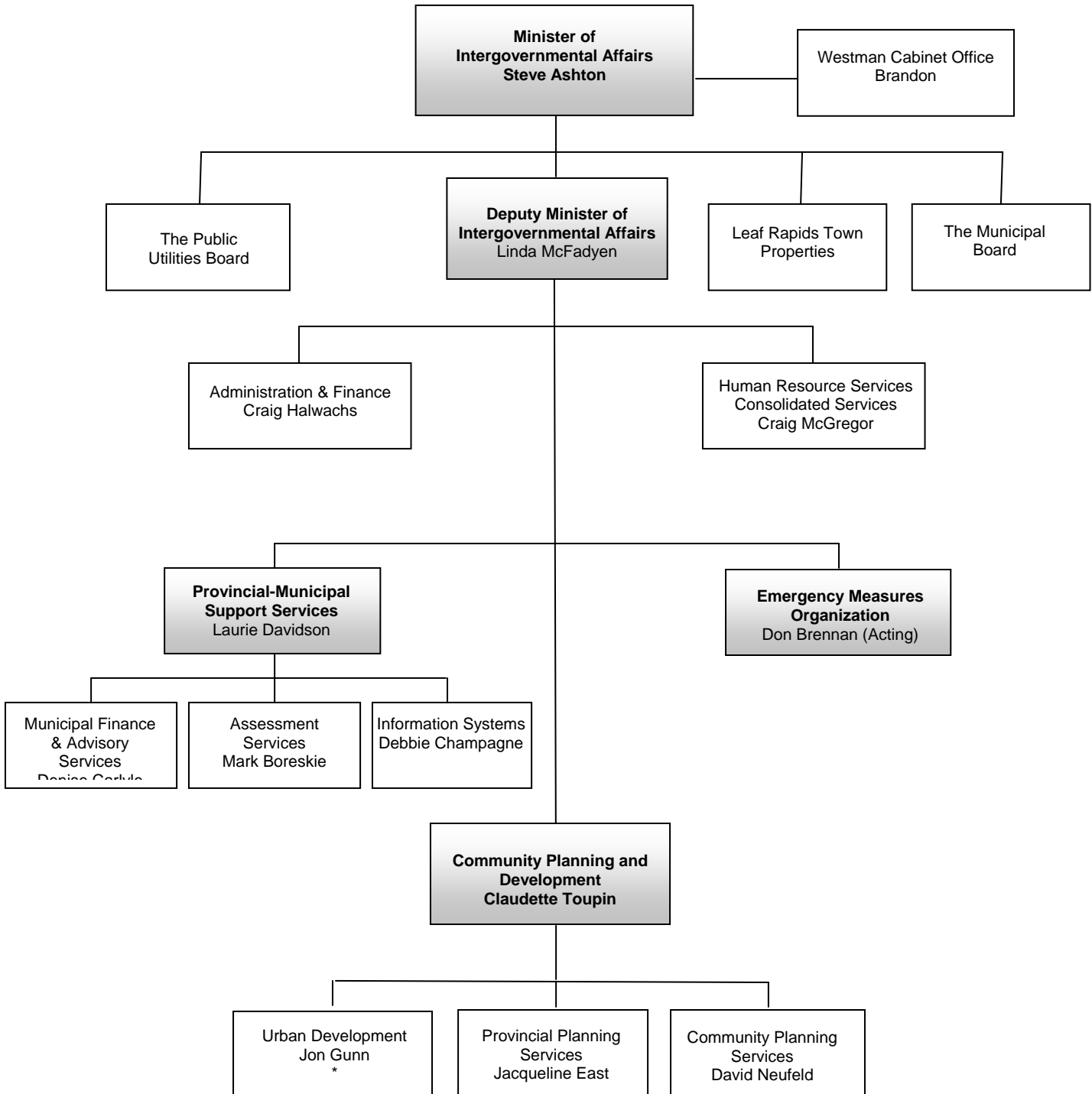
## Organizational Structure

The Department's organizational structure is illustrated in the Organizational Chart and in the accompanying map depicting the regional delivery system. The Department is organized into three functional areas:

- Community and Planning and Development Services, responsible for creating and managing an effective land use planning policy and legislative framework, providing the basis for all provincial and local decisions on land use, and delivering planning services and advice to communities across Manitoba. Also responsible for co-ordinating and developing sustainable, integrated urban public policies and programs with the community, and for supporting revitalization efforts in the downtown and designated neighbourhoods of Manitoba's urban centres, through initiatives such as Neighbourhoods Alive!, Building Communities, Urban Development Initiatives and Winnipeg Partnership Agreement (WPA).
- Provincial-Municipal Support Services establishes and maintains a relevant and enabling policy and legislative framework for Manitoba's municipalities, delivers comprehensive funding support to all 198 municipalities and provides advisory and consulting services to elected and non-elected municipal officials. Also delivers property assessment services, including producing assessment notices and property tax statements for municipalities outside Winnipeg, and undertakes property tax policy research and analysis, given the importance of property tax as a municipal revenue source.
- Manitoba Emergency Measures Organization provides a co-ordinating function for emergency preparedness within the government, and works with partners in the municipal and federal governments and private sectors to build a stronger and more co-ordinated system for emergency preparedness in Manitoba. Manitoba EMO is engaged in all aspects of emergency preparedness – mitigation, preparedness, response and recovery – and is responsible for the provision of the Disaster Financial Assistance program.

In addition to these core functions, several Boards and Committees also function within the Department.

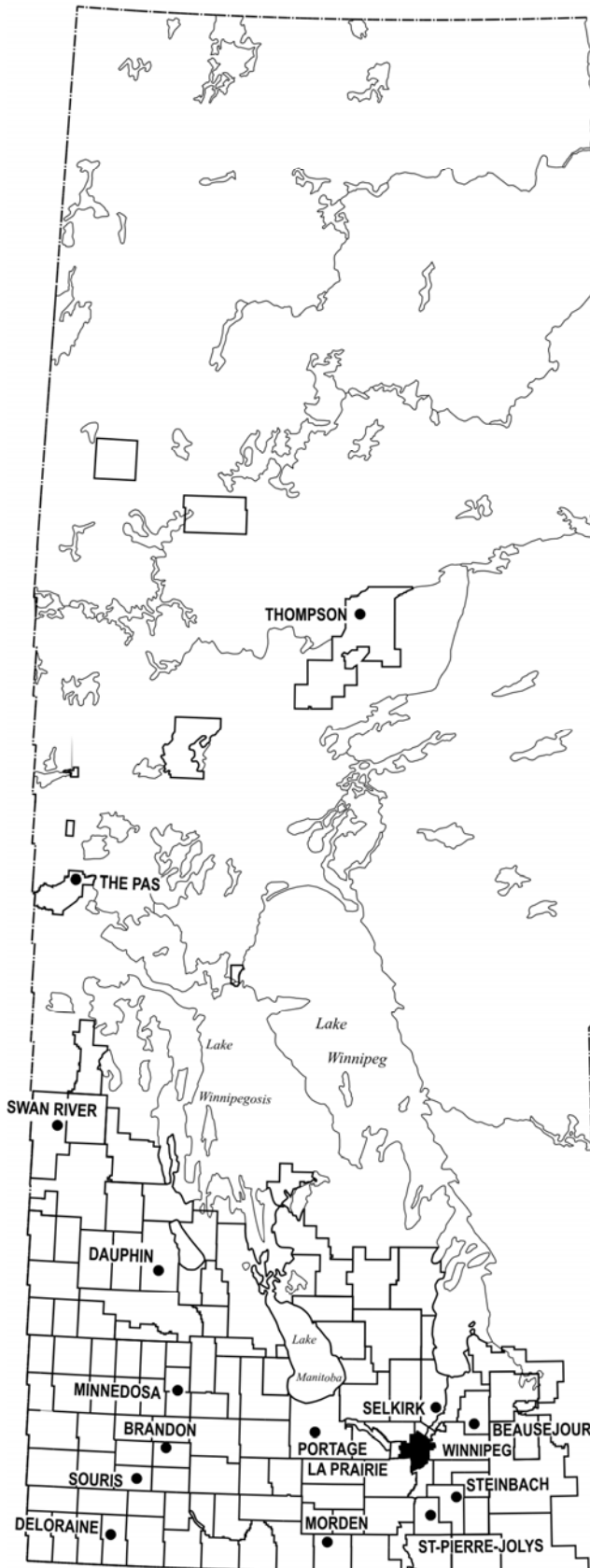
## DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS ORGANIZATIONAL CHART



\* Includes Neighborhoods Alive!, Urban Development, Winnipeg Partnership Agreement, and Urban Development Initiatives.

As at March 31, 2009

# MANITOBA INTERGOVERNMENTAL AFFAIRS REGIONAL OFFICES



- INTERGOVERNMENTAL AFFAIRS  
WINNIPEG OFFICE**
- Administration and Finance
  - The Municipal Board
  - The Public Utilities Board
  - Community Planning and Development
  - Provincial-Municipal Support Services
  - Emergency Measures Organization

- INTERGOVERNMENTAL AFFAIRS  
REGIONAL OFFICE - SERVICES**
- LEGEND**
- ▲ Assessment
  - ✦ Community Planning Services
  - \* Emergency Measures Organization
  - ★ Municipal Finance & Advisory Services

**REGIONAL OFFICE - SERVICES**

BEAUSEJOUR		✦	
BRANDON	▲	✦	★
DAUPHIN	▲	✦	
DELORAINE		✦	
MINNEDOSA	▲		*
MORDEN	▲	✦	
PORTAGE LA PRAIRIE	▲	✦	
SELKIRK	▲	✦	
SOURIS	▲		
ST-PIERRE-JOLYS			*
STEINBACH	▲	✦	
SWAN RIVER	▲		
THOMPSON	▲	✦	

## Administration and Finance

The Division provides the Minister and staff responsible for the portfolio with advice and administrative support, makes recommendations on human resource management, and directs administrative and financial services. These services are provided by Executive Support, the Brandon Office, and the Administrative, Financial and Human Resource Services Branch. This Division also includes The Municipal Board and The Public Utilities Board.

### Minister's Salary

The Minister provides leadership in maintaining and enhancing the direct partnership the Province has with its municipal partners, and its land use and resource management organizations. The Minister provides direction to ensure departmental goals and objectives are met.

#### 1(a) Minister's Salary

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
<b>Total Salaries</b>	<b>45</b>	<b>1.00</b>	<b>45</b>	<b>0</b>	

### Executive Support

The office of the Deputy Minister provides the Minister and his staff with information and advice regarding matters of concern to ensure open and continuing lines of communication within the municipal/provincial partnership, and between the Department and its diverse client groups. The Deputy Minister's office continues to carry out policy decisions initiated by the Minister and set directions for the activities conducted by the Department's branches. Administrative assistance is extended to the Minister's office.

#### 1(b) Executive Support

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	577	9.00	577	0	
Total Other Expenditures	85	0.00	80	5	
<b>TOTAL</b>	<b>662</b>	<b>9.00</b>	<b>657</b>	<b>5</b>	

## Brandon Office

Opened in 1989 the Brandon Cabinet Office provides citizens in western Manitoba with ready and convenient access to government. The store-front office provides information regarding government programs, and access to contact people in government departments and agencies.

### 1(c) Brandon Office

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	190	3.00	192	(2)	
Total Other Expenditures	56	0.00	64	(8)	
<b>TOTAL</b>	<b>246</b>	<b>3.00</b>	<b>256</b>	<b>(10)</b>	

## Human Resource Management

The Consolidated Human Resource Services Section coordinates Department Human Resources (HR) actions and ensures alignment of activities with Department priorities. The Section provides the Department's executive with appropriate recommendations on all aspects of human resource management, works within Civil Service Commission legislation and policy guidelines, and ensures that short and long-term staffing requirements are met within the Department. These objectives are met through recruitment and selection, position classification, performance appraisal, labour relations, human resource planning, staff training and development and staff counselling. The pay and benefits services are provided through the consolidated Human Resource, Pay and Benefits Unit.

### Principal Activities in 2008/09

- Continued recruitment and selection delegations, and classification delegations from the Civil Service Commission, as a consolidated unit. Fifty-eight positions were filled through recruitment activity. In addition there were 15 appointments to STEP (Student Employment Services) and two appointments under the Youth Transition Program. Eight job classification reviews were completed.
- Provided comprehensive pay and benefits services for approximately 349 Intergovernmental Affairs employees. The Consolidated Pay and Benefits Unit handled pay & benefit services for 4,363 employees.
- Provided guidance and advice on pay and administration issues.
- Forty-six employees attended various training courses offered through the Civil Service Commission's Organization and Staff Development Division. Four employees attended Leadership Development courses and 24 employees received departmental education assistance funding to pursue career related training at colleges, universities and technical schools.
- Administered and interpreted labour relations agreements to ensure consistent application. Advised supervisory and management staff on application of contract provisions and provided advice and guidance on 20 Labour Relations issues.
- Handled various investigations concerning employee conduct.

- Conducted entrance and exit interviews to capture improvement opportunities.
- Operated and maintained the integrated Human Resource Management Information System providing information related to individual employee records, payroll, employee benefits and customized reports.
- Reduced back-log of job classification requests.
- Provided overall management and direction on employee training and development initiatives.
- Provided leadership coaching to management staff.
- Provided consulting support to managers in developing and implementing succession initiatives. Assisted managers in developing and implementing development plans for identified key positions.
- Focused efforts on increasing the diversity of our workforce by maintaining relationships with external diversity organizations and community groups. Utilized STEP Services *Career Options for Students with Disabilities Program* as part of our summer hiring strategy.
- Researched, developed and brought forward options to increase diversity. Led Department management group in diversity planning session.
- Co-ordinated government's renewal strategies and programs and supported government wide Human Resource priorities.
- Co-ordinated and delivered the annual Long Term Service Awards reception.
- Provided regular reports and feedback related to human resource inquiries.
- Maintained relationships with educational institutions, specifically related to hard-to-recruit occupations.

### **1(d) Human Resource Management Services**

<b>Expenditures by Sub-appropriation</b>	<b>Actual 2008/09</b>	<b>Estimate 2008/09</b>		<b>Variance Over/(Under)</b>	<b>Expl. No.</b>
	<b>\$</b>	<b>FTE</b>	<b>\$</b>		
Total Salaries	175	3.00	169	6	
Total Other Expenditures	47	0.00	51	(4)	
<b>TOTAL</b>	<b>222</b>	<b>3.00</b>	<b>220</b>	<b>2</b>	

### **Financial and Administrative Services**

This Section provides central support services essential to the operation of the Department, including comptrollership, accounting, financial reporting, budget co-ordination, and administrative services. Within the authority of *The Financial Administration Act*, central co-ordination is provided to ensure the financial integrity of management information systems. Staff is also responsible for interpreting directives and regulations of Manitoba Finance.



## Principal Activities in 2008/2009

- Maintained the Minister of Intergovernmental Affairs Trust Account with receipts of approximately \$8.1 million and disbursements of approximately \$8.0 million.
- Processed expenditures totaling approximately \$332.8 million. Maintained a revenue collection and deposit system totaling \$10.2 million.
- Co-ordinated and consolidated the financial information necessary to prepare Detailed Estimates of Expenditure and Revenue, an Estimates Supplement, Annual Report, Public Accounts Variance Explanations and Quarterly Forecasts of Expenditures and Revenues.
- Co-ordinated the operation and maintenance of approximately 73 fleet vehicles.
- Co-ordinated requests under *The Freedom of Information and Protection of Personal Privacy Act*. In 2008/2009, 24 requests were submitted to the departmental Access Officer.
- Prepared financial reports for departmental management, and administered the Soldier's Taxation Relief By-laws.
- Within the Department, provided continuing support for the SAP software. Provided technical advice, review, and revision of all policies and procedures related to the business processes necessitated by SAP.
- Co-ordinated the delivery of French Language Services in the department.
- Co-ordinated the Department's procurement activities and represented the Department on relevant committees.
- Participated in the incorporation of sustainable development into departmental activities. A summary of the Department's sustainable development activities and accomplishments is included in Appendix D.

