

Instructor of the Year Award Nomination Form

The Apprenticeship Manitoba Awards of Distinction recognize employers, journeypersons and instructors who have made an outstanding contribution to Manitoba's apprenticeship training system.

Nominations are being accepted for the *Instructor of the Year Award*, recognizing an outstanding instructor who taught an apprenticeship technical training program funded by the department of Advanced Education and Training.

Award recipients will be formally acknowledged during the Awards of Distinction.

Information & Eligibility Criteria

Registered Manitoba apprentices and recently certified journeypersons may nominate an instructor who taught an apprenticeship technical training program within the past two years. Only one instructor may be nominated per form.

Members serving on the awards selection committee are not eligible to nominate. Only one instructor may be nominated per form. The number of nominations for the same instructor will not be a factor.

Award Criteria

The Instructor of the Year must meet the following criteria:

1. Perform above and beyond the requirements of an instructor;
2. Demonstrate excellent communication and presentation skills to effectively transfer knowledge to the apprentice that is required for success in the trade;
3. Encourage pride in the trade; and
4. Be respectful, fair and equitable and contributes to the diversity and inclusion priorities of the trades sector.

Nomination Instructions

- Thoroughly answer all questions and provide as much information as possible to clearly demonstrate how the instructor meets the award criteria.
- Strengthen your nomination by providing examples, stories, and details of exceptional conduct and/or attributes. If necessary, attach additional information.
- Nominations received after the nomination closing date will not be considered.
- **Submit nominations to:** apprenticeshipmbevents@skillscanada.com

The Manitoba Apprenticeship

AWARDS OF DISTINCTION

Honouring Excellence in Training & Education

I would like to nominate (name of instructor):

First Name _____

Last Name _____

NOMINEE INFORMATION (instructor being nominated)

Address _____

Address _____

Town/City _____

Postal Code _____

Phone _____

Email _____

What trade does this nominee represent? _____

Name of the college employing the nominee: _____

NOMINATOR INFORMATION (the individual who is submitting the nomination)

Apprentice ID

Journeyperson Certificate

ID or Cert.

Number: _____

First Name _____

Last Name _____

Address _____

Town/City _____

Postal Code _____

Phone _____

Email _____

Instructor provided technical training in level: _____

Level

From: _____

Month/Year

To: _____

Month/Year

I consent to having my name published on all Awards of Distinction documents as a nominator

Yes No

I consent to having my name shared with the person I am nominating Yes No

NAME AND CONTACT OF REFERENCE THAT WOULD SUPPORT THIS NOMINATION

First Name _____

Last Name _____

Phone _____

Email _____

The Manitoba Apprenticeship

AWARDS OF DISTINCTION

Honouring Excellence in Training & Education

By signing below, I declare, to the best of my knowledge, that the information I have submitted is accurate and true.

Signature	Date
-----------	------

PLEASE REFLECT THE AWARD CRITERIA IN YOUR ANSWERS. ATTACH ADDITIONAL INFORMATION IF NECESSARY.

1. Share personal experiences as to why you are nominating this person for Instructor of the Year. Provide a detailed explanation and clear examples.

2. What did your instructor do to improve your understanding of theory in the classroom and/or practical skill in the shop/lab? Provide a detailed explanation and clear examples.

3. How did your instructor create a learning environment that encourages excellence and pride in the trades? Provide a detailed explanation and clear examples.

4. How did the instructor shape and promote an inclusive learning environment? Provide a detailed explanation and clear examples.

The Manitoba Apprenticeship

AWARDS OF DISTINCTION

Honouring Excellence in Training & Education

5. What other qualities make this instructor a leader within the trade? Include any other comments, examples, and sample materials about why you think this instructor should be chosen for the award (e.g. community service, trade committees, extra-curricular, achievements, publications etc.)