

APPRENTICESHIP AND CERTIFICATION BOARD MINUTES

100 - 111 LOMBARD AVENUE

September 16, 2024

BOARD MEMBERS

Castel, Ron	Employee Representative
Henry, Shawn	Employer Representative
Herntier, Warren	Employee Representative
Laycock, Glenn	Employee Representative
May, Vanessa	Secretary and Ex-Officio Member
Palson, Tanya	Chair
Paul, Carol	Employer Representative
Poirier, Kevin	Training Provider Representative
Taran, Chris	Public Interest Representative

REGRETS

Novo, Davide	Employer Representative
Sharma, Aarti	Employee Representative

ABSENT

GUESTS

Wallace, Michelle	Assistant Deputy Minister, Workforce Development and Training
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STAFF

Coverdale, Renae	Policy and Program Development Consultant
Lather, Poonam	Communications and Board Coordinator



2024.09.01

OPENING AND ARISING FROM THE MINUTES

1.1 Call to Order

The Chair called the meeting to order at 9:02 AM.

1.2 Approval of Agenda

Closed.

Motion 2024.06.01

The Apprenticeship and Certification Board motions to approve the June 10, 2024, agenda as written.

***Consensus of 6 in favour
Carried.***

0 opposed

0 abstained

2024.09.02

UPDATES FROM THE CHAIR AND DEPARTMENT

2.1 Board Chair Update

Closed.

The Chair:

- Welcomed the Board members back.
- Informed the Board that the new Executive Director Meghan Lavallee is starting September 18, 2024.
- Thanked Manager of Policy, Legislation and Board Operations for her contribution.

2.2 Review of previous Board Meeting Evaluation

Closed.

- The Chair invited all members to review the June 10, 2024, Board Meeting Evaluation summary.
- Suggestion: Future issues to be discussed under new business section

2.3 Department Update

Closed.

The Assistant Deputy Minister:

- New Executive Director, Meghan Lavallee, comes to the department with diverse background and experience in post-secondary (university and college), not for profit, and career development.
- The department will complete the regulatory amendments by October 30, 2024.
- Deloitte is engaged by the department to lead the apprenticeship program review. A stakeholder engagement plan is being developed.
- Thanked the Manager of Policy, Legislation and Board Operations and her staff members for their work supporting the Board.

3.0 Debrief Engage Manitoba – Consultation

The Board was briefed on their role in regulatory amendments. It was shared that the Board operates in advisory capacity to the Minister of Economic Development, Investment, Trade and Natural Resources. Industry Working Groups report to Sector Committees, who in turn report to the Board. Matters of non-consensus from Industry Working Groups will be referred to the Sector Committee for recommendation to the Board. Industry Working Groups meet when there is an identified need by the Board or Sector Committee to consult industry to review a trade's program standards, curriculum, exams and other content related to the trades. The Minister has 60 days period to disallow the changes approved by the Board.

The apprenticeship and certification system is regulation heavy and all regulations go through the cabinet. Manitoba is mostly aligned with Red Seal program standards, unless it is a provincial trade.

July 15 to August 29, 2024 was the consultation period. There were 89 comments received. Majority of the comments were related to ratio change and few were related to staffing shortages, impact on apprentices, safety concerns etc. The feedback is considered in the regulatory review process. When passed by cabinet, the regulatory amendments come into force on October 30, 2024. Once the regulation is passed the Board may continue to receive feedback and can monitor industry feedback.

Q. How long does it take to develop a curriculum?

A. For Red Seal, it takes anywhere between 2-4 years to develop curriculum and certification exams.

3.1a. Approval of New Board By-Law

The Manager of Policy, Legislation and Board Operations advised that under Bill 61, the Sector Committees will make recommendations to the Board on changes to the By-laws. Once the Board approves the By-laws, they will be implemented following the repeal of the corresponding trade regulations. Not all the components of the regulations will be transitioned to a By-laws. Some sections will be required to remain in regulations, such as minimum wage rates for apprentices.