## 1(e) Financial and Administrative Services

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	424	8.10	458	(34)	
Total Other Expenditures	153	0.00	190	(37)	
<b>TOTAL</b>	<b>577</b>	<b>8.10</b>	<b>648</b>	<b>(71)</b>	

## The Municipal Board

The Municipal Board is a quasi-judicial body that hears applications, appeals and makes reports and recommendations relating to local government matters.

Due to its quasi-judicial nature, the Board operates independently and is attached to the Department for administrative reasons only. The Board prepares a separate Annual Report on a calendar-year basis.

### 1(f) The Municipal Board

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	566	9.00	871	(305)	
Total Other Expenditures	219	0.00	238	(19)	
<b>TOTAL</b>	<b>785</b>	<b>9.00</b>	<b>1,109</b>	<b>(324)</b>	

## The Public Utilities Board

The Public Utilities Board is an independent quasi-judicial body operating under the authority of the Manitoba Legislature.

The Board is responsible for the regulation of public utilities as defined under *The Public Utilities Board Act*. These public utilities include:

- Centra Gas Manitoba Inc. - natural gas distribution
- Stittco Utilities Man Ltd. - propane distribution
- Swan Valley Gas Corporation - natural gas distribution
- Water and Sewer Utilities - excluding the City of Winnipeg and the Manitoba Water Services Board

With respect to *The Crown Corporations Public Review and Accountability and Consequential Amendments Act*, the Board is also responsible for rate regulation of compulsory driver and vehicle insurance premiums charged by Manitoba Public Insurance and the rates charged by Manitoba Hydro.

In addition to rate regulation of the above noted public utilities, the Board, pursuant to *The Gas Pipe Line Act*, reviews related utilities' operations to ensure that natural gas and propane are distributed to Manitoba consumers in a safe manner.

Several other enactments which assign regulatory or adjudicative responsibilities to the Board are:

- *The Greater Winnipeg Gas Distribution Act*
- *The Gas Allocation Act*
- *The Prearranged Funeral Services Act*
- *The Cemeteries Act*
- *The Manitoba Water Services Board Act* (Appeals)
- *The Highways Protection Act* (Appeals)
- *The Consumers Protection Act* (maximum rates for payday loans and for cashing government cheques)
- *The City of Winnipeg Act* (passenger carrier agreements)
- *The Emergency 911 Public Safety Answering Point Act* (Appeals)

During the fiscal year, the board convened 17 board meetings, 41 public hearing days and 3 pre-hearing conference days. A total of 172 formal orders were issued in 2008/2009 (179 in 2007/2008) as follows:

	<u>2008/2009</u>	<u>2007/2008</u>
Water and Sewer Utilities	68	81
Natural Gas Utilities and Propane	18	25
Gas Broker Appeals	0	0
Highways Protection Act	6	6
Manitoba Hydro Act	63	56
Manitoba Public Insurance	7	5
The Cemeteries Act	1	3
Disconnection	0	0
Pay Day Loans	8	1
Cashing Government Cheques	0	2
Shuttle Service (Avion)	1	0
<b>TOTAL</b>	<b><u>172</u></b>	<b><u>179</u></b>

<b>Direct Purchase of Natural Gas</b>		
Brokers	11	12
	<hr/>	<hr/>
<b>The Cemeteries Act</b>		
Cemeteries - Renewal	11	11
Initial Licensing	-	-
Columbariums	19	18
Mausoleums	5	5
Crematories	18	17
Sales - Owners	11	11
Agents	86	109
Agent Transfer	2	1
<b>Subtotal</b>	<hr/> 152	<hr/> 172
<b>The Prearranged Funeral Services Act</b>		
Renewal	25	25
Initial Licensing	-	-
<b>Subtotal</b>	<hr/> 25	<hr/> 25
<b>Total Licenses Issued</b>	<hr/> <b>188</b>	<hr/> <b>209</b>

The Board dealt with a number of public enquiries and complaints and had several discussions with brokers and other members of the industry in order to resolve customer concerns.

The Board supervised the Service Disconnection and Reconnection Policy and Procedures of Centra Gas Manitoba Inc., Swan Valley Gas Corporation and Stittco Utilities Man Ltd. In this regard, the Board received a number of customer enquiries and complaints.

During the 2008-09 year, the board received five appeals and a request to review and vary a previous Board decision. A total of six decisions were handed down, including an appeal carried over from the previous year. One appeal is still pending resolution as of March 31, 2009.

### 1(g) The Public Utilities Board

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	741	7.23	700	41	
Total Other Expenditures	503	0.00	630	(127)	
<b>TOTAL</b>	<b>1,244</b>	<b>7.23</b>	<b>1,330</b>	<b>(86)</b>	

# Community Planning and Development Division

## Overview

The Division of Community Planning and Development has a three-prong mandate. Through its Provincial Planning Services Branch, it is responsible for creating and managing an effective land use policy and legislative framework in the Province to provide a sound basis for all provincial and local land use decisions. It also provides regionally based professional planning services to local governments outside of Winnipeg, planning districts and northern communities. These services are delivered through the Community Planning Services Branch. Its third area of responsibilities, through its Urban Development Branch, is to develop policies and programs for provincial support for neighbourhood revitalization throughout the Province and for provincial investment in downtown renewal and community and economic development in the City of Winnipeg.

Community Planning and Development contributes to the Department's overall mandate of building healthy, sustainable communities and effective local governments by providing tools and resources to local governments to make sound land use decisions. The Division also supports the creation of vibrant urban centres through funding of revitalization projects in downtown residential and commercial areas.

In 2008/09, Community Planning and Development undertook several key initiatives. Some of these initiatives, which are described in more detail under each Branch, include the following: the development of new Provincial Land Use Policies that will be released for public consultation in May 2009, the review of 121 new development plan by-laws and by-law amendments, the provision of financial assistance to the City of Winnipeg for the review of its development plan and to the Mayors and Reeves of the Capital Region Inc. for the development of a capital region framework, the design of a new program to partner with twelve municipalities and 6 neighbourhood organizations to work on reducing greenhouse gas emissions, the implementation of employment programs for members of the Shoal Lake First Nation No. 40, professional and financial assistance to help Manitoba communities prepare and adopt 115 development plans and amendments and 192 zoning by-laws and amendments, the processing of 965 subdivision applications, the review of 195 proposals for the development or disposition of Crown land, the design of a new Building Communities Initiative, the extension of Neighbourhoods Alive! Programs to five new communities, and the evaluation of project proposals under the Winnipeg Partnership Agreement, Urban Development Initiatives and Neighbourhoods Alive!.

## Executive Administration

The office of the Assistant Deputy Minister directs the effective and efficient operation of the Community Planning and Development Division. Direction and support is given to staff to carry out programs and services in areas of provincial land use policy and legislative development and application, regional and community planning, subdivision approval and neighbourhood and downtown revitalization. The Assistant Deputy Minister's office provides the Deputy Minister, the Minister and the executive level of government with information and advice on community and land use planning and related matters. Strong working relationships with municipalities and community agencies are established and maintained to contribute to ensuring the creation and maintenance of a strong Manitoba made up of safe, healthy, vibrant and sustainable communities.

**2(a) Executive Administration**

<b>Expenditures by Sub-appropriation</b>	<b>Actual 2008/09</b>	<b>Estimate 2008/09</b>		<b>Variance Over/(Under)</b>	<b>Expl. No.</b>
	<b>\$</b>	<b>FTE</b>	<b>\$</b>		
Total Salaries	171	2.00	181	(10)	
Total Other Expenditures	35	0.00	44	(9)	
<b>TOTAL</b>	<b>206</b>	<b>2.00</b>	<b>225</b>	<b>(19)</b>	

## Provincial Planning Services

Provincial Planning Services develops and administers the provincial policy and legislative framework that serves as the foundation for effective land use planning in Manitoba. It also contributes to healthy and sustainable communities through participation in strategic land use planning initiatives.

### Principal Activities in 2008/2009

Provincial Planning Services is responsible for the review of development plan by-laws, land subdivisions, and annexation proposals on behalf of the Province. In 2008/2009, the Branch's activities included the following:

- *Review of Development Plan By-laws and Amendments:* Provincial Planning Services co-ordinated the provincial review of 121 new development plan by-laws and by-law amendments in consultation with other government departments and agencies.
- *Review of Subdivision Applications:* Provincial Planning Services is responsible for the assessment and review of subdivision applications that have had issues or concerns identified through the local or provincial review process. Approximately 37 subdivision applications were referred to Provincial Planning Services for analysis and a recommendation on approval, rejection or issue resolution.
- *Representing Provincial Interests in Land Use and Development at Hearings:* Provincial Planning Services is authorized to appear and make representations under *The Planning Act* at various hearings on development plan by-laws, zoning by-laws and subdivisions. In 2008/2009, Provincial Planning Services staff represented provincial interests at eight hearings consisting of two development plans and six subdivision hearings.
- *Municipal Boundary Reviews: Annexation, Amalgamation and Expansion Proposals:* Provincial Planning Services co-ordinated the interdepartmental review of seven proposals submitted by municipalities under *The Municipal Act*. The Branch consults with other departments and, where possible, mitigates and resolves outstanding issues with the affected municipalities. The Branch prepares reports to The Municipal Board and, upon approval of each proposal, prepares the draft boundary regulation.
- *Interdepartmental Planning Board:* Provincial Planning Services performs the secretariat role for the Interdepartmental Planning Board and regularly undertakes interdepartmental and inter-agency consultation, coordination and integration on policies, plans and infrastructure proposals related to the use and development of land in the province.
- *Shoal Lake Tripartite Agreement:* The Provincial Planning Services Branch oversees the Shoal Lake Water Quality Agreement on behalf of the Province

The 1989 Agreement provided for the establishment of a \$6 million Trust Fund (\$3M each from the City and Province) in consideration of the First Nation's regulation of certain activities on the Reserve for a period of 60 years

Since the Agreement came into effect in September 1990, all of the income earned by the Trust Fund has been disbursed to the First Nation: a total to December 31, 2008 of \$8.72M.

### Highlights in 2008/2009

Provincial Planning Services co-ordinated several major policy and program initiatives aimed at strengthening the land use planning framework in Manitoba and the Capital Region.

- A new four year (2008-2012) pilot initiative, the Community Led Emissions Reduction Program (CLER), was designed and is set to be launched in 14 rural and urban communities across the province. CLER will be delivered in partnership with local governments and not-for-profit community organizations and will provide tools and resources to assist municipalities, individuals, businesses, and institutions in planning and implementing actions to reduce greenhouse gases (GHGs) and make more sustainable long term decisions. The program will see participants through the following five milestones to 2012:
  1. Establish a greenhouse gas inventory;
  2. Set emissions reduction targets;
  3. Develop a local climate change action plan with public input;
  4. Implement a climate change action plan or series of GHG emission reduction activities; and
  5. Monitor progress and report GHG reductions.
- *Provincial Land Use Policy Review:* The Branch established an Interdepartmental Working Committee of stakeholder departments to re-write the Provincial Land Use Policies (PLUP Regulation 184/94). A draft of the proposed policies was approved for consultation by Cabinet in February 2009 and is now being reviewed through a broad consultation process with stakeholders and general public.
- *Capital Region:* The Department provided financial support and staff resources to support the Mayors and Reeves of the Capital Region acquisition of a customized version of a computer-assisted planning tool known as MetroQuest. The application has been used to facilitate stakeholder consultation to develop and evaluate various regional planning scenarios. The Department and the Mayors and Reeves of the Capital Region have each contributed \$37,500 to this project. The Federation of Canadian Municipalities – Green Municipal Fund is providing the remaining \$75,000 in funding.

The Mayors and Reeves, with financial support from the Province organized a regional collaboration workshop entitled “Learning to Think and Act Like a Region,” and have prepared a draft Capital Region Vision Framework which has been circulated to its membership for endorsement.

Through a \$55,000 Contribution Agreement, the Department has agreed to provide funds to the Mayors and Reeves to ensure the continuing operation of the Mayors and Reeves organization to complete the Capital Region Vision Framework and to offset operating costs associated with the preparation of a report respecting the membership, organization and governance structure for establishing a Capital Region Partnership as per *The Capital Region Partnership Act*, and to cover costs associated with the preparation of a three-year business plan.

- *The City of Winnipeg (Planning Provisions):* Provincial Planning Services assisted the City of Winnipeg with planning and development issues. The Branch reviewed three Plan Winnipeg By-law Amendments to re-designate lands in the city to enable new uses.

The Branch facilitated and administered a provincial contribution of \$1.56M to the City of Winnipeg’s Review of Plan Winnipeg, which included the hiring of one additional Planner in PPS who is seconded to the City of Winnipeg for a one-year term to assist in completion of the new development plans.

- *2008 Manitoba Planning Conference:* For 2008/2009, the Manitoba Planning Conference entered into partnership with the Canadian Institute of Planners and the Manitoba Professional Planners Institute to hold a joint conference in Winnipeg, July 13-16, 2008. The theme of the conference was “Planning by Design in Community: Making Great Places”. Community Planning Services and Provincial Planning Services staff worked on the organizing committee of the joint planning conference.
- *CentrePort Canada:* Provincial Planning Services assisted in preparing *The CentrePort Canada Act*, which created and defined an inland, multimodal port north of the Winnipeg James Armstrong Richardson International Airport. The Branch is actively involved on the advisory committee for the CentrePort Land Use, Transportation and Infrastructure Plan which will lay the framework for the future development of CentrePort lands.



## 2(b) Provincial Planning Services

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	739	7.00	869	(130)	1
Total Other Expenditures	254	0.00	750	(496)	1
Less: Recoverable from Urban and Rural Economic Development Initiatives	(137)	0.00	(185)	48	
<b>TOTAL</b>	<b>856</b>	<b>7.00</b>	<b>1,434</b>	<b>(578)</b>	

### Explanation

1. Due to the start up nature of the new Climate Change component of this program some expenditures did not flow as quickly as anticipated.

## Community Planning Services

The Community Planning Services Branch supports the development of healthy, sustainable communities by providing regionally-based community planning and development services. Located in nine regional centres across Manitoba and supported by a Winnipeg office, the Branch delivers professional and technical planning services to local planning authorities, northern communities and the public, and carries out the responsibilities delegated to staff under *The Planning Act* and *The Municipal Act*.

### Principal Activities in 2008/2009

- Staff provided professional and technical services to municipalities and planning districts preparing development plans and zoning by-laws, and related amendments. In 2008/2009 staff assisted in the preparation and adoption of 115 development plans and amendments and 192 zoning by-laws and amendments. These by-laws ensure local control over the use and development of land.
- Staff also co-ordinated the review of development plans, zoning by-laws and subdivision applications by other core departments and agencies on behalf of the Planning Authority.
- Staff processed 965 new applications for subdivisions as the delegated Subdivision Approving Authority under *The Planning Act*. Staff also reviewed 128 applications submitted to the Brandon and Area Planning District Board, the Lac du Bonnet Planning District Board and the Selkirk and District Planning Area Board.
- The authority to make decisions on by-laws for the closure of roads and public reserves has been delegated to senior regional planning staff. In 2008/09, 45 by-laws for the closure of roads and public reserves were reviewed and approved on behalf of the Minister.
- The Branch continued to work in partnership with Aboriginal and Northern Affairs to provide strategic planning and land use planning services to unincorporated northern communities.
- Branch staff provided advisory assistance to planning districts and municipalities to deal with land use issues related to livestock development as part of Manitoba's Livestock Stewardship Initiative. This Initiative is intended to ensure that the expansion of the livestock industry is sustainable in order to protect the environment and derive the maximum social and economic benefit for Manitoba communities and the provincial economy.

- The Branch administers the Community Planning Assistance Program under the Livestock Stewardship Initiative to support municipalities and planning districts undertaking planning projects. The program provides cost-shared financial assistance to support preparation of planning by-laws, public involvement in the planning process and the creation of digital parcel mapping to support land use policy and implementation.
- Branch staff provided support to the Provincial Planning Services Branch in the review of Manitoba's Provincial Land Use Policies and the Capital Region Initiative.

