

# **RAILWAY OPERATING LICENCE APPLICATION FORM**

# NAME OF RAILWAY: \_\_\_\_\_

Applicant is:	Individual	Partnership	Consortium	Corporation		
Company Name or Legal Corporate Name						
Name of Applicant or Applicant's representative						
Physical Address						
Mailing Address						
Telephone		Fax				
Email						
Address(es) of any other business premises of the railway						
Name/title of the person responsible for administering and overseeing safety programs and regulatory compliance						
Telephone	E	mail				
Declaration						
I certify that the information and responses to all questions in this document and any attachments are true, accurate and complete to the best of my knowledge, information and belief.						
I authorise Motor Carrier Investigations Branch to verify any information provided in this application.						
By entering your name in the "Signature" box, you are signing this Application electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Application.						
Applicant Name (Please Print):						
Signature of Applicant:						
Title or Position:			Date:			



### **RAILWAY OPERATING LICENCE APPLICATION: Required Attachments**

1. <u>Description of Organizational Structure; Organizational Chart</u> ( I have attached the required documents)

Describe the Organizational Structure of the proposed railway company. Include an Organizational Chart.

#### 2. <u>Terms of Licence Sought</u> ( I have attached the required documents)

Describe the traffic to be carried on the proposed railway. For each type of service proposed, provide a service implementation plan, including:

- Type and volume of traffic
- Year-round or seasonal
- Proposed traffic per day/week/month
- Whether applicant proposes to carry passengers
- Whether applicant proposes to carry dangerous goods or special dangerous goods\*

If dangerous goods or special dangerous goods are proposed, complete the following:

Name of Dangerous G	ood Class	UN Number	ERAP required?

\* Special dangerous goods are dangerous goods of a type and quantity that require an Emergency Response Assistance Plan (ERAP).

3. <u>Location and Infrastructure of Proposed Railway</u> ( I have attached the required documents)

For **each** subdivision, line or segment of track the applicant owns, leases or is in any way responsible for, provide the following information:

- Scale plan showing:
  - o the route and terminal
  - o municipalities through which the rail line passes
  - o locations of depots, stations, loading/unloading facilities, buildings and other structures
  - o locations of sidings, turnouts and other track characteristics
  - o locations of bridges, culverts, grade separations and other infrastructure features



- List of level crossings. For each crossing indicate:
  - o the street, roadway or pedestrian path crossed
  - o the railway mile point
  - o the type of protection at the crossing

## **RAILWAY OPERATING LICENCE APPLICATION: Additional Attachments**

- 4. Include the Following with your Application: ( I have attached the required documents)
  - Certificate of Demonstrated Fitness (application form enclosed)
  - Engineer's Report and Certification
  - Current or proposed Timetable
  - Current or proposed General Operating Instructions

#### 5. May be required upon request of the Minister or Superintendent

- Articles or Letters Patent of Incorporation or comparable document(s) under which the legal entity was established, if the Applicant is a legal entity other than an individual
- Points and shippers currently served and proposed to be served by the railway
- Safety Management System
- Maintenance and/or rehabilitation plans
- Evidence of compliance with Grade Crossing Standards s.4(1) concerning information sharing with road authorities
- Any other information that may be requested or required