

# Trades Qualification Work Experience Form

## *Power Electrician*

**This Work Experience Form must accompany the following;**

- Trades Qualification Application and applicable fee
- Employer Letter(s) on company letterhead from past and present employers outlining;
  - ▶ exact dates of employment
  - ▶ total hours worked
  - ▶ brief description of duties performed and the employers signature
 \* If it is not possible to obtain an Employer Letter(s) due to self-employment, an unknown address or business closure, a letter from the applicant outlining the employment details listed above is required.
- Any trade related certificates
- All documents must be submitted in one of the two official languages.

To apply for Trades Qualification, you **must** have worked a minimum of **5 years in the last ten years, (a total of 8,000 hours)**. The following information must be provided by the Trades Qualification Applicant.

Employer (Include Address)	Dates of Employment	Total # Hours
	From:  To:	
	From:  To:	
	From:  To:	
	From:  To:	

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The Blocks and Tasks listed below outline the full scope of the trade as defined in the Occupational Analysis. Please provide accurate percentages of time reflecting duties you have performed while on the job. The percentages you provide must add up to 100%.

<b>Blocks and Tasks</b>	Applicant's % of time reflecting duties performed on the job.
<ul style="list-style-type: none"> <li>• Basic Work Practices Includes: workplace health and safety; use of hand, power and powder actuated tools, use of technical instruments and testers as well as fibre-optic equipment; reading and interpreting prints, codes, specs and manuals; and communication, computer, mathematical, electronic/ electrical and scientific skills.</li> </ul>	%
<ul style="list-style-type: none"> <li>• Removes and Maintains High-Voltage Systems (750V-750V) Includes: transformers and reactors, oil circuit reclosers (OCR's), breakers; ARC-extinguishing media, disconnects, regulating equipment; and grounding and bonding systems, bus-work, lightning/surging arrestors and high-voltage direct current equipment.</li> </ul>	%
<ul style="list-style-type: none"> <li>• Removes and Maintains Low-Voltage Systems (- 750V) Includes: lighting, HVAC, equipment cooling and AC/DC distribution equipment.</li> </ul>	%
<ul style="list-style-type: none"> <li>• Removes and Maintains Rotating Machines Includes: motors, generators, excitation and governor equipment.</li> </ul>	%
<ul style="list-style-type: none"> <li>• Removes and Maintains Control Protection and Monitoring Systems Includes: control systems, micro-based control and monitoring systems; battery banks/chargers and power supplies, AC/DC motor-controls, metering systems; fire detection/suppression systems, building security; and instrumentation and devices, relay and protection systems and annunciation systems.</li> </ul>	%
<ul style="list-style-type: none"> <li>• Troubleshooting Includes: analyzing, addressing and resolving problems and verifying problem resolution.</li> </ul>	%
<ul style="list-style-type: none"> <li>• Manages Projects Includes: planning and organizing project requirements including budget and cost control; scheduling activities, organizing materials and tools and coordinating labour.</li> </ul>	%
<ul style="list-style-type: none"> <li>• Other Tasks Includes: any other tasks that you may have been assigned. If applicable, please identify these tasks and give a percentage of time spent working on them.</li> </ul>	%
Percentage total	<div style="border-bottom: 1px solid black; width: 100px; margin: 0 auto;"></div> 100%

Name (Please Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Apprenticeship Branch, 1010-401 York Avenue  
Winnipeg MB, R3C 0P8

(204) 945-3337 (Phone)    1-877-978-7233 (Toll Free in Manitoba)    (204) 948-2346 (Fax)