## Highlights in 2008/2009

- Under the Community Planning Assistance Program, in 2008/2009 the Branch provided a total of \$127,265 to 20 planning districts and municipalities to assist in preparing or updating local planning by-laws.
- In 2008/09, Branch staff provided professional services and advisory assistance to 61 planning districts and municipalities preparing livestock operation policies. Twenty-eight livestock operation policies have been adopted and are in force.
- In 2008/09, the Branch continued to support digital parcel mapping projects in 52 municipalities across Manitoba. Branch staff also updated digital parcel mapping in the 59 municipalities that have already been completed.
- The Branch provided support to the Town of Snow Lake to undertake an innovative project to prepare a Sustainable Community Plan that will meet the long-term development needs of the community in a sustainable manner.
- Branch staff also facilitated successful visioning workshops with communities in the MSTW Planning District and the RM of Rhineland to promote regional cooperation, create new regional visions for the areas and identify ways to address regional priorities. Participants in the workshops included elected and appointed municipal officials and representatives from a number of provincial departments.

## Summary of New Planning Projects by Regional Office (2008/2009)

Regional Office	Development Plans & Amendments	Zoning By-laws & Amendments	Road Closing By-laws	Other By-laws	Sub-divisions	Crown Land Reviews
Beausejour	21	34	0	0	81	26
Brandon	28	33	8	2	99	5
Dauphin	12	14	4	2	98	45
Deloraine	5	14	3	3	44	1
Morden	12	37	5	3	204	0
Portage	6	14	1	0	120	1
Selkirk	10	17	12	1	103	39
Steinbach	15	15	0	4	202	0
Thompson	6	14	2	2	14	78
<b>TOTALS</b>	<b>115</b>	<b>192</b>	<b>35</b>	<b>17</b>	<b>965</b>	<b>195</b>

## 2(c) Community Planning Services

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	2,916	45.00	3,162	(246)	
Total Other Expenditures	994	0.00	1,091	(97)	
Less: Recoverable from Rural Economic Development Initiatives	(497)	0.00	(605)	108	
<b>TOTAL</b>	<b>3,413</b>	<b>45.00</b>	<b>3,648</b>	<b>(235)</b>	

# Urban Development

## Overview

The Urban Development Branch develops and implements policies, programs and projects that support:

- neighbourhood revitalization in several urban centres; and
- downtown renewal, economic development and community economic development in Winnipeg.

The Branch works in partnership with other governments and community partners. Its program responsibilities include Neighbourhoods Alive!, Urban Development, Building Communities Initiatives, Urban Development Initiatives and the Winnipeg Partnership Agreement.

## Neighbourhoods Alive!

The Neighbourhoods Alive! (NA!) initiative supports the community-driven revitalization of designated vulnerable neighbourhoods in *Winnipeg* (West Broadway, Spence, William Whyte, Lord Selkirk Park, Point Douglas, St. John's, Dufferin, Centennial, West Alexander, North Portage, Daniel McIntyre and St. Matthews), *Brandon* (City Centre), and neighbourhood revitalization in *Thompson, Dauphin, Flin Flon, The Pas, Portage la Prairie and Selkirk*. NA! provides individuals and groups in the designated neighbourhoods with the tools they require to strengthen opportunities in their communities. NA! staff is responsible for the overall co-ordination of the initiative, including direct implementation of four of the eight NA! programs.

## Principal Activities in 2008/2009

- The Neighbourhoods Alive! unit administered the following four NA! programs:
  - *Neighbourhood Renewal Fund (NRF)*: Supported a broad range of community sponsored initiatives in the designated neighbourhoods, including projects that assisted neighbourhood capacity building, stability, economic development and well-being.
  - *Community Initiatives (CI)*: Supported projects that had a broad impact on Winnipeg's inner city or targeted specific groups across the inner city.
  - *Neighbourhood Development Assistance (NDA)*: Provided start-up and long-term core operating support for Neighbourhood Renewal Corporations (NRCs) that implement community economic development within NA! designated neighbourhoods.
  - *School Resource Officer (SRO)*: Supported School Resource Officer (police in schools) projects to enhance safety in areas not eligible for NRF funding.
- Under NA!, the Department also supported the *Training Initiatives (TI)* program. TI projects were developed and delivered by other departments, in partnership with community organizations and educational institutions.
- Three other NA! programs, *Neighbourhood Housing Assistance, Urban Arts Centres* and *Lighthouses* were funded and delivered by the Departments of Family Services and Housing, Culture, Heritage and Tourism and Sport, and Justice respectively.

## Highlights in 2008/2009

- The Department's NA! programs committed over \$4.0 million for 86 projects in 2008/2009. Details of these projects by neighbourhood are available on the Neighbourhoods Alive! Website at [www.neighbourhoodsalive.mb.ca](http://www.neighbourhoodsalive.mb.ca).

- The Department administered and monitored 160 NA! project grants in 2008/2009.
- From the inception of NA! in 2000 to March 31, 2009, 698 projects were initiated under the Department's NA! programs, with an estimated total value of almost \$64.3 million. Of this total, over \$34.8 million came from NA! and an estimated \$29.6 million was leveraged from other funders and in-kind contributions.
- NA! staff continued to provide support and advice to numerous community organizations in the designated neighbourhoods and consulted and co-ordinated revitalization activities with other departments and governments.
- The NA! Website, which provides program and project information and access to a variety of planning and project development tools, was maintained and updated.

## 2(d) Neighbourhoods Alive!

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	415	7.00	445	(30)	
Total Other Expenditures	99	0.00	108	(9)	
Total Neighbourhood Support	4,365	0.00	4,985	(620)	1
Less: Recoverable from Urban and Rural Economic Development Initiatives	(2,127)	0.00	(2,127)	0	
<b>TOTAL</b>	<b>2,752</b>	<b>7.00</b>	<b>3,411</b>	<b>(659)</b>	

### Explanation

1. The variance is due to proponents not submitting claims as quickly as forecast under Neighbourhood Support.

## Urban Development

The Urban Development unit researches, develops, implements and co-ordinates urban revitalization and community and economic development policy, programs and projects, in co-operation with other departments and other levels of government. The unit also supports economic and community economic development initiatives in Winnipeg that enhance opportunities for developing long-term capacity and for supporting the integration of social, economic and environmental objectives.

### Principal Activities in 2008/2009

- The unit developed and implemented policy and projects in support of neighbourhood revitalization, community economic development and the revitalization and development of the City of Winnipeg. Staff liaised extensively with other provincial departments, other levels of government and key stakeholders in the community.
- The unit continued to co-ordinate provincial implementation of the Building Communities Initiative, a five-year \$14.0 million, cost-shared capital agreement with the City of Winnipeg to improve the physical condition of declining residential neighbourhoods that shoulder Winnipeg's inner city. Implementation of projects identified through a community-led strategic planning process proceeded in all six designated

neighbourhoods – Luxton, Burrows Central, St. Boniface, Sargent Park – Minto, Wolseley and St. George – Worthington.

- The unit worked with City of Winnipeg staff on the design of a successor to the Building Communities Agreement.
- The unit administered Urban Development Initiatives (UDI), a fund (described below) that supports projects and initiatives that enhance Winnipeg's development.
- The unit established and maintained effective partnerships with both municipal and federal governments through the development and implementation of joint agreements and the co-ordination of complementary policies and programs.

## Highlights in 2008/2009

- To March 31, 2009, a total of \$14.0 million was expended under Building Communities in support of housing renewal and 95 community projects in the six designated neighbourhoods.
- Through UDI, the Department provided over \$27.96 million in funding in 2008/2009 for 70 projects and activities in support of community and economic development in Winnipeg.

## 2(e) Urban Development

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	583	9.00	664	(81)	
Total Other Expenditures	80	0.00	115	(35)	
Less: Recoverable from Urban and Rural Economic Development Initiatives	(300)	0.00	(308)	8	
<b>TOTAL</b>	<b>363</b>	<b>9.00</b>	<b>471</b>	<b>(108)</b>	

## Winnipeg Partnership Agreement (WPA)

The five-year, \$75.0 million, Canada-Manitoba-Winnipeg Agreement for Community and Economic Development (known as the Winnipeg Partnership Agreement or WPA) was signed in May 2004, to promote the long-term sustainable community and economic development of Winnipeg. Its aims are to address Winnipeg's economic challenges and to build on opportunities that ensure the development of a vibrant, prosperous, and healthy city – a city that values diversity and provides all of its citizens with opportunities for full participation in the economy and society. The WPA is comprised of four core component programs: *Aboriginal Participation; Building Sustainable Neighbourhoods; Downtown Renewal; and Supporting Innovation and Technology.*

The WPA provides financial support for projects that are consistent with the objectives of its component programs. A small WPA office provides information to the public and facilitates collaboration among the three levels of government, the WPA's component programs and project proponents. The Urban Development Branch's WPA unit administers provincial WPA projects.

## Principal Activities in 2008/2009

- The WPA unit continued implementation of provincial WPA projects under the Agreement's four component programs, *Aboriginal Participation*; *Building Sustainable Neighbourhoods*; *Downtown Renewal*; and *Supporting Innovation and Technology*, in partnership with the federal government and the City of Winnipeg and with input from the community,

## Highlights in 2008/2009

- To March 31, 2009, the three levels of government committed more than \$73.8 million for 245 projects, with almost \$126.2 million levered from other funders and in-kind contributions for a total estimated value of \$200 million.
- Community input on the delivery of both the Aboriginal Participation component and the Social Economy and Community Development activity area of the Building Sustainable Neighbourhoods component, continued to be provided through community stakeholder advisory committees.
- In 2008/2009 the WPA approved 26 projects, totalling \$14,144,476 as follows:

Aboriginal Participation	17 projects	WPA commitment	\$1,588,043
Building Sustainable Neighbourhoods	4 projects	WPA commitment	\$1,531,433
Downtown Renewal	2 projects	WPA commitment	\$6,165,000
Supporting Innovation and Technology	3 projects	WPA commitment	\$4,860,000

## 2(f) Winnipeg Partnership Agreement

Expenditures by Sub-appropriation	Actual 2008/09		Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$			
Total Salaries:	298	2.00	405		(107)	
Total Other Expenditures	29	0.00	47		(18)	
WPA Programs	4,428	0.00	6,128		(1,700)	1
<b>TOTAL</b>	<b>4,755</b>	<b>2.00</b>	<b>6,580</b>		<b>(1,825)</b>	

### Explanation

- The under expenditure was due to some of the larger projects not flowing as quickly as anticipated.

## Urban Development Initiatives (UDI)

Winnipeg has one of the most diverse economies in Canada, with steady growth and a low cost of living. UDI supports projects and initiatives that enhance Winnipeg's development. It also provides program assistance to community based organizations and to the City of Winnipeg and Winnipeg economic development agencies (Destination Winnipeg and the Winnipeg Convention Centre). The level of funding each fiscal year is based on 25% of the anticipated annual VLT revenues generated within Winnipeg.

This funding for projects and programs in Winnipeg is in addition to the financial support provided directly to the City of Winnipeg by Intergovernmental Affairs – Municipal Finance and Advisory Services.

### 2(g) Urban Development Initiatives

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
<b>Total Expenditures</b>	<b>27,955</b>	<b>0.00</b>	<b>27,975</b>	<b>(20)</b>	



# Provincial-Municipal Support Services

## Overview

The Provincial-Municipal Support Services Division contributes to the Department's overall mandate by building municipal capacity to ensure effective, efficient and accountable local governments that are positioned for long-term sustainability.

The Division establishes and maintains a relevant and enabling policy and legislative framework for municipalities in the Province, and delivers comprehensive funding support to all 198 Manitoba municipalities in support of their initiatives and services. The Division also delivers supports to elected and non-elected municipal officials to build governance, operational and financial capacity.

The Division also delivers property assessment services and is responsible for property tax policy, given property tax is a key source of municipal revenue. Assessment services, including producing assessment notices and property tax statements are delivered to municipalities outside Winnipeg. Information technology support is also provided to the Department's other Divisions.

In addition, the Division frequently acts as liaison between other government departments and municipalities.

The Division's programs and services are delivered through three branches: Assessment Services, Municipal Finance and Advisory Services, and Information Systems.

## 2008/2009 Highlights

- Enhanced the property assessment system by shortening the property reassessment cycle to two years from four years to ensure assessments are more up-to-date. Improved the appeal process for property owners, by streamlining the process, making the process more accessible to property owners and enabling assessment disputes to be resolved more quickly. As well, substantial process re-engineering and changes to the assessment computer system were implemented.
- Worked towards implementation of the 2010 General Reassessment, which involves updating all property assessments to reflect April 1, 2008 market values to ensure fairness in property taxation. Reassessment 2010 is the beginning of the new 2-year assessment cycle.
- Enhanced public accessibility to property assessment information. Sales information used to support market value assessments is now available to the public on the Department's website.
- Introduced new legislation to provide provincial authority for tax increment financing, to support significant revitalization and renewal initiatives in Winnipeg and across Manitoba. This new authority builds on existing municipal tax increment financing authority.
- Delivered new funding to the City of Winnipeg in support of the initial construction of Stage 1 of the Southwest Rapid Transit Corridor.
- Delivered a Phase 2 funding expansion under the Building Manitoba fund for municipal recreation and library projects.
- Undertook a joint formative evaluation of the Federal Gas Tax and Public Transit Fund transfer programs, to evaluate program effectiveness in preparation for the Gas Tax Extension Agreement.

## Executive Administration

The office of the Assistant Deputy Minister directs the efficient and effective operation of the Provincial-Municipal Support Services Division. Direction and support are provided to staff to carry out the Division's programs and services, including legislation and property tax policy, advisory and education and training services to elected and non-elected municipal officials, funding to municipalities, property assessment and information technology support services.

The Assistant Deputy Minister's office provides the Deputy Minister, the Minister and the executive level of government with information and advice regarding matters of concern relating to municipal government.

The Assistant Deputy Minister's office also fosters strong working relationships with municipalities, other organizations and other government Departments in support of Manitoba municipalities.

### 3(a) Executive Administration

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	175	2.00	181	(6)	
Total Other Expenditures	28	0.00	29	(1)	
<b>TOTAL</b>	<b>203</b>	<b>2.00</b>	<b>210</b>	<b>(7)</b>	

## Assessment Services

The Branch provides property assessment services related to 407,527 roll entries, with a total market value of \$39.5 billion, to:

- 197 Manitoba municipalities (Winnipeg provides its own assessment services).
- Manitoba Aboriginal and Northern Affairs, for 61 areas under its jurisdiction.
- Manitoba Education, Citizenship and Youth.
- 36 Manitoba school divisions/districts.

The assessment services include determining the values, classification, and liability to taxation of:

- "Real property" (land and buildings) in all 197 municipalities.
- "Personal property" (equipment) used for gas distribution systems and for oil and gas production in all municipalities, and other personal property in 133 municipalities that impose a personal property tax.
- "Business assessment" in 30 municipalities that impose a business tax.

### Principal Activities in 2008/2009

- Updated the 2009 reassessment rolls to reflect construction and changes in owner, owner address, legal description, subdivision of land or additions to buildings; issued 42,351 notices to the affected owners; and provided the preliminary and final rolls to the municipalities. Over 74,722 changes were recorded for the

2009 rolls.

- Responded to the 422 appeals filed at the Boards of Revision in 2008 and the five subsequent appeals filed at the Municipal Board.
- Provided municipalities with the information required for "supplementary taxation" – tax bills for new construction that was not on the final assessment roll delivered in the previous year, thereby ensuring municipalities collect the full tax revenue they are entitled to and property owners pay their fair share of taxation.
- Conducted on-going property reviews, undertaken to ensure property records are current. Approximately 50,635 properties were reviewed.

The Branch also researches issues related to property valuation, develops policies and procedures for the district offices, liaises with the City Assessor, and assists businesses, other organizations and other provincial and federal government departments with respect to assessment issues. The Branch also provides advice to government on legislative and policy issues related to property assessment.

