



APPLICATION FORM: CERTIFIED OCCUPATION DESIGNATION REQUEST

Contact Information

Name of the proposed occupation: _____

Name of sponsoring organization: _____

Sponsor contact name: _____

Telephone: (____) - _____

Email: _____

Introduction

The Apprenticeship and Certification Board considers designation requests providing there is sufficient evidence to support occupation designation in Manitoba. It is highly recommended that applicants provide as much information as possible to support the Board's decision.

Current status of the industry in Manitoba

1. Describe the industry, including sector(s) involved and an overview of the scope of work of the occupation (description of tasks/duties/responsibilities).

2. Describe the current method of training. Are there any post-secondary programs, accreditation, or other training pathways already in place provincially or nationally?

3. In which jurisdictions, if any, is the proposed occupation designated, licensed or recognized in another way through certification?

4. Is this proposed occupation clearly recognized throughout industry or is it mainly found in a few specific companies? How many workers are currently employed in this industry in Manitoba? How many employers are currently in this industry? What are the employment opportunities?

5. List all individuals and organizations that will provide support for designation including supporter commitment to hiring certified workers. . Please attach letters of support to the application.

Anticipated outcomes of proposed certified occupation

1. What is the forecasted labour market growth for the proposed certified occupation?

2. How many students are anticipated to be registered in the first year?

3. How many employers have committed to provide training?

4. What are the anticipated benefits of designation to your industry and Manitobans?

5. Provide any additional comments to support the designation of your proposed occupation.

Complete and submit the application and supplementary documents electronically in Word format or by mail to:

Apprenticeship and Certification Board
c/o Manager, Policy, Legislation and Board Operations
100-111 Lombard Avenue
Winnipeg, MB R3B 0T4
apprenticeshipboard@gov.mb.ca