

The Drinking Water Safety Act **Permit To Construct or Alter a Semi-Public Water System** **Permit Application Checklist**

The following items **must be submitted** as part of an application for a ***Permit to Construct/Alter a Semi-Public Water System***:

- A completed Permit Application Form (attached).
- Two printed sets of specifications for equipment, tanks, piping and other key components.
- Two printed copies of a design brief including project description, reason for project, proposed construction schedule and location map if not included in the drawings.
- Two printed sets of 11"x 17" stamped (sealed by a professional engineer registered in the province of Manitoba) drawings of the proposed works for more complex projects such as the construction or upgrading of a surface water treatment plant. *Please contact the Office of Drinking Water to discuss the need for engineering involvement before completing the application (contact Approvals Engineer at 204-945-5936 or your regional Drinking Water Officer), OR two printed copies of a detailed schematic or drawing of the proposed new or upgraded works.*

It is **recommended that the following items be included with the submission** where applicable; these items may be addressed in a pre-design report or an *Environment Act* proposal:

- Evidence of the suitability of a proposed water treatment process including expected treated water quality and log reduction/inactivation calculations.
- Chemical, physical and bacteriological water quality data and an assessment of seasonal variability, where applicable, and vulnerability to contamination for a new water source.
- Well log and well construction details for a new water supply well.
- A summary of key design parameters for each project component – water supply, treatment, storage, distribution (ex: capacity, materials).
- A description of how the alterations to an existing water system will be constructed and commissioned to ensure public health is not compromised during these periods if not included in the project specifications.

Submission Instructions:

- Submit the technical information package, checklist and application form to:**

The Office of Drinking Water
1007 Century Street
Winnipeg, MB R3H 0W

DEPARTMENT USE ONLY

Operation #:

SPWS Code:

Approval #:

Operating Licence #:

DWO:

The Drinking Water Safety Act **Permit to Construct or Alter a Semi-Public Water System** **Permit Application Form**

Section 1: Owner/Proponent Information

Legal Name of Owner - Corporation (Inc. or Ltd.) or Individual:		
Contact Person, if different than above:		
Mailing Address:		
City/Town/Village:	Province:	Postal Code:
Civic Address, if different from above:		
Telephone:	Fax:	Email:

Section 2: Project Location

Name of Facility/Water System and SPWS Code (for existing semi-public water systems):	
Legal Land Description (Section/Township/Range, Longitude/Latitude, and Rural Municipality):	
Location/Address of Work Site:	
Head Operator:	Telephone:
Operating Licence Number for Water System, if applicable:	

Section 3: Project Identification

Construction of a new semi-public water system OR Alteration of existing semi-public water system

Section 4: Registered Professional Engineer/Consultant/Contractor/Equipment Supplier

Name:	Firm:	
Address:		
Telephone:	Fax:	Email:

Section 5: Certification

I certify that the information contained in this form is complete and accurate.	
_____	_____
Signature of Owner/Owner's Representative	Date

Personal information is collected under the authority of *The Drinking Water Safety Act* and its pursuant regulations, and is used to issue permits and licences, and for enforcement purposes. Information collected is protected by the privacy provisions of *The Freedom of Information and Protection of Privacy Act*. If you have any questions, contact the Access & Privacy Coordinator, 200 Saulteaux Cr., Winnipeg, MB R3J 3W3, 204-945-4170.