For additional information on Market Value Assessment see Appendix A, and for additional information on Total School Assessment see Appendix B.

The Assessment Branch operates on a cost-recovery basis. Of its total budget, 25% is recovered from Education, Citizenship and Youth and 75% is paid by municipalities.

## **Clients**

- *Municipalities* use the assessments as the basis for municipal taxation, necessary to support local service delivery.
- *Manitoba Education, Citizenship and Youth* (Education Support Levy) and the Province's 36 school divisions (special levy) and districts use the assessments as the basis for tax revenue, necessary to support school programs.
- *All government departments* with responsibility for Crown property use the assessments as the basis of grant-in-lieu of tax payments made to municipalities.
- *Property owners, fee appraisers, lending institutions and the public* also use assessment data for a variety of purposes.

## **Highlights in 2008/2009**

- Enhanced the property assessment system by shortening the property reassessment cycle to two years from four years, beginning in 2010. Improvements were also made to the appeal process to streamline the process, make the process more accessible to property owners and enable assessment disputes to be resolved more quickly. As well, substantial process re-engineering and training and changes to the assessment computer system were implemented.

Legislative amendments as well as a new regulation were required.

- Worked towards implementation of the 2010 General Reassessment, which involves updating all property assessments to reflect April 1, 2008 market values to ensure fairness in property taxation.

### 3(b) Assessment Services

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	7,196	124.50	7,625	(429)	
Total Other Expenditures	1,737	0.00	1,823	(86)	
Less: Recoverable from Education, Citizenship and Youth	(2,362)	0.00	(2,362)	0	
<b>TOTAL</b>	<b>6,571</b>	<b>124.50</b>	<b>7,086</b>	<b>(515)</b>	

### Municipal Finance and Advisory Services (MFAS)

The MFAS Branch supports the building and maintenance of strong municipal governments that can efficiently and effectively respond to their changing environments and serve as the foundation for healthy, viable municipalities.

Supports to Manitoba municipalities include a dynamic funding framework, provision of enabling and flexible legislation and policies, and the delivery of advisory supports to elected and non-elected municipal officials. Specific advisory supports to municipalities, including education and training, vary widely depending on the capacity and size of the municipality. A different funding framework exists for the City of Winnipeg, as a large urban centre.

#### Principal Activities in 2008/2009

- Provided a relevant and enabling legislative and policy framework.
- Provided capacity-building advisory and consultative services on administrative, governance and financial matters.
- Monitored municipalities to ensure they met statutory requirements for financial budgeting, accounting, reporting and capital borrowing.
- Performed due diligence for capital borrowing municipal by-laws submitted to The Municipal Board for review and approval.
- Provided annual conditional and unconditional financial assistance to support the operating and capital priorities of municipalities.
- Provided administration of Federal Gas Tax and Federal Transit Funds to municipalities.

#### Highlights in 2008/2009

- Delivered administrative and local government capacity building seminars to municipal administrators in partnership with both the Association of Manitoba Municipalities (AMM) and the Manitoba Municipal Administrators Association (MMAA):

- Seminar to municipal administrators at the annual MMAA convention focused on municipal administration issues, including procedural and accounting matters.
- Participated in the annual MMAA education and training seminar. Presentations were made on the municipal legislative framework as well as on administrative, financial and governance matters.
- Published an article, “Encouraging Citizens’ Involvement: Enhancing Fair, Open and Transparent Municipal Government”, in the AMM Municipal Leader (Autumn 2008), a magazine distributed to all municipalities in Manitoba. The article highlighted ways for municipalities to encourage greater citizen involvement and participation in the municipal decision-making process.
- Enhanced the Municipal Act Procedures Manual, a companion guide to *The Municipal Act* intended as an administrative resource for municipal officials working with the legislation. Updates were made to existing sections on public notice procedures and procedures by-law requirements. Updates highlighted the importance of public awareness and participation in municipalities’ decision-making processes.
- Participated in the development of “Understanding Fairness”, a fairness training tool designed for municipal decision-makers, in partnership with the Manitoba Ombudsman. This publication provided municipalities with tools to help promote fairness in municipal decision-making and to make fairness a standard of practice.
- Published “Statistical Information for Municipalities” which provides statistical highlights and financial statistics of all 198 municipalities in Manitoba. Statistical information and highlights are now available to download from the Department’s website at [http://www.gov.mb.ca/ia/programs/local\\_gov/index.html](http://www.gov.mb.ca/ia/programs/local_gov/index.html) .
- Undertook due diligence requirements related to municipal capital borrowing to assist municipalities in financing capital projects. In 2008, \$63.6 million in capital borrowing was conducted by Manitoba municipalities, a 21% increase from the \$51.2 million borrowed in 2007. The number of borrowing applications increased from 80 in 2007 to 95 in 2008.
- Amended regulations under The Municipal Act to:
  - Increase the fees municipalities can charge companies producing aggregate, providing additional revenue for municipal infrastructure.
  - Adjust Local Urban District boundaries, to enable municipalities to appropriately provide and recover the cost of delivering municipal services to property owners.
- Continued to support the implementation of Public Sector Accounting Board (PSAB) recommendations for municipal accounting and financial reporting by providing ongoing advice and guidance to municipalities; managing the AMM Municipal Field Consultants Program; developing reference manuals and delivering training on the next implementation phase: the municipal reporting entity (MRE) and consolidations and obligations, environmental liabilities and landfills.
- Undertook a joint formative evaluation of the Federal Gas Tax and Public Transit Fund transfer programs, as required under the Canada-Manitoba Gas Tax and Public Transit Fund Agreements, to determine the effectiveness of the programs. The final report was submitted to Manitoba Intergovernmental Affairs April 30, 2009.
- Delivered comprehensive funding support to all Manitoba municipalities. All municipalities receive a share of growing provincial tax revenues through the Building Manitoba Fund, Manitoba’s unique income and fuel tax revenue sharing program. In 2008/09, all municipalities, including the City of Winnipeg, shared in a total of \$150.3 million distributed through the Building Manitoba Fund in support of roads, transit, public safety and other municipal infrastructure and service priorities.

- The Province has a different arrangement for financial support to Winnipeg than other municipalities, given the differing needs, demographics and economies of these municipalities. Recognizing the economic challenges facing all governments, the Province accelerated the payment of almost \$55 million to Winnipeg by the end of fiscal year 2008/09 to assist the City in addressing its budgetary pressures and infrastructure needs. This included \$15.0 million in unconditional operating funding and up to \$40 million in support for major capital projects such as roads, bridges and Stage 1 of the Southwest Rapid Transit Corridor. As a result, Winnipeg received almost \$217 million provided through Manitoba Intergovernmental Affairs in 2008/09. Program related support was also provided to Winnipeg from other provincial government departments.
- Over \$63 million in provincial funding was provided to municipalities outside the City of Winnipeg through Manitoba Intergovernmental Affairs. Additional capital funding support was provided through other programs including the Canada-Manitoba Infrastructure Program, Manitoba Water Services Board and through support for Conservation Districts.
- New and enhanced provincial funding support provided to municipalities in 2008/09 included:

**Transit Operating Grants** – Support for public transit services across Manitoba continues to grow, with almost \$1.2 million in increased operating support for the City of Winnipeg and \$0.6 million in increased support for Brandon, Thompson and Flin Flon through the Province's 50/50 transit funding partnership, which has been enshrined in provincial legislation.

**Policing** - new funding for 10 additional police officer positions was provided to Winnipeg through shared provincial gaming revenues, bringing to 70 the total number of city police officers funded by the Province since 2005. Brandon also received new funding for two additional police officers, resulting in a total of 11 Brandon police officers supported by the Province.

**Conditional Program Support** - \$1 million in new targeted funding to support priority City of Winnipeg programs and initiatives: \$200.0 for Main Street Project, \$500.0 for fire based EMS services, and \$100.0 for each of Dutch Elm disease control, libraries, and mosquito larviciding programs.

**Transportation Infrastructure** - \$45 million for Winnipeg roads, bridges and bike paths – including \$25.0 million in accelerated funding for 2009 and future years' projects to help the City get started on major capital projects outlined in its 2009 Capital Budget and 5-year forecast. This funding is part of a 5-year \$125 million provincial investment in Winnipeg's transportation infrastructure through 2011.

**Rapid Transit** – almost \$22 million provided in 2008/09 for Stage 1 of the Southwest Rapid Transit Corridor. This includes \$4.375 million in provincial funding, part of a \$17.5 million capital contribution over the next four years, and \$17.5 million provided through the federal transit trust.

**Municipal Recreation Facilities** – a \$9 million extension to the Municipal Recreation Fund was announced in the 2008 Budget resulting in a total of \$16.5 million committed since 2006 to support municipal recreation and library facility upgrades across Manitoba – part of the Province's commitment to double funding for community-based recreation facilities to over \$60 million over four years. From this allocation, \$3.8 million was available in 2008/09 to cashflow approved projects.

**Library Sustainable Technology Fund** - \$320.0 was available in 2008/09 to establish a permanent fund to support the enhancement of technology resources in all regional library systems across Manitoba.

- Manitoba supports the delivery of Federal Gas Tax Funds (GTF) to all municipalities. As of March 31, 2008 a total of \$66.9 million in GTF was distributed to Manitoba municipalities, including \$26.76 million in gas tax payments in 2008/09. This resulted in \$50.4 million in GT funds spent by municipalities on 226 eligible infrastructure projects to date – 75% of the total amount distributed.

- The Province also administers the transfer of federal Public Transit Funds and Transit Trust Funds. Since 2006, over \$65 million has been allocated to Manitoba municipalities to support their public transit systems. Projects that have been funded over the past few years include upgrades to the Graham Avenue Transit Mall, Polo Park Transit centre and other bus stop upgrades in the City of Winnipeg and new bus purchases in the city of Brandon. Other municipalities that provide handi-transit service also benefited from a share of \$5.4 million for handi-transit vehicle replacement.

### 3(c) Municipal Finance and Advisory Services

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	1,190	16.30	1,305	(115)	
Total Other Expenditures	365	0.00	351	14	
<b>TOTAL</b>	<b>1,555</b>	<b>16.30</b>	<b>1,656</b>	<b>(101)</b>	

## Information Systems

The Branch supports and improves the delivery of Intergovernmental Affairs programs by introducing advanced information technology, developing new systems, and helping redesign business processes.

The Branch provides application development, technical support, and clerical support to tax billing, assessment, and internal departmental systems.

### Principal Activities in 2008/2009

- Supported, operated and maintained the Manitoba Assessment Valuation and Administration System (MAVAS) to produce annual assessment rolls and notices for municipalities, including enhancements to ensure that the technology supporting these business processes remains current.
- Supported, operated, and maintained the Manitoba property tax system to prepare annual property tax statements and related reports for municipalities.
- Supported and operated other Intergovernmental Affairs systems, including maintaining:
  - the Community Planning Services (CPS) Activity Tracking System to provide the ability to monitor the progress of various items at the regional planning offices;
  - the Municipal Board Letters System for the Municipal Board to schedule and track hearings and send out notices to appellants;
  - the Manitoba Education/Property Tax Credit Advance (MEPTCA) System, used to confirm eligibility and provide qualified taxpayers with the MEPTCA deduction;
  - the Farmland School Tax Rebate program used to determine eligibility; and
  - a variety of other smaller systems to support functions such as budgets and salary projections.

## Clients

- *Primary internal clients* are other Intergovernmental Affairs branches (primarily the Assessment Branch) that rely on Information Systems to provide information technology services. Other internal clients include Manitoba Education, Citizenship and Youth, Manitoba Finance, and Manitoba Agriculture, Food and Rural Initiatives.
- *Primary external clients* are municipalities for the assessment rolls and notices, budget re-caps, and tax statements for budgeting and tax collection purposes.
- *Secondary external clients* are organizations involved in real estate, appraisal, financial or legal business sectors that receive assessment data from Information Systems.

## Highlights in 2008/2009

- *Production of property tax statements:* 2008 property tax statements were printed and distributed for all Manitoba properties outside Winnipeg, excluding the City of Brandon.
- *Production of property assessment notices and rolls:* 2009 Property assessment notices and rolls were prepared and distributed for all Manitoba properties outside Winnipeg.
- *2010 Reassessment:* The bulk of 2010 reassessment processing was completed in 2008/2009. Major enhancements were incorporated for sales analysis processing and tax impact analysis.
- *Enhanced public accessibility:* Major enhancements were made to the public website. Sales information supporting market value assessment is now available.

## 3(d) Information Systems

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	989	8.30	1,034	(45)	
Total Other Expenditures	1,080	0.00	1,215	(135)	
Less: Recoverable from Education, Training and Youth	(459)	0.00	(459)	0	
<b>TOTAL</b>	<b>1,610</b>	<b>8.30</b>	<b>1,790</b>	<b>(180)</b>	



# Financial Assistance to Municipalities

## Financial Assistance for The City of Winnipeg

The Province provides comprehensive funding support to the City of Winnipeg, administered by Manitoba Intergovernmental Affairs, which includes support for municipal infrastructure and service priorities through the Building Manitoba Fund, as well as other operating and capital grants to address key City funding pressures. Funding is offset to reflect the cost neutral transfer of the City's income assistance and Ombudsman programs to the Province, and public health services programs to the Winnipeg Regional Health Authority respectively, in accordance with the terms of the transfer.

### **Building Manitoba Fund:**

Through the Building Manitoba Fund, Manitoba's unique income and fuel tax revenue sharing program, the City of Winnipeg receives a share of growing provincial tax revenues in support of public transit, public safety, roads and other municipal infrastructure and services.

Grants provided to the City of Winnipeg through the Building Manitoba Fund in 2008/09 include:

**General Assistance** – provides funding support to address municipal service and infrastructure priorities in the City of Winnipeg.

**Transit Operating Grant** – assists the City of Winnipeg in the operation of its public transit system, including handi-transit. Funding is provided through the Province's 50/50 transit funding partnership with Winnipeg, providing 50% of the net operating costs of Winnipeg's public transit service. This funding arrangement has been enshrined in provincial legislation.

**Transit Capital Grant** – assists the City with the purchase of new transit buses.

**Roads Grant** – supports the City's annual residential and regional street renewal program.

**Public Safety** – supports the city's firefighting, paramedic and other essential services.

**Conditional Program Support** – new targeted funding to support priority City of Winnipeg programs and initiatives, including the Main Street Project, fire based EMS services, Dutch elm disease control, libraries, and the City's mosquito larviciding program.

### **Other Operating Assistance:**

Other operating support to the City of Winnipeg through Manitoba Intergovernmental Affairs includes on-going operating funding provided through a share of provincial gaming (VLT and Casino) revenues, a general support grant to offset the cost of the Province's Health and Post Secondary Education Tax Levy (payroll tax), along with other program specific support for property assessments, Dutch Elm Disease control, and nuisance mosquito larviciding.

### **Other Capital Assistance:**

Capital grants are provided to the City to support priority infrastructure projects. These grants are intended to provide Winnipeg with greater flexibility and autonomy in capital expenditure decisions, greater certainty in capital funding, as well as to support Manitoba's commitment to municipal infrastructure renewal through a financial partnership between the Province and the City.

A total of \$32.6 million in capital funding was provided to Winnipeg in 2008/09. This includes cashflow for projects approved for provincial funding under the Manitoba / Winnipeg Infrastructure Fund (MWIF), part of a long-term capital funding framework for the City of Winnipeg. This also includes funding to cashflow projects previously approved for provincial funding under the Urban Capital Projects Allocation (UCPA III).

Another \$21.8 million in 2008/09 for Stage 1 of the Southwest Rapid Transit Corridor which includes \$4.375 million in provincial funding, part of a \$17.5 million capital contribution over the next four years, and \$17.5 million provided through the federal transit trust.

### **Special Transit Allocation**

A total of \$0.5 million was provided through the province's Special Transit Allocation in 2008/09, part of a 3-year, \$1.3 million commitment to augment the City's federal gas tax allocation for transit infrastructure. These funds will be used to enhance on-street transit priority diamond lanes and transit queue jump lanes.