3.1b. Agricultural Equipment Technician Trade By-law***Motion 2024.09.02******The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Agricultural Equipment Technician subject to review and alteration by Manitoba Justice.******Consensus of 6 in favour
Carried.******0 opposed******0 abstained*****3.1c. Aircraft Maintenance Journeyman Trade By-law*****Motion 2024.09.03******The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Aircraft Maintenance Journeyman subject to***

review and alteration by Manitoba Justice.

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1d. Auto Body and Collision Technician Trade By-law

Motion 2024.09.04 *The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Auto Body and Collision Technician subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1e. Automotive Refinishing Technician Trade By-law

Motion 2024.09.05 *The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Automotive Refinishing Technician subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1f. Automotive Service Technician Trade By-law

Motion 2024.09.06 *The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Automotive Service Technician subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1 g. Boilermaker Trade By-law

Motion 2024.09.07 *The Apprenticeship and Certification Board motions to approve the Manufacturing Sector Committee recommendation to adopt the proposed changes to the trade of Boilermaker subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1h. Bricklayer Trade By-law

Motion 2024.09.08 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed*

changes to the trade of Bricklayer subject to review and alteration by Manitoba Justice.

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1i. Cabinetmaker Trade-By law

Motion 2024.09.09 *The Apprenticeship and Certification Board motions to approve the Manufacturing Sector Committee recommendation to adopt the proposed changes to the trade of Cabinetmaker subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1j. Carpenter Trade By-law

Motion 2024.09.10 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Carpenter subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1k. CNC Machinist Trade By-law

Motion 2024.09.11 *The Apprenticeship and Certification Board motions to approve the Manufacturing Sector Committee recommendation to adopt the proposed changes to the trade of CNC Machinist subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1l. Concrete Finisher Trade By-law

Motion 2024.09.12 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Concrete Finisher subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1m. Construction Craft Worker Trade By-law

Motion 2024.09.13 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Construction Craft Worker subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1n. Cook Trade By-law

Motion 2024.09.14 *The Apprenticeship and Certification Board motions to approve the Service Sector Committee recommendation to adopt the proposed changes to the trade of Cook subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1o. Diesel Engine Mechanic Trade By-law

Motion 2024.09.15 *The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Diesel Engine Mechanic subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1p. Floorcovering Installer Trade by law

Motion 2024.09.16 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Floorcovering Installer subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1q. Gas Turbine Repair and Overhaul Technician Trade By-law

Motion 2024.09.17 *The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Gas Turbine Repair and Overhaul Technician subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1r. Gasfitter Trade By-law

Motion 2024.09.18

The Apprenticeship and Certification Board motions to approve the Mechanical/Electrical Sector Committee recommendation to adopt the proposed changes to the trade of Gasfitter subject to review and alteration by Manitoba Justice.

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

3.1s. Glazier Trade By-law

Motion 2024.09.19

The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Glazier subject to review and alteration by Manitoba Justice.

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

3.1t. Heavy Duty Equipment Technician Trade By-law

Motion 2024.09.20

The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Heavy Duty Equipment Technician subject to review and alteration by Manitoba Justice.

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

3.1u. Industrial Mechanic (Millwright) Trade By-law

Motion 2024.09.21

The Apprenticeship and Certification Board motions to approve the Mechanical/Electrical Sector Committee recommendation to adopt the proposed changes to the trade of Industrial Mechanic (Millwright) subject to review and alteration by Manitoba Justice.

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

3.1v. Instrumentation and Control Technician Trade By-law

Motion 2024.09.22

The Apprenticeship and Certification Board motions to approve the Manufacturing Sector Committee recommendation to adopt the proposed changes to the trade of Instrumentation and Control Technician subject to review and alteration by Manitoba Justice.

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

3.1w. Insulator (Heat and Frost) Trade By-law

Motion 2024.09.23 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Insulator (Heat and Frost) subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1x. Ironworker (Generalist) Trade By-law

Motion 2024.09.24 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Ironworker (Generalist) subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1y. Landscape Horticulturist Trade By-law

Motion 2024.09.25 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Landscape Horticulturist subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1z. Lather (Interior Systems Mechanic) Trade By-law

Motion 2024.09.26 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Lather (Interior Systems Mechanic) subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1aa. Machinist Trade By-law

Motion 2024.09.27 *The Apprenticeship and Certification Board motions to approve the Manufacturing Sector Committee recommendation to adopt the proposed changes to the trade of Machinist subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained

Carried.

