

# Trades Qualification Work Experience Form

## *Hairstylist*

### This Work Experience Form must accompany the following;

- Trades Qualification Application and applicable fee
- Employer Letter(s) on company letterhead from past and present employers outlining;
  - ▶ exact dates of employment
  - ▶ total hours worked
  - ▶ brief description of duties performed and the employers signature
- \* If it is not possible to obtain an Employer Letter(s) due to self-employment, an unknown address or business closure, a letter from the applicant outlining the employment details listed above is required.
- Any trade related certificates
- All documents must be submitted in one of the two official languages.

To apply for Trades Qualification, you **must** have worked a minimum of **3 years in the last ten years, (a total of 4,500 hours)**. The following information must be provided by the Trades Qualification Applicant.

Employer (Include Address)	Dates of Employment	Total # Hours
	From:  To:	
	From:  To:	
	From:  To:	
	From:  To:	

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The Blocks and Tasks listed below outline the full scope of the trade as defined in the Occupational Analysis. Please provide accurate percentages of time reflecting duties you have performed while on the job. The percentages you provide must add up to 100%.

<b>Blocks and Tasks</b>	Applicant's % of time reflecting duties performed on the job.
<b>• Occupational Skills</b> Includes: using tools and equipment; cleaning, sanitizing disinfecting and preparing for client services.	%
<b>• Hair and Scalp Care</b> Includes: analyzing, shampooing and conditioning hair and scalp.	%
<b>• Cutting Hair</b> Includes: cutting hair, nape and facial hair using shears, razor clippers and trimmers.	%
<b>• Styling Hair</b> Includes: styling wet, dry hair and finishes hair.	%
<b>• Chemically Waving and Relaxing Hair</b> Includes: performs permanant wave and chemically relaxing hair.	%
<b>• Colouring Hair</b> Includes: colours hair lighter, darker and performs colour corrections.	%
<b>• Wigs, Hairpieces and Extensions</b> Includes: perform related operations for wigs, hairpieces and performs services for hair extensions.	%
<b>• Sales and Marketing</b> Includes: performing front desk duties; and markets products and services.	%
Percentage total	<hr style="width: 100px; margin: 0 auto;"/> 100%

Name (Please Print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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