### **Road Improvement Projects**

The Province provided \$45 million in new funding in support of the city's roads, bridges and bike paths. This is part of a 5-year, \$125 million provincial commitment for Winnipeg's transportation infrastructure.

#### 4(a) Financial Assistance for The City of Winnipeg

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
<b>(1) Building Manitoba Fund:</b>	96,847	0.00	91,982	4,865	1
<b>(2) Other Operating Assistance:</b>					
Unconditional Program Grant	34,888	0.00	19,888	15,000	2
General Support Grant	10,229	0.00	10,308	(79)	
Urban Community Development (Gaming)	15,700	0.00	14,560	1,140	
Other Conditional Support	4,915	0.00	5,000	(85)	
Less: Adjustment to reflect Program transfers from the City of Winnipeg	(23,650)	0.00	(23,650)	0	
<b>Sub-total (2)</b>	<b>42,082</b>	<b>0.00</b>	<b>26,106</b>	<b>15,976</b>	
<b>(3) Other Capital Assistance:</b>	<b>32,557</b>	<b>0.00</b>	<b>17,750</b>	<b>14,807</b>	<b>3</b>
<b>(4) Special Transit Allocation:</b>	<b>445</b>	<b>0.00</b>	<b>445</b>	<b>0</b>	
<b>(5) Road Improvement:</b>	<b>45,000</b>	<b>0.00</b>	<b>20,000</b>	<b>25,000</b>	<b>4</b>
<b>Projects:</b>					
<b>TOTAL</b>	<b>216,931</b>	<b>0.00</b>	<b>156,283</b>	<b>60,648</b>	

#### Explanation

1. The increase reflects higher than anticipated provincial income and fuel tax revenues distributed to the City of Winnipeg through the Building Manitoba Fund.
2. Reflects the acceleration of \$15 million in Unconditional Programs grant funding to assist the City in meeting its budgetary pressures.
3. A total of \$21.8 million in additional funding provided towards the City's cost of construction for Stage 1 of the Southwest Rapid Transit Corridor, of which \$7 million was provided through the Enabling Vote appropriation.
4. Reflects the acceleration of \$25 million in 2009 provincial roads funding to the City of Winnipeg for major road / bridge projects and regional street repairs at the outset of the 2009 construction season.

## Financial Assistance to Other Municipalities

### **Building Manitoba Fund:**

Through the Building Manitoba Fund - Manitoba's unique income and fuel tax revenue sharing program – municipalities receive a share of growing provincial tax revenues in support of roads, recreation and library facilities, transit (including handi-transit service), public safety and other municipal infrastructure and services.

Grants provided to municipalities through the Building Manitoba Fund in 2008/2009 include:

**General Assistance** – provides funding support to address municipal service and infrastructure priorities.

**Transit Operating Grant** – provides operating funding to municipalities to support public transit services, including handi-transit. Two types of grants are provided:

**Unconditional Transit Operating grants** to the cities of Brandon, Thompson and Flin Flon to support the operation of their public transportation systems. Funding is provided through the Province's 50/50 transit funding partnership, which has been enshrined in provincial legislation.

**Mobility Disadvantaged Transportation Program grants** to support the operation of handivan service in 66 communities in Manitoba to enable mobility disadvantaged citizens to live more independently. Operating funding available to municipalities under this program includes:

- One-time start-up grants of \$6,000 to assist sponsoring municipalities with the establishment of new handivan services.
- Annual operating grants based on 37.5% of gross eligible operating expenses (maximum of \$20,000 for communities with one vehicle or \$30,000 for those with more than one vehicle).

**Transit Capital Grant** - provides capital funding to municipalities for public transit services. Two types of grants are provided:

**Transit Capital Grant** of \$128,000 was provided to the City of Brandon in 2008/2009 to fund the replacement or refurbishment of transit buses.

**Mobility Disadvantaged Transportation Program** (in addition to providing annual operating grants) also provides one-time capital grants equal to 50% of the net cost to purchase a handivan to a maximum of \$10,000. In 2008/2009, a capital grant was provided to one municipality.

**Roads Grant** – provides cost-shared capital funding to assist municipalities with the construction or upgrading of eligible municipal roads serving commercial, industrial and major recreational areas within the community.

**Municipal Recreation and Library Fund** – provides multi-year provincial funding in support of recreation and library facility projects in rural and northern Manitoba. \$7.5 million was allocated under the first phase of the program while an additional \$9.0 million will be allocated through an extension announced in the 2008 budget.

**Library Sustainable Technology Fund** – establishes a permanent fund to support the enhancement of technology resources in all regional library systems across the province.

**Public Safety** – provides operating funding in support of two new police officers in Brandon and firefighting services in rural Manitoba.

**Renaissance Brandon** – Provides funding for Renaissance Brandon – Downtown Redevelopment/Community Economic Development to support community economic development projects.

**Other Operating Assistance:**

**General Support Grants**

General Support Grants were provided to 19 Manitoba municipalities in 2008/2009, intended to offset the Province's Health and Post Secondary Education Levy. The grant is distributed to municipalities based on the prior year's actual payroll. Municipalities with actual payroll costs less than \$2.0 million received a grant of 4.3% of payroll costs less a \$1.0 million payroll exemption. Municipalities with actual payroll costs greater than \$2.0 million received a grant of 2.15% of payroll costs.

**Rural Community Development (Gaming)**

The Rural Community Development (Gaming) Grant provides unconditional support to all municipalities (excluding Town of Winkler and LGD of Mystery Lake) and Northern Affairs communities, funded by a 10% share of net Video Lottery Terminal (VLT) revenues generated in rural communities. In 2008/2009 municipalities received a per capita payment of \$19.97, plus a base grant of \$5,000 per municipality. Manitoba Aboriginal and Northern Affairs receives a portion of the VLT funding available for distribution based on the population of the Northern Affairs communities as a percentage of the total Manitoba population, excluding First Nations and the City of Winnipeg. The 2008/2009 payment to Manitoba Aboriginal and Northern Affairs was \$206,1116.

**4(b) Financial Assistance to Other Municipalities**

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
<b>(1) Building Manitoba Fund:</b>	53,149	0.00	50,135	3,014	1
<b>(2) Other Operating Assistance:</b>					
General Support Grant	1,569	0.00	1,552	17	
Rural Community Development (Gaming)	8,810	0.00	8,980	(170)	
<b>Sub-total (2)</b>	<b>10,379</b>	<b>0.00</b>	<b>10,532</b>	<b>(153)</b>	
<b>(3) Special Transit Allocation:</b>	42	0.00	42	0	
<b>TOTAL</b>	<b>63,570</b>	<b>0.00</b>	<b>60,709</b>	<b>2,861</b>	

*Explanation*

1. The increase primarily reflects higher than anticipated provincial income and fuel tax revenues distributed to municipalities through the Building Manitoba Fund.

## Grants to Municipalities in Lieu of Taxes

Grants in lieu of taxes are paid to municipalities for provincially-owned properties located within local government boundaries. Grants equivalent to school and municipal taxes are paid on all provincial properties except those that are exempt. Exempt properties include public highways, provincial waterways and land in provincial parks or recreation areas.

<b>GRANTS IN LIEU PAID</b>		
	<b>2007/08(\$)</b>	<b>2008/09(\$)</b>
RMs	2,409	2,502
Villages	31	37
Towns	1,187	1,224
LGDs	12	12
Cities (excluding Winnipeg)	3,109	3,119
City of Winnipeg	7,113	7,348
Northern Affairs	154	148
Agricultural Refunds	(21)	(22)
<b>Municipalities and Northern Communities</b>	<b>13,994</b>	<b>14,368</b>

### 4(c) Grants to Municipalities in Lieu of Taxes

<b>Expenditures by Sub-appropriation</b>	<b>Actual 2008/09</b>	<b>Estimate 2008/09</b>		<b>Variance Over/(Under)</b>	<b>Expl. No.</b>
	<b>\$</b>	<b>FTE</b>	<b>\$</b>		
Grants	14,368	0.00	14,383	(15)	
Recoverable	(14,249)	0.00	(14,249)	0	
<b>TOTAL</b>	<b>119</b>	<b>0.00</b>	<b>134</b>	<b>(15)</b>	

## Recoverable From Urban and Rural Economic Development Initiatives

This Program provides for the partial recovery of operating and capital expenditures related to the Mobility Disadvantaged Transit Program from the Rural Economic Development Initiatives Program and provides for the recovery of expenditures related to financial assistance to the City of Winnipeg from the Urban Development Initiatives Program.

### 4(d) Recoverable From Urban and Rural Economic Development Initiatives

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Recoverable	(4,309)	0.00	(4,414)	105	

# Emergency Measures Organization

## Overview

The objectives of the Manitoba Emergency Measures Organization (EMO) are to prevent or minimize loss of life, personal injury, and damage to property and the environment due to natural and human caused events. To achieve these objectives, its management and staff work closely with all levels of government, the private sector, volunteer and not-for-profit agencies, and the general public to promote and coordinate emergency preparedness, response, recovery and mitigation.

The authority for Manitoba EMO's various roles and responsibilities are primarily found in the following Acts:

- *The Emergency Measures Act*
  - Manitoba EMO is responsible for overseeing and coordinating all aspects of emergency preparedness in the province, and managing, directing and coordinating the response of all departments to a disaster or emergency, other than initial response and incident management at the site of the disaster or emergency.
  - This *Act* also sets out additional Manitoba EMO responsibilities for recovery and for the administration of the Disaster Financial Assistance (DFA) program.
  - Manitoba EMO is also tasked with the coordination of the provincial government's Business Continuity Program.
- *The Red River Floodway Act*
  - Manitoba EMO is responsible for administration of the compensation program created under this legislation.
- *The Emergency 911 Public Safety Answering Point Act*
  - Manitoba EMO is responsible for the technical oversight and the licensing of 911 call answering facilities in the province.

## Emergency Measures Organization

Manitoba EMO is committed to working with Manitoba's elected local officials, staff and volunteers to assist them to plan for and provide emergency services to the people in our communities. Manitoba EMO also works closely with federal and provincial departments and agencies, and non-government agencies such as the Red Cross, Salvation Army, Mennonite Disaster Services and a number of others to ensure that our communities are supported by other available resources in times of major emergency or disaster.

## Principal Activities in 2008/09

### Emergency Co-ordination and Disaster Recovery

- **June 22-24, 2007 Elie and other Tornadoes:** Manitoba EMO continued to work with individuals and communities impacted by the tornadoes that struck portions of southern Manitoba June 22-24, 2007. This event resulted in both widespread and unique damages and impacts. Recovery and restorations issues continue to be addressed through the cooperation and coordination with Manitoba Food, Agriculture and Rural Initiatives (MAFRI), the individuals and communities.



- **May 16-17, 2008 Southern Manitoba High Winds:** From May 16-17, 2008 high winds blowing large quantities of earth throughout portions of southern Manitoba resulted in damages to drainage systems in the Rural Municipalities of Morris, MacDonald, Cartier, Dufferin, Montcalm and Grey. Manitoba EMO worked directly with communities following this wind event to determine the damages and costs to restore the drainage systems. A DFA program was established to assist with the estimated \$2,100,000 in damages. The majority of the restoration work was completed in the late fall of 2008 and Manitoba EMO continues to work with the municipalities to finalize their DFA claims and complete their recovery.
- **August 20 to September 2, 2008 Interlake/Westlake Heavy Rains:** Between August 20 and September 2, 2008 heavy rains impacted the Interlake/Westlake area of Manitoba. These areas suffered wide-spread damage due to this intense rain event following a very wet spring and summer period. The vast majority of the damage was centered on the agricultural industry and created very complex recovery issues. This recovery operation has required a coordinated working relationship between MAFRI and Manitoba EMO. This cooperative effort has minimized the duplication and enhanced recovery support and assistance from all provincial partners. Manitoba EMO continues to provide DFA to the impacted communities and farm operations.

### **Federal/Provincial/Territorial Policy Discussions**

A renewed environment for emergency management policy was catalyzed by statements from the Council of the Federation in 2004, and has been sustained by subsequent meetings and executive direction from meetings of Ministers responsible for emergency management. Manitoba EMO continues to remain active in these important discussions, and has taken a leadership role on the development of a national emergency public alerting strategy, and in revisions to the DFAA, which establishes eligibility guidelines and federal cost-sharing for DFA programs. Revisions to the DFAA have now been finalized by the federal government. The new DFAA is a result of over five years of consultation with Federal/Provincial/Territorial partners and replaces the previous twenty year old arrangement. Manitoba EMO is currently updating provincial DFA policy and guidelines to reflect the revised DFAA.

### **Public Alerting**

Manitoba EMO is working closely with Environment Canada to expand the coverage of Environment Canada's Weatheradio System in Manitoba. Financed in part by the Government of Manitoba, and with the assistance and generosity of Manitoba Hydro and MTS Allstream, this expansion will continue over a 3-year period and will expand transmission of severe weather information to approximately 90% of the population of Manitoba.

The Government of Manitoba provided Weatheradio receivers to communities, healthcare, children daycare facilities and schools in areas serviced by the Weatheradio system, to better enable them to receive severe weather warnings from Environment Canada in time to seek available shelter.

### **Municipal Emergency Planning**

Under the *The Emergency Measures Act* in 2001, municipalities require an emergency plan approved by Manitoba EMO. In 2008/09 all municipalities had an approved emergency plan, and Manitoba EMO worked with all municipalities to help meet the ongoing requirements for maintenance and renewal of these plans as best practices continue to evolve. Ongoing discussions with the Association of Manitoba Municipalities foster common understanding of evolving best practices and lessons learned and their incorporation into municipal emergency planning requirement.

### **Business Continuity Planning**

Manitoba EMO is leading the coordination and maturation of the government-wide Business Continuity Planning (BCP) Program. Under BCP, each department is responsible for developing a plan to continue or restore critical functions within an appropriate, prescribed time following a service interrupting event. Such events could include anything from an equipment or electrical power failure, a localized fire or flood, through a

continuum to major emergencies or even disasters, such as pandemic.

From this initial level of preparedness, refinements will be developed through education, training, exercises, and the development of scenario-specific plans. The initial development of a government-wide BCP Program was completed in 2007, and now efforts have shifted to mature the BCP program, further develop and test event-specific plans, and enhance coordination between departments.

### Emergency Management Training

Manitoba EMO continued to provide emergency management training at no cost to municipal and other emergency management officials. A unique feature of training offered by Manitoba EMO is that it is mostly delivered within the communities themselves, minimizing the need for elected representatives, staff and volunteers to travel far from their homes to access necessary emergency management training. In 2008/09, some 850 persons took advantage of this popular approach, thereby ensuring that key officials have the training necessary to promote emergency preparedness, response, recovery and mitigation within our communities.

### 13-5 Emergency Measures Organization

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Salaries	1,619	25.00	1,778	(159)	
Total Other Expenditures	673	0.00	622	51	
<b>TOTAL</b>	<b>2,292</b>	<b>25.00</b>	<b>2,400</b>	<b>(108)</b>	

## Costs Related to Capital Assets

This appropriation was established to provide for the amortization of the Department of Intergovernmental Affairs capital assets.

### 13-6 Costs Related to Capital Assets

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Costs Related to Capital Assets	187	0.00	227	(40)	

# Financial Information Section

## Reconciliation Statement

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<b>Details</b>	<b>2008/09 Estimates \$</b>
Printed Estimates of Expenditure 2008/2009 – Intergovernmental Affairs	260,972
Allocation of funds from:	
- Canada – Manitoba Enabling Appropriations	
• Winnipeg Partnership Agreement	5,264
• Public Transit Initiatives	7,000
• eco Trust Fund	812
• Internal Service Adjustments	42
<b>Estimates of Expenditure 2008/2009 (Adjusted)</b>	<b>274,090</b>

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**DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2009 with comparative figures for the previous fiscal year.