3.1bb. Marine and Outdoor Power Equipment Technician Trade By-law

Motion 2024.09.28 *The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Marine and Outdoor Power Equipment Technician subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1cc. Painter and Decorator Trade By-law

Motion 2024.09.29 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Painter and Decorator subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1dd. Parts Technician Trade By-law

Motion 2024.09.30 *The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Parts Technician subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1ee. Plumber Trade By-law

Motion 2024.09.31 *The Apprenticeship and Certification Board motions to approve the Mechanical/Electrical Sector Committee recommendation to adopt the proposed changes to the trade of Plumber Trade subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1ff. Pork Production Technician Trade By-law

Motion 2024.09.32 *The Apprenticeship and Certification Board motions to approve the Manufacturing Sector Committee recommendation to adopt the proposed changes to the trade of Pork Production Technician subject to review and alteration by Manitoba Justice.*

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

3.1gg. Power Electrician Trade By-law

Motion 2024.09.33 *The Apprenticeship and Certification Board motions to approve the Mechanical/Electrical Sector Committee recommendation to adopt the proposed changes to the trade of Power Electrician subject to review and alteration by Manitoba Justice.*

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

3.1hh. Pre-Engineered Building Erector Trade By-law

Motion 2024.09.34 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Pre-Engineered Building Erector subject to review and alteration by Manitoba Justice.*

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

3.1ii. Railway Car Technician Trade By-law

Motion 2024.09.35 *The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Railway Car Technician subject to review and alteration by Manitoba Justice.*

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

3.1jj. Recreation Vehicle Service Technician Trade By-law

Motion 2024.09.36 *The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Recreation Vehicle Service Technician subject to review and alteration by Manitoba Justice.*

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

3.1kk. Roofer Trade By-law

Motion 2024.09.37 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Roofer subject to review and alteration by*

Manitoba Justice.

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1II. Sheet Metal Worker Trade By-law

Motion 2024.09.38 *The Apprenticeship and Certification Board motions to approve the Mechanical/Electrical Sector Committee recommendation to adopt the proposed changes to the trade of Sheet Metal Worker subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1mm. Sloped Roofer Trade By-law

Motion 2024.09.39 *The Apprenticeship and Certification Board motions to approve the Construction Sector Committee recommendation to adopt the proposed changes to the trade of Sloped Roofer subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1nn. Steel Fabricator Trade By-law

Motion 2024.09.40 *The Apprenticeship and Certification Board motions to approve the Manufacturing Sector Committee recommendation to adopt the proposed changes to the trade of Steel Fabricator subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1oo. Tool and Die Maker Trade By-law

Motion 2024.09.41 *The Apprenticeship and Certification Board motions to approve the Manufacturing Sector Committee recommendation to adopt the proposed changes to the trade of Tool and Die Maker subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1pp. Transporter Trailer Technician Trade By-law

Motion 2024.09.42 *The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed*

changes to the trade of Transporter Trailer Technician subject to review and alteration by Manitoba Justice.

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1qq. Truck and Transport Mechanic Trade By-law

Motion 2024.09.43 *The Apprenticeship and Certification Board motions to approve the Transportation Sector Committee recommendation to adopt the proposed changes to the trade of Truck and Transport Mechanic subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1rr. Water and Wastewater Technician Trade By-law

Motion 2024.09.44 *The Apprenticeship and Certification Board motions to approve the Manufacturing Sector Committee recommendation to adopt the proposed changes to the trade of Water and Wastewater Technician subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1ss Welder Trade By-law

Motion 2024.09.45 *The Apprenticeship and Certification Board motions to approve the Manufacturing Sector Committee recommendation to adopt the proposed changes to the trade of Welder subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1tt. Baker Occupation By-law

Motion 2024.09.46 *The Apprenticeship and Certification Board motions to approve the Service Sector Committee recommendation to adopt the proposed changes to the Baker Occupation subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.1uu. Powerline Technician Occupation By-law

Motion 2024.09.47 *The Apprenticeship and Certification Board motions to approve the Mechanical/Electrical Sector Committee recommendation to adopt the proposed changes to the Powerline Technician Occupation subject to review and alteration by Manitoba Justice.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried.

