

# Trades Qualification Work Experience Form

## Concrete Finisher

### This Work Experience Form must accompany the following;

- Trades Qualification Application and applicable fee
- Employer Letter(s) on company letterhead from past and present employers outlining;
  - ▶ exact dates of employment
  - ▶ total hours worked
  - ▶ brief description of duties performed and the employers signature
- \* If it is not possible to obtain an Employer Letter(s) due to self-employment, an unknown address or business closure, a letter from the applicant outlining the employment details listed above is required.
- Any trade related certificates
- All documents must be submitted in one of the two official languages.

To apply for Trades Qualification, you **must** have worked a minimum of **4.5 years in the last ten years, (a total of 5,400 hours)**. The following information must be provided by the Trades Qualification Applicant.

Employer (Include Address)	Dates of Employment	Total # Hours
	From:  To:	
	From:  To:	
	From:  To:	
	From:  To:	

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The Blocks and Tasks listed below outline the full scope of the trade as defined in the Occupational Analysis. Please provide accurate percentages of time reflecting duties you have performed while on the job. The percentages you provide must add up to 100%.

<b>Blocks and Tasks</b>	Applicant's % of time reflecting duties performed on the job.
<p><b>• Occupational Skills</b> Includes: site inspection and project planning, assessing on-site conditions and services, interpreting specifications and documents, inspection of sub-base, assessing equipment/staff requirements, organizing work-flow, calculating/ordering materials, preparing site (benchmarks, gridlines, formwork, falsework, and shear-mat), making isolation/construction joints.</p>	%
<p><b>• Concrete Placement</b> Includes: identifying grades and orienting crew(s), accepting concrete, verifying concrete orders and test results; retempering, placing concrete using pumps, chutes, buckets, buggies, raking to rough grade, striking-off concrete, using vibrators, and bull-floating.</p>	%
<p><b>• Concrete Finishing</b> Includes: floating and trowelling concrete, adding surface hardeners, pigments; tothing edges and joints, determining joint-depth and joint-spacing, specialties (selecting, placing, and curing specialty concretes, installing grouts and high tolerance floors; stamped/coloured architectural toppings, applying architectural finishes (selecting/applying pigments, sealers and other materials, application of texturing techniques – for example, water/sand-blasting, exposed aggregate, bush-hammering).</p>	%
<p><b>• Concrete Curing and Protection</b> Includes: applying curing system (chemicals, wet-curing, and coverings), protecting concrete (maintenance of temperature/moisture conditions; physical protection, stripping of concrete forms and application of sealant.</p>	%
<p><b>• Concrete Modification, Repair and Grouting</b> Includes: making control joints, cleaning and filling joints, repair and modify concrete inspecting, identifying/documenting deficiencies, selecting repair procedure, planning and preparing for repair project; performing repairs; cutting and coring concrete.</p>	%
Percentage total	<hr style="width: 100px; margin: 0 auto;"/> 100%

Name (Please Print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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