**SECTION I – INTERGOVERNMENTAL AFFAIRS**

<b>ESTIMATE 2008/09</b>	<b>APPROPRIATION</b>	<b>ACTUAL 2008/09</b>	<b>ACTUAL 2007/08</b>	<b>INCREASE (DECREASE)</b>	<b>EXPLANATION NUMBER</b>
	<b>13-1 ADMINISTRATION AND FINANCE</b>				
45	(a) Minister's Salary	45	42	3	
	(b) Executive Support				
577	1 Salaries	577	552	25	
80	2 Other Expenditures	85	76	9	
	(c) Brandon Office				
192	1 Salaries	190	207	(17)	
64	2 Other Expenditures	56	57	(1)	
	(d) Human Resource Management				
169	1 Salaries	175	181	(6)	
51	2 Other Expenditures	47	35	12	
	(e) Financial and Administrative Services				
458	1 Salaries	424	403	21	
190	2 Other Expenditures	153	171	(18)	
	(f) Municipal Board				
871	1 Salaries	566	568	(2)	
238	2 Other Expenditures	219	226	(7)	
	(g) Public Utilities Board				
700	1 Salaries	741	685	56	
630	2 Other Expenditures	503	579	(76)	
<b>4,265</b>	<b>TOTAL 13-1</b>	<b>3,781</b>	<b>3,782</b>	<b>(1)</b>	

## DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS

### EXPENDITURE SUMMARY

For the fiscal year ended March 31, 2009 with comparative figures for the previous fiscal year.

ESTIMATE 2008/09	APPROPRIATION	ACTUAL 2008/09	ACTUAL 2007/08	INCREASE (DECREASE)	EXPLANATION NUMBER
	<b>13-2 COMMUNITY PLANNING AND DEVELOPMENT</b>				
	(a) Executive Administration				
181	1 Salaries	171	132	39	
44	2 Other Expenditures	35	36	(1)	
	(b) Provincial Planning Services				
869	1 Salaries	739	461	278	1
750	2 Other Expenditures	254	129	125	1
(185)	3 Less: Recoverable from Urban Development Initiatives	(137)	(105)	(32)	
	(c) Community Planning Services				
3,162	1 Salaries	2,916	2,976	(60)	
1,091	2 Other Expenditures	994	999	(5)	
(605)	3 Less: Recoverable from Rural Economic Development Initiatives	(497)	(516)	19	
	(d) Neighbourhoods Alive!				
445	(1) Salaries and Employee Benefits	415	286	129	
108	(2) Other Expenditures	99	108	(9)	
4,985	(3) Neighbourhood Support	4,365	4,059	306	
(2,127)	(4) Less: Recoverable from Urban and Rural Development Initiatives	(2,127)	(1,912)	(215)	
	(e) Urban Development				
664	(1) Salaries and Employee Benefits	583	581	2	
115	(2) Other Expenditures	80	110	(30)	
(308)	(3) Less: Recoverable from Urban Development Initiatives	(300)	(270)	(30)	

**DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2009 with comparative figures for the previous fiscal year.

<b>ESTIMATE 2008/09</b>	<b>APPROPRIATION</b>	<b>ACTUAL 2008/09</b>	<b>ACTUAL 2007/08</b>	<b>INCREASE (DECREASE)</b>	<b>EXPLANATION NUMBER</b>
	(f) Winnipeg Partnership Agreement Development				
405	(1) Salaries and Employee Benefits	298	318	(20)	
47	(2) Other Expenditures	29	45	(16)	
6,128	(3) WPA Programs	4,428	3,510	918	2
27,975	(g) Urban Development Initiatives	27,955	23,994	3,961	3
<b>43,744</b>	<b>TOTAL 13-2</b>	<b>40,300</b>	<b>34,941</b>	<b>5,359</b>	

**DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2009 with comparative figures for the previous fiscal year.

ESTIMATE 2008/09	APPROPRIATION	ACTUAL 2008/09	ACTUAL 2007/08	INCREASE (DECREASE)	EXPLANATION NUMBER
	<b>13-3 PROVINCIAL – MUNICIPAL SUPPORT SERVICES</b>				
	(a) Executive Administration				
181	1 Salaries	175	170	5	
29	2 Other Expenditures	28	22	6	
	(b) Assessment Services				
7,625	1 Salaries	7,196	7,132	64	
1,823	2 Other Expenditures	1,737	1,577	160	
(2,362)	3 Less: Recoverable from Education, Training and Youth	(2,362)	(2,243)	(119)	
	(c) Municipal Finance and Advisory Services				
1,305	1 Salaries	1,190	1,208	(18)	
351	2 Other Expenditures	365	365	0	
	(d) Information Systems				
1,034	1 Salaries	989	970	19	
1,215	2 Other Expenditures	1,080	1,009	71	
(459)	3 Less: Recoverable from Education, Citizenship and Youth	(459)	(447)	(12)	
<b>10,742</b>	<b>TOTAL 13-3</b>	<b>9,939</b>	<b>9,763</b>	<b>176</b>	



## DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS

### EXPENDITURE SUMMARY

For the fiscal year ended March 31, 2009 with comparative figures for the previous fiscal year.

ESTIMATE 2008/09	APPROPRIATION	ACTUAL 2008/09	ACTUAL 2007/08	INCREASE (DECREASE)	EXPLANATION NUMBER
	<b>13-4 FINANCIAL ASSISTANCE TO MUNICIPALITIES</b>				
	(a) Financial Assistance for the City of Winnipeg				
91,982	(1) Building Manitoba Fund	96,847	86,873	9,974	4
	(2) Other Operating Assistance				
19,888	(a) Unconditional Program Grant	34,888	19,888	15,000	5
10,308	(b) General Support Grant	10,229	9,895	334	
14,560	(c) Urban Community Development	15,700	15,260	440	
5,000	(d) Other Conditional Support	4,915	4,915	0	
(23,650)	(e) Less: Adjustment to reflect program transfers from the City of Winnipeg	(23,650)	(23,650)	0	
17,750	(3) Other Capital Assistance	32,557	6,725	25,832	6
445	(4) Special Transit Allocation	445	445	0	
20,000	(5) Road Improvement	45,000	29,000	16,000	7
	(b) Financial Assistance to Other Municipalities				
50,135	(1) Building Manitoba Fund	53,149	45,931	7,218	8
	(2) Other Operating Assistance				
1,552	(a) General Support Grant	1,569	1,455	114	
8,980	(b) Rural Community Development	8,810	8,620	190	
42	(3) Special Transit Allocation	42	42	0	

**DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2009 with comparative figures for the previous fiscal year.

<b>ESTIMATE 2008/09</b>		<b>APPROPRIATION</b>	<b>ACTUAL 2008/09</b>	<b>ACTUAL 2007/08</b>	<b>INCREASE (DECREASE)</b>	<b>EXPLANATION NUMBER</b>
14,383	(c)	Grants to Municipalities in Lieu of Taxes				
(14,249)		(1) Grants	14,368	13,994	374	
		(2) Less: Recoverable from Other appropriations	(14,249)	(14,320)	71	
(4,414)	(d)	Less: Recoverable from Urban and Rural Economic Development Initiatives	(4,309)	(4,398)	89	
<b>212,712</b>		<b>TOTAL 13-4</b>	<b>276,311</b>	<b>200,675</b>	<b>75,636</b>	

**DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS**

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2009 with comparative figures for the previous fiscal year.

<b>ESTIMATE 2008/09</b>	<b>APPROPRIATION</b>	<b>ACTUAL 2008/09</b>	<b>ACTUAL 2007/08</b>	<b>INCREASE (DECREASE)</b>	<b>EXPLANATION NUMBER</b>
	<b>13-5 EMERGENCY MEASURES ORGANIZATION</b>				
	Emergency Measures Organization				
1,778	(a) Salaries	1,619	1,340	279	
622	(b) Other Expenditures	673	658	15	
<b>2,400</b>	<b>TOTAL 13-5</b>	<b>2,292</b>	<b>1,998</b>	<b>294</b>	
<b>227</b>	<b>13-6 COSTS RELATED TO CAPITAL ASSETS</b>	<b>187</b>	<b>186</b>	<b>1</b>	
<b>274,090</b>	<b>TOTAL EXPENDITURES FOR INTERGOVERNMENTAL AFFAIRS</b>	<b>332,810</b>	<b>251,345</b>	<b>81,465</b>	

**EXPLANATION NOTES**

1. *The year over year increase in expenditures is due to the start up of the Climate Change initiative under this program.*
2. *The year over year variance is due to there being greater project activity this fiscal year as the program nears the end of the agreement.*
3. *This allocation is based on VLT revenues generated in Winnipeg which increased for 2008/09.*
4. *The year over year variance is due to increased provincial income and fuel tax revenues which are distributed to the City of Winnipeg through the Building Manitoba Fund*
5. *Reflects the acceleration of \$15 million in grant funding to assist the City of Winnipeg in meeting its budgetary pressures.*
6. *The year over year variance is primarily due to additional funding provided to the City of Winnipeg for Stage 1 of the Southwest Rapid Transit Corridor.*
7. *The year over year variance is due to an acceleration in 2009 provincial roads funding to the City of Winnipeg for major road/bridge projects and regional street repairs at the outset of the 2009 construction season.*
8. *The year over year variance is due to increased provincial income and fuel tax revenues which are distributed to municipalities through the Building Manitoba Fund.*

**DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS**

**REVENUE SUMMARY BY SOURCE**

For the fiscal year ended March 31, 2009 with comparative figures for the previous fiscal year.

Actual 2007/08	Actual 2008/09	Increase (Decrease)	Source	Actual 2008/09	Estimate 2008/09	Variance	Expl. No.
			Current Operation Programs – Other Revenue				
635	706	71	(a) Fees	706	575	131	
7,751	8,030	279	(b) Municipalities Shared Cost Receipts	8,030	8,857	(827)	
36	72	36	(c) Sundry	72	52	20	
1,388	1,366	(22)	(d) Public Utilities Board Recovery	1,366	1,382	(16)	
			Government of Canada				
86	0	(86)	(a) Joint Emergency Planning Program	0	70	(70)	1
<b>9,896</b>	<b>10,174</b>	<b>278</b>	<b>TOTAL REVENUE</b>	<b>10,174</b>	<b>10,936</b>	<b>(762)</b>	

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*Explanation*

1. The decrease in year over year revenue, and revenue being less than planned in 2008/09, is due to a revised funding formula implemented by the Federal government.

**DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS**

**FIVE-YEAR EXPENDITURE AND STAFFING SUMMARY BY APPROPRIATION**

For years ending March 31, 2005 – March 31, 2009

**ACTUAL/ADJUSTED\*EXPENDITURES (\$000)**

		2004/05		2005/06		2006/07		2007/08		2008/09	
		FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$
13-1	ADMINISTRATION AND FINANCE <sup>1</sup>	41.33	3,596	40.33	3,572	40.33	3,587	40.33	3,782	40.33	3,781
13-2	COMMUNITY PLANNING AND DEVELOPMENT	68.00	23,203	67.00	30,330	67.00	37,755	69.00	34,941	72.00	40,300
13-3	PROVINCIAL-MUNICIPAL SUPPORT SERVICES <sup>1, 2</sup>	153.10	9,341	151.10	9,382	151.10	9,532	151.10	9,763	151.10	9,939
13-4	FINANCIAL ASSISTANCE TO MUNICIPALITIES	0.00	141,852	0.00	155,110	0.00	172,168	0.00	200,675	0.00	276,311
13-5	EMERGENCY MEASURES ORGANIZATION	19.00	1,643	19.00	1,747	24.00	1,669	25.00	1,998	25.00	2,292
13-6	COSTS RELATED TO CAPITAL ASSETS <sup>1</sup>	0.00	164	0.00	191	0.00	194	0.00	186	0.00	187
<b>TOTAL</b>	<b>INTERGOVERNMENTAL AFFAIRS</b>	<b>281.43</b>	<b>179,799</b>	<b>277.43</b>	<b>200,332</b>	<b>282.43</b>	<b>224,905</b>	<b>285.43</b>	<b>251,345</b>	<b>288.43</b>	<b>332,810</b>

## **EXPLANATION NOTES**

1. *The 2004/2005 and 2005/2006 actuals have been adjusted to reflect Departmental reorganizations in 2006/2007.*
2. *In 2005/2006, 6.00 FTE's were transferred to the Department of Energy, Science and Technology for the development and delivery of integrated information communication technology services for government. The 2004/2005 FTE's have been adjusted to reflect this transfer.*
3. *In 2006/2007, the Trade and Federal-Provincial and International Relations division was transferred to Competitiveness, Training and Trade. The prior years have been adjusted to reflect this transfer.*
4. *In 2006/2007, the Canada Manitoba Infrastructure Agreement was transferred to Infrastructure and Transportation and the Economic Partnership Agreement was transferred to Competitiveness, Training and Trade. The prior years have been adjusted to reflect this transfer*

# Other Appropriations

## Emergency Expenditures (27-1)

To provide a funding source for unforeseen emergency expenditures related to natural disaster such as a forest fires, flooding and environmental emergencies.

### Principal Activities in 2008/2009

- Provided for expenditures related to forest fires, flooding and other natural disasters, including response costs to forest fire and other emergency responses, disaster assistance, and other emergency related items. It also provided for partial reimbursement to government departments for property losses not covered by insurance.
- The annual estimate of expenditure was derived from historical averages. Actual expenditures vary from year to year depending on the weather and frequency of disasters.

### 27-1 Emergency Expenditures

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
Total Other Expenditures	42,431	0.00	25,000	17,431	
<b>TOTAL</b>	<b>42,431</b>	<b>0.00</b>	<b>25,000</b>	<b>17,431</b>	<b>1</b>

*Explanation*

1. The over expenditure is primarily due to expenditures relating to forest fire suppression.



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DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS

**EXPENDITURE SUMMARY**

For the fiscal year ended March 31, 2009 with comparative figures for the previous fiscal year.

**EMERGENCY EXPENDITURES**

ESTIMATE 2008/09	APPROPRIATION	ACTUAL 2008/09	ACTUAL 2007/08	INCREASE (DECREASE)	EXPLANATION NUMBER
	<b>27-1 EMERGENCY EXPENDITURES</b>				
12,000	Forest Fire Suppression	33,000	27,860	5,140	1
13,000	Other Events	9,431	6,142	3,289	2
<b>25,000</b>		<b>42,431</b>	<b>34,002</b>	<b>8,429</b>	

*Explanation*

1. Expenditures were higher than the previous year due to a greater number of forest fires in Manitoba in 2008/2009.
2. Expenditures were higher than the previous year due to greater than normal flood and weather related expenditures.

**DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS**

**REVENUE SUMMARY**

For the fiscal year ended March 31, 2009 with comparative figures for the previous fiscal year.

**EMERGENCY EXPENDITURES**

Actual 2007/08	Actual 2008/09	Increase (Decrease)	Source	Actual 2008/09	Estimate 2008/09	Variance	Expl. No.
<b>OTHER REVENUE:</b>							
0	0	0	Sundry	0	25	(25)	1
7,142	2,022	(5,120)	Government of Canada: Emergency Expenditures	2,022	5,000	(2,978)	2
<b>7,142</b>	<b>2,022</b>	<b>(5,120)</b>	<b>TOTAL REVENUE</b>	<b>2,022</b>	<b>5025</b>	<b>(3,003)</b>	

*Explanation*

1. There were no sundry revenues in 2007/2008 or 2008/2009.
2. The year over year decrease is due to 2007/2008 receivables relating to the 2006 spring floods. The 2008/2009 revenue was less than projected due to fewer emergency claims than forecast during the year as most of the 2009 spring flood occurred after year end.

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DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS

**FIVE-YEAR HISTORY**  
**EMERGENCY EXPENDITURES 27-1**  
**FIVE-YEAR EXPENDITURE SUMMARY BY PROGRAM**

For Five Years Ended March 31, 2009

ACTUAL/ADJUSTED\*EXPENDITURES (\$000)

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	2004/05		2005/06		2006/07		2007/08		2008/09	
	FTE	\$	FTE	\$	FTE	\$	FTE	\$	FTE	\$
Disaster Assistance		14,960		50,083		21,876		4,740		6,118
Forest Fires		15,084		17,058		32,420		27,860		33,000
Miscellaneous		0		0		0		1,402		3,313
<b>TOTAL</b>		<b>30,044</b>		<b>67,141</b>		<b>54,296</b>		<b>34,002</b>		<b>42,431</b>

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## Part B – Capital Investment

Capital Investment is provided in the Estimates of Expenditures under Part B. For the year ended March 31, 2009, the department received capital authority from Enabling Vote 26.5 for the customization and installation of commercial incident management software related to enhanced situational awareness and coordination of emergency response.