3.2. Sector Committee Member Appointment

The Manager of Policy, Legislation and Board Operations informed the Board about the vacant spots in the following Sector Committees:

1. Construction Sector Committee: 1 vacant spot
2. Mechanical/Electrical Sector Committee: 2 vacant spots
3. Manufacturing Sector Committee: 1 vacant spot
4. Transportation Sector Committee: 1 vacant spot

The Board received two applications in Construction Sector.

Motion 2022.08.48 *The Apprenticeship and Certification Board motions to accept Shima Talebi as a new member of the Construction Sector Committee for three-year term.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried

The Board received three applications in Mechanical/Electrical Sector.

Motion 2022.08.49 *The Apprenticeship and Certification Board motions to accept Randy Skromeda and Darryl Harrison as a new member of the Mechanical/Electrical Sector Committee for three-year term.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried

The Board received six applications in Manufacturing Sector.

Motion 2022.08.50 *The Apprenticeship and Certification Board motions to accept Raven Sharma as a new member of the Manufacturing Sector Committee for three-year term.*

Consensus of 6 in favour 0 opposed 0 abstained
Carried

The Board received two applications in Transportation Sector.

Motion 2022.08.51

The Apprenticeship and Certification Board motions to accept Reg Toews as a new member of the Transportation Sector Committee for three-year term.

Consensus of 6 in favour 0 opposed 0 abstained
Carried

2024.09.04 DISCUSSIONS/DECISIONS

4.1

2024.09.05 NEW BUSINESS

5.1 Technical Training Delivery - IBEW

Discussion key points:

- More information/clarity would be beneficial for the Board to prepare a response.
- At the next board meeting the department will provide additional background information on technical training registration and wait-lists for three electrical trades in Manitoba, including Construction Electrician, Industrial Electrician and Power Electrician.
- The Memorandum of Understanding with the technical training providers is between the department and each technical training provider.

Additional question was raised if there was any feedback received regarding recent Refrigeration and Air Conditioning Mechanic technical training. There was no correspondence to the department about concerns regarding this training.

2024.09.06 UPDATES

6.1 NIL Closed.

2024.09.07 REGULATIONS FOR BOARD APPROVAL AND BOARD CHAIR SIGNATURE

7.1 NIL Closed.

2024.09.08 RECENTLY REGISTERED REGULATIONS

8.1 NIL Closed.

2024.09.09 FUTURE AGENDA ITEMS

9.1 NIL

2024.09.10 CORRESPONDENCE/INFORMATION

10.1 Sector Committee Resignation Letter

Closed.

The Manager of Policy, Legislation and Board Operations informed the Board that one member resigned from the Mechanical/Electrical Sector Committee.

2024.09.11

CALENDAR EVENTS

11.1 Awards of Distinction: November 21, 2024

Closed.

The Manager of Policy, Legislation and Board Operations requested the board members to mark their calendars for the upcoming event. The invitations will be sent closer to the date. It was also requested to put a word forward in the industry regarding the event as the nomination for the event is low at this time.

11.2 Next Board Meeting: Proposed Dates [November 2024]

Closed.

The Chair recommended that Apprenticeship Manitoba staff send meeting date options for November/December 2024.

2024.09.12

IN CAMERA (IF REQUIRED)

12.1 NIL

Closed.

2024.09.13

ADJOURNMENT

13.1 Meeting adjourned at 11:03 AM.

December 12, 2024

*Date approved by the
Apprenticeship and Certification Board*

Original signed by

*Tanya Palson, Chair
Apprenticeship and Certification Board*

Original signed by

*Meghan Lavallee
for Vanessa May, Secretary
Apprenticeship and Certification Board*