### Part B – Capital Investment

Expenditures by Sub-appropriation	Actual 2008/09	Estimate 2008/09		Variance Over/(Under)	Expl. No.
	\$	FTE	\$		
B.13 Emergency Management System	280	0.00	280	0	
<b>TOTAL</b>	<b>280</b>	<b>0.00</b>	<b>280</b>	<b>0</b>	

# APPENDICES

## Appendix A - Market Value Assessment - Provincial Totals

At the end of the calendar year, the Assessment Branch delivers final assessment rolls to all municipalities excluding the City of Winnipeg. The market value of all assessment in Manitoba as shown on these rolls is aggregated in the table below.

Roll Type / Year	RURAL	VILLAGES	TOWNS	CITIES	L.G.D.S.	ABORIGINAL / NORTHERN AFFAIRS	TOTAL
Business							
2009	38,445,450	30,700	16,432,700	55,994,440	740,300	1,512,600	113,156,190
2008	40,409,510	55,800	17,182,890	56,549,940	677,000	1,532,600	116,407,740
Change	(1,964,060)	(25,100)	(750,190)	(555,500)	63,300	(20,000)	(3,251,550)
Personal							
2009	198,873,000	1,851,100	26,832,000	37,976,500	0	173,300	265,705,900
2008	184,207,600	1,844,900	26,288,700	37,800,300	0	173,300	250,314,800
Change	14,665,400	6,200	543,300	176,200	0	0	15,391,100
Real (T)							
2009	22,099,569,800	283,305,180	3,027,924,500	5,031,096,500	74,831,300	103,325,200	30,620,052,480
2008	21,824,436,400	278,952,880	2,934,727,100	4,903,602,600	72,451,100	101,475,200	30,115,645,280
Change	275,133,400	4,352,300	93,197,400	127,493,900	2,380,200	1,850,000	504,407,200
Real (G)							
2009	783,782,600	12,859,100	171,968,800	268,413,900	3,665,100	59,154,600	1,299,844,100
2008	780,579,000	12,822,700	171,497,800	260,237,700	3,665,100	59,360,100	1,288,162,400
Change	3,203,600	36,400	471,000	8,176,200	0	(205,500)	11,681,700
Real (S)							
2009	92,628,100	14,939,900	159,778,000	178,729,000	380,300	493,200	446,948,500
2008	92,703,800	14,995,600	158,510,800	177,265,000	380,300	493,200	444,348,700
Change	(75,700)	(55,700)	1,267,200	1,464,000	0	0	2,599,800
Real (E)							
2009	1,173,402,700	71,133,800	1,087,703,800	720,217,100	19,058,200	45,641,400	3,117,157,000
2008	1,141,074,100	70,507,700	1,077,808,100	701,409,600	18,888,000	45,227,200	3,054,914,700
Change	32,328,600	626,100	9,895,700	18,807,500	170,200	414,200	62,242,300
TOTAL							
2009	24,386,701,650	384,119,780	4,490,639,800	6,292,427,440	98,675,200	210,300,300	35,862,864,170
2008	24,063,410,410	379,179,580	4,386,015,390	6,136,865,140	96,061,500	208,261,600	35,269,793,620
Change	323,291,240	4,940,200	104,624,410	155,562,300	2,613,700	2,038,700	593,070,550

T – Taxable

G - Exempt: Subject to grant in lieu of taxes

S - Taxable: Exempt from school levies

E – Exempt

## Appendix B – Total School Assessment (Portioned Values)

In accordance with provisions of *The Municipal Assessment Act*, the 2009 Total School Assessment was provided to the Department of Education Citizenship and Youth by December 1, 2008 and formed the basis for the calculation of school levies. The Total School Assessment (TSA) is the TMA plus portioned values of personal property less the value of real property exempt from school taxes. The TSA is the tax base used by the Province to raise revenue to support the education program across Manitoba and is a determining factor in the distribution of funding to school divisions.

<b>School Division</b>	<b>School Assessment</b>
Beautiful Plains	298,906,150
Borderland	384,839,780
Brandon	1,369,665,060
Evergreen	463,443,320
Flin Flon	81,869,850
Fort la Bosse	327,372,470
Frontier	127,521,130
Garden Valley	474,407,540
Hanover	882,140,680
Interlake	552,914,750
Kelsey	152,147,970
Lakeshore	161,019,470
Lord Selkirk	884,417,530
Louis Riel	2,906,375,940
Mountain View	460,726,720
Mystery Lake	214,343,100
Outside Division Boundaries *	80,628,700
Park West	360,983,130
Pembina Trails	2,883,861,280
Pine Creek	195,948,340
Portage la Prairie	587,681,090
Prairie Rose	503,264,470
Prairie Spirit	483,135,620
Red River Valley	486,142,890
River East Transcona	2,545,080,750
Rolling River	368,642,120
Seine River	634,894,510
Seven Oaks	1,246,744,630
Southwest Horizon	386,557,740
St. James Assiniboia	1,889,921,340
Sunrise	1,033,863,040
Swan Valley	239,911,690
Turtle Mountain	224,084,470
Turtle River	109,000,480
Western	238,695,450
Winnipeg	4,663,382,120
<b>GRAND TOTAL</b>	<b>28,904,535,320</b>

\* Subject to Education Support Levy and not Special Levy

## **Appendix C – Committees and Crown Corporations**

### **Leaf Rapids Town Properties Ltd.**

Leaf Rapids Town Properties Ltd. (formerly Leaf Rapids Development Corporation) was formed in 1971 by a precedent-setting agreement between the Province and Sherrit-Gordon Mines. Under the agreement, all assessable surface property of the mining company was put on the tax roll for taxation purposes, making Sherrit-Gordon a corporate citizen of the Town. The Province, through Leaf Rapids Town Properties Ltd., developed the townsite property and now manages the Town Centre and other facilities. It recovers costs through property rentals.

The Corporation has a six-person Board of Directors selected and elected given their portfolio responsibilities as senior civil servants with the Province of Manitoba. The Minister of Finance is the sole shareholder. The Corporation reports to Government through the Minister of Intergovernmental Affairs. Linda McFadyen, the Deputy Minister of Intergovernmental Affairs is the Chairperson and President of the Corporation. Current Directors, as at March 31, 2009, are Linda McFadyen, Paul Rochon (Infrastructure and Transportation), Gary Ostry (Science, Technology, Energy and Mines), Scott Wiebe (Finance), Dori Gingera-Beauchemin (Agriculture, Food and Rural Initiatives), and Jeff Gordon (Aboriginal and Northern Affairs).

A representative of the Town of Leaf Rapids attends Board meetings in an advisory role. Day-to-day management of the Town Centre and other properties is carried out through the contribution of time of civil servants. In 2008/2009, staff support for the Corporation was provided by Infrastructure and Transportation. The General Manager, the Assistant Deputy Minister of Accommodation Services Division, Infrastructure and Transportation, reports to the Chair on matters pertaining to the Corporation.



## **Appendix D - Sustainable Development Activities and Accomplishments**

The following is a summary of progress made towards integrating the principles and guidelines of sustainable development into the programs and activities of the Department of Intergovernmental Affairs. The summary is organized on the basis of the Principles and Guidelines of Sustainable Development as outlined in Schedules A and B of *The Sustainable Development Act*.

### **Integration of Environmental and Economic Decisions**

- The Administrative Services Branch staff facilitates government-wide implementation of sustainable development principles and policies through participation on sustainable development related committees.
- The Community Planning and Development Division works in partnership with local planning authorities, other government departments, the private sector and stakeholders to ensure that Manitobans live in well-planned, environmentally sound and economically sustainable communities and regions. This division is responsible for developing and administering integrated provincial land use planning policies, legislation and regulations, and providing regionally based professional planning services to local governments, planning districts, northern communities and the public, consistent with provincial land use interests.
- The Canada-Manitoba Agreement on the Transfer of Federal Gas Tax Revenues 2005-2015 provides funding for environmentally sustainable municipal infrastructure. This agreement requires municipalities to report on expenditures made and outcomes achieved, to ensure that environmental sustainability objectives are met. This agreement also requires municipalities to develop integrated community sustainability plans to help ensure the long-term environmental, cultural, social and economic sustainability of the community.
- Through the federal 2008 Transit Trust, the Province provides support for affordable and accessible municipal public transit systems across Manitoba. This includes new funding for development of Winnipeg's Rapid Transit System and to address priorities in other transit communities. Public transit funding serves to increase transit ridership and supports environmental objectives of reducing green house gas emissions and improving air quality.
- The Public Utilities Board has paid considerable attention to, not only its responsibilities under the Sustainable Development Act, but also those of its regulated Crown Corporations. Specifically, the Manitoba Public Insurance Corporation, and Manitoba Hydro and its subsidiary, Centra Gas, have been required to address environmental considerations when filing their rate applications. In a 2006 decision, the Board required that future Hydro-electric rate applications must include information on environmental externality costs. That decision also included a signal that declining rate blocks (where lower unit rates are charged for higher usage) should be eliminated, and inverted rates (where higher usage receives higher unit rates) considered for future implementation. This latter signal is one now commonly found in all Board decision for municipal water rates. This approach is intended to encourage conservation. In addition, the Board promotes demand-side management programs and has, through rate approvals, funded a program to replace low efficiency gas furnaces for low-income households with high efficiency models, which not only consume less fossil fuels but emit considerably less greenhouse gases.

### **Stewardship**

- Municipal Finance and Advisory Services delivers funding support to all municipalities to enhance the sustainability of communities, to assist in the provision of quality, affordable municipal services and to assist in the management of community resources and the environment, including: support for "green" services and infrastructure in the City of Winnipeg such as public transit, transit bus replacement, and Rapid Transit System development, wastewater treatment facilities and Dutch Elm disease control; and Province-wide operating and capital support for public transit services, including transit for the mobility disadvantaged.

- The Building Manitoba Fund expanded Manitoba's unique income tax sharing to include new road-related fuel tax revenue sharing, in support of roads, public transit (including handi-transit service) and other municipal infrastructure and services. Through the Fund, all municipalities received increased funding support in 2008 through a growing share of provincial tax revenues. Accountability provisions ensure that these increases are dedicated to municipal priorities.
- The Province has a long-term capital funding framework for the City of Winnipeg, providing \$70.0 million in cost-shared funding to be committed over six years through the Manitoba/Winnipeg Infrastructure Fund (M/WIF) to meet joint infrastructure funding priorities.
- Municipalities will receive a total of \$167.3 million in federal gas tax revenues through the Canada-Manitoba Agreement on the Transfer of Federal Gas Tax Revenues 2005-2015. Municipal Finance and Advisory Services administers these funds on behalf of Canada which includes, distributing funding to municipalities and reporting to Canada on expenditures and outcomes achieved.
- The Community Planning and Development Division provides grants to encourage municipalities and planning districts to initiate their first community land use planning program or to review and update their development plan and zoning by-law.
- Urban Green Team helps create opportunities for young Manitobans to pursue job and career-related opportunities in their home communities while helping communities maintain and enhance their local environment.
- The Public Utilities Board actively encourages, through its rate orders, that municipal water and sewer utilities include amounts in their rates to set up reserves to enable them to meet emerging water conservation and quality standards, as well as anticipated effluent removal standards. The Board is conscious of the effect that sewage treatment may have on the health of the Province's lakes, and reminds municipal utilities of their responsibilities to pay attention to these issues.

## **Shared Responsibility & Understanding**

- Human Resource Services, through implementation of the Department's Employment Equity Plan, ensures that policies consider and reflect the needs and views of the various ethnic groups in Manitoba.
- A local consultative committee consisting of representatives from the Association of Manitoba Municipalities and Northern Association of Community Councils reviews and recommends rural and northern CMIPs project funding.
- The Urban Development Branch continues to work in partnership with Neighbourhood Renewal Corporations (NRCs) in the targeted Neighbourhoods Alive! neighbourhoods. The NRCs focus on the issues identified by their communities and bring forward proposals that best meet the needs of the community. Urban Development staff works to support the capacity of the NRCs and projects being undertaken in the NA! neighbourhoods. Both parties share responsibility for a community-driven process of urban revitalization.
- Municipal Finance and Advisory Services partners with municipal stakeholders on specific projects to build capacity of elected and non-elected municipal officials. This includes developing publications (e.g. reference guide for newly elected officials, recruiting and retaining chief administrative officers, municipal election candidates' guide, election official's manual), delivering presentations on a broad range of topics related to municipal administration, governance and financial issues as well as how municipalities can engage their citizens, and delivering training on specific issues (e.g. municipal elections).
- Municipal Finance and Advisory Services also supports the implementation of Public Sector Accounting Board (PSAB) recommendations for municipal accounting and financial reporting by the 2009 municipal fiscal year, including partnering with the AMM to hire a consultant to prepare a detailed implementation plan and hiring a project manager to work with stakeholders to ensure project timelines and deliverables are met.

- Community Planning and Development Division co-ordinates interdepartmental review of all local planning related proposals including development plans, zoning by-laws and subdivision applications.
- The Community Planning and Development Division provides planning services to other provincial departments as well as other divisions within the Department. It also consults and works with local government associations, the public, industry and other provincial and federal departments as an integral and on-going part of its activities.
- The Community Planning and Development Division is leading an interdepartmental and public review of the Provincial Land Use Policies Regulation under *The Planning Act* to improve and modernize the Provincial Land Use Policies.

## **Prevention**

- A large component of Manitoba Emergency Measures Organization's activity involves building emergency preparedness capacity at the municipal level, which has the primary responsibility for the management of emergencies and disasters. This includes offering technical assistance in preparing emergency plans that meet the requirements of *The Emergency Measures Act*, and providing emergency management training to municipalities at no cost. A commitment to emergency preparedness not only builds the resilience of communities and their ability to withstand disasters, but also reduces losses and speeds recovery when disasters occur.
- Emergency Measures Organization has made investments in emergency management that provide technical and specialized resources to assist municipalities in cases that might exceed their capabilities. The significant resources in this regard are a valuable component of the Province's public safety capacity; these investments protect Manitobans from catastrophic social and economic losses, which have direct implications to the sustainability of communities.

## **Rehabilitation & Reclamation**

- The Urban Development Branch supports neighbourhood enhancement and greening projects through the NA! initiative. NA! funded projects in 2008/09, such as the Community Gardens Project in Brandon, the Skateboard Park Project in Dauphin, and the Phantom Lake Soccer Club Field in Flin Flon, help support community efforts to enhance green space for community recreation and social interaction.
- Under the Sustainable Communities strategic priority, the Neighbourhoods Alive! initiative assists the revitalization of urban communities by supporting community initiatives that contribute to downtown and inner city renewal, build community capacity, enhance knowledge and skills, and foster sustainable economic development.
- The Urban Development Branch, together with the City of Winnipeg, supports community-identified projects through the Building Communities initiative including the creation of new community green spaces and recreational venues.

## **Public Participation**

- The Urban Development Branch's Building Communities Program is a cost-shared, urban renewal initiative with the City of Winnipeg. Community consultation and participation are fundamental elements of the initiative. In each neighbourhood, an advisory committee, comprised of local residents and key stakeholders, has been involved in the identification of capital priorities and the development of a strategic plan for addressing them.

- In each Neighbourhoods Alive! community, Neighbourhood Renewal Corporations or advisory committees comprised of local residents and key stakeholders, have been involved in the identification of priorities, the development of 5-year strategic plans and advising on community initiatives and proposals that are submitted for funding.
- The tripartite Winnipeg Partnership Agreement (WPA), developed in consultation with Winnipeg residents, recognizes the importance of public input and participation in program design and delivery. The WPA Aboriginal Participation and Building Sustainable Neighbourhoods component programs both have advisory committees, comprised of engaged individuals and representatives of community organizations and the financial, business, education and academic sectors that provide advice to the three governments on process and projects.

## **Access To Information**

- The Department provides access to information through a number of avenues, including a web site, news releases, and an annual report. The web site provides information on departmental programs.
- By administering *The Freedom of Information and Personal Privacy Act* on behalf of the Department, the Administrative Services Branch facilitates the opportunity for equal and timely access to departmental information by all Manitobans.
- Public understanding of assessment information was substantially improved through the revision of property records available at Assessment Services' offices. These records show the land and building characteristics that form the basis of the property assessment. They provide details of the valuation and other pertinent data such as inspection history. The information shown on the reports is now better tailored to different users' needs. Plain language has been emphasized along with minimization of abbreviations and acronyms. The public's improved ability to understand the recorded information and assessment process supports sustainable development decision making.
- The *"2007 Statistical Information for Municipalities"* is an annual publication that presents relevant and useful statistical highlights and information necessary for municipal officials and others to understand and analyze the financial position of all Manitoba municipalities. The publication provides a resource for municipalities to examine the efficiency and effectiveness of the services they deliver. The 2007 publication provides information on budgeted municipal expenditures and municipal property tax, to improve the relevance and comparisons among similar municipalities.
- The Community Planning and Development Division maintains a Capital Region web site to provide public access to related research and information.
- The Municipal Board maintains a web site to provide awareness of the assessment appeal process and to provide advice to applicants on how to prepare and present their appeal before the Board.

## **Integrated Decision-Making & Planning**

- The Urban Development Branch has the lead role on behalf of the provincial government in the negotiation and implementation of the five-year, tripartite Winnipeg Partnership Agreement (WPA) for Winnipeg. The WPA, signed in May 2004, was developed through a collaborative tri-government process and provides a mechanism for co-ordinated, integrated decision-making and planning for urban development in Winnipeg.
- The Urban Development Branch, through the Neighbourhoods Alive! Working Group, consults with colleagues in other departments on initiatives and proposals that may have impacts on more than one department. A Steering Committee of five Ministers makes decisions on all projects and provides overall direction for NA! and its component programs.

- The Urban Development Branch's Building Community Initiative has a joint, Manitoba-Winnipeg decision-making and implementation mechanism at both the working and the elected officials' levels that supports an integrated, collaborative approach.

## **Waste Minimization & Substitution**

- Through participation on the government-wide Procurement Council, the Administrative Services Branch helps to formulate sustainable procurement practices for government-wide implementation, and also co-ordinates the implementation of these practices in Intergovernmental Affairs.
- All branches and field offices increase the use of electronic options such as email to distribute program and promotional materials in order to reduce the use of paper.

## **Research & Innovation**

- Municipal Finance and Advisory Services continues to provide strategic, technical and other assistance to support municipalities on a range of locally-driven sustainability initiatives, for example through service sharing, tax and revenue sharing, and municipally-driven restructuring. The "Statistical Information for Municipalities" publication, providing statistical highlights and financial statistics for all 198 municipalities also continues to be enhanced.
- The Urban Development Branch has the lead role on behalf of the provincial government in the implementation of the five-year, tripartite Winnipeg Partnership Agreement (WPA). One of the WPA's four component programs focuses specifically on technology and innovation.
- The Public Utilities Board has directed the Manitoba Public Insurance Corporation (MPI) to do research in the area of insurance concepts based on environmental principles, with one of the major objectives being the reduction of greenhouse gas emissions. MPI has been directed to research and report on a concept entitled "pay-as-you-drive" which, as its name implies, ties insurance premiums to some degree to distance driven; the less distance driven the less GHG emissions, and the less fossil fuel consumed.
- The Community Planning Assistance program has been enhanced to provide cost shared financial support for municipalities and planning districts to prepare detailed land use information and digital parcel mapping to support effective land use planning processes.

## **Pollution Prevention and Human Health**

- All branches and field offices continued to recycle solid waste and scrap paper, which includes aluminum cans, paper, cardboard, batteries and Styrofoam.
- The government has discontinued the use of virgin paper and increased the purchase of recycled paper.
- The Department's Workplace Safety and Health (WSP&H) Committee is functional and continues to meet on a quarterly basis. The Department's Workplace Safety & Health Program was completed and implemented in 2006. The program contains a plan to identify and control workplace hazards and respond to emergencies.
- Government supports membership discounts at some fitness facilities to encourage exercise and fitness for employees. Showers are available in some offices for staff who cycle to work or run during their lunch break. Purified water is available to staff in some locations.

## **Reduction of Fossil Fuel Emissions**

- All branches have been encouraged to use ethanol gasoline (E10) when operating government vehicles. As leases expire, vehicles are being replaced with E85 or lower consumption vehicles.
- Alternative forms of transportation have been encouraged and bicycle racks have been installed at buildings where the staff have requested it.

## **Community Economic Development**

- Neighbourhoods Alive! supports and encourages a comprehensive approach to neighbourhood revitalization that combines social and economic development to foster the economic, social, environmental and cultural well-being of communities.
- The five-year, \$75.0 million Winnipeg Partnership Agreement (WPA) is a tripartite initiative to support the long term sustainable community and economic development of Winnipeg. A major Agreement objective, particularly under its Aboriginal Participation and Building Sustainable Neighbourhoods components, is to support broadly based, grassroots community economic development and the strengthening of community capacity. As of March 31, 2009, WPA had approved 245 projects and committed more than \$73.8 million of its total allocation.

## Appendix E – Performance Indicators

### English Introduction

The following section provides information on key performance measures for the department for the 2008-09 reporting year. All Government of Manitoba departments include performance measures in their Annual Reports to complement the financial results and provide Manitobans with meaningful and useful information about government activities and their impact on the province and its citizens.

For more information on performance reporting and the Manitoba government, visit [www.manitoba.ca/performance](http://www.manitoba.ca/performance)

Your comments on performance measures are valuable to us. You can send comments or questions to [mbperformance@gov.mb.ca](mailto:mbperformance@gov.mb.ca).

### French Introduction

La section ci-dessous fournit de l'information sur certaines mesures clés de performance relativement aux activités du ministère pendant l'année 2008-2009. L'ensemble des ministères du gouvernement du Manitoba font état de mesures de performance dans leurs rapports annuels pour ajouter aux données sur les résultats financiers et mettre à la disposition des Manitobains et Manitobaines des renseignements valables et utiles sur les activités du gouvernement et leurs retombées pour la province et sa population.

Pour de plus amples informations quant aux rapports sur la performance et au gouvernement du Manitoba, veuillez consulter le site : [www.gov.mb.ca/finance/performance.fr.html](http://www.gov.mb.ca/finance/performance.fr.html)

Nous apprécions beaucoup vos commentaires sur les mesures de performance. N'hésitez pas à nous transmettre vos observations ou questions à l'adresse : [mbperformance@gov.mb.ca](mailto:mbperformance@gov.mb.ca)

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2008/2009 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p>We are measuring approved Development Plans (DPs), including Livestock Operation Policies (LOPs), because they provide a municipal framework to direct sustainable land use and development in the municipality or planning district through maps, policies and statements of physical, social, and environmental and economic objectives.</p>	<p>Land use planning is the foundation upon which communities build economic opportunities, protect the environment, and improve quality of life for their citizens.</p> <p>DPs and LOPs are key elements of province-wide initiatives to enhance planning and promote sustainability of the livestock industry. The development of LOPs provides opportunity for all citizens for a municipality, including local farmers and residents of both towns and rural areas, to discuss how livestock operations fit within their long term development goals.</p>	<p>As for March 31, 2006, 165 of 198 municipalities had an approved Development Plan and 2 of 198 municipalities had a Livestock Operation Policy (LOP).</p>	<p>As of March 31, 2009, 182 of 198 municipalities had an approved Development Plan.</p> <p>20 individual municipalities and 8 planning districts had an approved Livestock Operation Policy (LOP).</p>	<p>Approved Development Plans and adopted LOPs are increasing.</p>	<p>The new <i>Planning Act</i>, adopted in January 2006, requires all municipalities have a land use Development Plan, with an LOP, in place by January 1, 2008.</p> <p>An extension letter from the Minister was sent to 52 Planning Authorities asking them to respond indicating how much more time they will require to complete a Development Plan with an LOP.</p>



WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2008/2009 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p>We are measuring the long-term financial viability of municipalities (excluding the City of Winnipeg) by their ability to comply with legislated filing timeframes for tax levy by-laws.</p>	<p>Municipalities that are financially viable are able to deliver services efficiently and effectively to citizens.</p>	<p>In 2003, 80% of municipalities had filed their tax levy by-law with the Minister by the legislated date.</p>	<p>85% of municipalities in 2008 (their fiscal year) filed their tax levy by-law with the Minister by June 15 (legislated date under <i>The Municipal Act</i>).</p>	<p>Percentage of municipalities filing by the legislated date is increasing.</p>	<p>Although <i>The Municipal Act</i> does not define “financial viability”, there are legislative requirements that if consistently not met, indicate financial management stress.</p> <p><i>Note: Between 2007/08 and 2008/09, there was a 5% decrease in the number of municipalities who had filed their tax levy-by law by the legislated due date. This is attributed to unique circumstances, e.g. the 2009 spring flood, which resulted in filing delays by some municipalities. 94% of municipalities filed their tax levy by-law with the Minister by July 1, 2008 (within 10 business days of the legislated date), which is above the 2003 baseline. IGA has taken steps to improve the level of compliance in 2009/10.</i></p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2008/2009 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p>We are measuring property owners' satisfaction with the assessments of their properties (made by the Provincial Municipal Assessor) by looking at the rate of assessment appeals.</p>	<p>All property owners have the right to appeal their assessments to the Board of Revision if they believe the assessed value of their property does not reflect the market value of their property (as of the reference year).</p> <p>A low appeal rate indicates ratepayer satisfaction with the assessment of their property.</p>	<p>In the 2002 reassessment, 0.7% of assessment roll entries were appealed to the Board of Revision.</p>	<p>In the 2006 reassessment, 0.5% of assessment roll entries were appealed to the Board of Revision.</p>	<p>The appeal rate is declining.</p>	<p>Under <i>The Municipal Assessment Act</i>, every municipality must have a Board of Revision.</p> <p>The Provincial Municipal Assessor is responsible for delivery of assessment services to all municipalities, except the City of Winnipeg (the City is responsible for delivery of its own assessment services).</p> <p><i>Note: 2006 reflects appeals filed in the last property assessment reassessment year. The next reassessment year will be in 2010.</i></p>

<b>WHAT IS BEING MEASURED AND USING WHAT INDICATOR?</b>	<b>WHY IS IT IMPORTANT TO MEASURE THIS?</b>	<b>WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?</b>	<b>WHAT IS THE 2008/2009 RESULT OR MOST RECENT AVAILABLE DATA?</b>	<b>WHAT IS THE TREND OVER TIME?</b>	<b>COMMENTS/RECENT ACTIONS/REPORT LINKS</b>
<p>We are measuring community economic development (CED) investment by looking at the number of projects the province initiated and the corresponding investments levers from municipal, federal, and non-governmental partners.</p>	<p>CED investments improve community capacity and quality of life for citizens.</p> <p>Provincial investments have significantly enhanced the capacity of communities to undertake projects and lever further investments from other partners that would not necessarily occur otherwise.</p>	<p>Neighbourhoods Alive! was a new program introduced in 2000.</p> <p>Winnipeg Partnership was a new program introduced in 2004.</p>	<p>In 2008/09, the department invested \$4.0 million in NA! funding for 86 community initiatives.</p> <p>Under WPA, all three levels of government invested \$14.1 million for 26 community initiatives.</p>	<p>NA! funding represents a decrease in investment over 2007/08 for same number of projects. However, NA! funding of \$4.0 million levered an estimated \$6.3 million from other partners, an increase of \$3.1 million over 2007/08.</p> <p>WPA funding represents a \$2.7 million decrease in investment over 2007/08 and a decrease of 16 projects initiated. WPA funding of \$14.1 million levered an estimated \$3.8 million, a decrease of \$9.3 over 2007/08.</p> <p>Note: the decrease in investments, number of projects initiated and leveraged funding under the WPA for 2008/09 partially reflects the approaching end date of the program.</p>	<p>Between 2000 and March 31, 2009, 934 projects were initiated and / or completed, leveraging over \$155.8 million dollars in complementary funding from all partners – government and non-government.</p> <p>Separate annual reports provide additional performance measurement information for the Winnipeg Partnership Agreement.</p>

WHAT IS BEING MEASURED AND USING WHAT INDICATOR?	WHY IS IT IMPORTANT TO MEASURE THIS?	WHERE ARE WE STARTING FROM (BASELINE MEASUREMENT)?	WHAT IS THE 2008/2009 RESULT OR MOST RECENT AVAILABLE DATA?	WHAT IS THE TREND OVER TIME?	COMMENTS/RECENT ACTIONS/REPORT LINKS
<p>Municipal preparedness to address and respond to an emergency as demonstrated by the development of emergency plans which lead to a coordinated system for the management of risks, the direction of resources during a disruption, and the delivery of disaster recovery programs.</p>	<p>The development of municipal emergency plans includes the promotion of individual responsibility for emergency preparedness, the development of practical measures to improve public safety, and the creation of a province wide system to address local, regional and provincial emergencies and disasters, thereby reducing local and provincial liability associated with an emergency event.</p> <p>Municipal plans are reviewed, updated and approved regularly to meet statutory requirements and to achieve continuous quality improvement.</p>	<p>In 2003, the first 4 municipal emergency plans were submitted and approved.</p>	<p>In 2009, 198 of 198 municipalities (including the City of Winnipeg) have approved emergency plans.</p>	<p>Starting with statutory amendments made in 2001, and gradually increasing over time, we have now reached full compliance.</p>	<p>Starting in 2001, <i>The Emergency Measures Act</i> required every municipality to have an emergency plan approved by Manitoba Emergency Measures Organization (EMO).</p> <p>Manitoba EMO has been in discussion with the Association of Manitoba Municipalities about evolving and new requirements for municipal emergency plans. This includes expanding the scope of their plans to reflect Business Continuity Planning (BCP) and Pandemic Planning.</p>

## Appendix F – The Public Interest Disclosure (Whistleblower Protection) Act

The Public Interest Disclosure (Whistleblower Protection) Act came into effect in April 2007. This law gives employees a clear process for disclosing concerns about significant and serious matters (wrongdoing) in the Manitoba public service, and strengthens protection from reprisal. The Act builds on protections already in place under other statutes, as well collective bargaining rights, policies, practices and processes in the Manitoba public service.

Wrongdoing under the Act may be: contravention of federal or provincial legislation; an act or omission that endangers public safety, public health or the environment; gross mismanagement; or, knowingly directing or counselling a person to commit a wrongdoing. The Act is not intended to deal with routine operational or administrative matters.

A disclosure made by an employee in good faith, in accordance with the Act, and with a reasonable belief that wrongdoing has been or is about to be committed is considered to be a disclosure under the Act, whether or not the subject matter constitutes wrongdoing. All disclosures receive careful and thorough review to determine if action is required under the Act, and must be reported in a department's annual report in accordance with Section 18 of the Act.

The following is a summary of disclosures received by Manitoba Intergovernmental Affairs for fiscal year 2008/09:

<b>Information Required Annually (per Section 18 of The Act)</b>	<b>Fiscal Year 2008/09</b>
The number of disclosures received, and the number acted on and not acted on.  Subsection 18(2)(a)	<b>NIL</b>

<p>The number of investigations commenced as a result of a disclosure. Subsection 18(2)(b)</p>	<p><b>NIL</b></p>
<p>In the case of an investigation that results in a finding of wrongdoing, a description of the wrongdoing and any recommendations or corrective action taken in relation to the wrongdoing, or the reasons why no corrective action was taken.  Subsection 18(2)(c)</p>	<p><b>NIL</b></p>