

APPRENTICESHIP AND CERTIFICATION BOARD MINUTES

100- 111 LOMBARD AVENUE

DECEMBER 21, 2016

BOARD MEMBERS

Charron, Brent	Employee Representative
Ducharme, Steve	Employee Representative
Graveline, Natasha	Apprentice Representative
Harris, Bruce	Employee Representative
Keeper, Michael	Employee Representative
Lafond, Marc	Employee Representative
McFarlane, Lesley	Secretary and Ex-Officio Member
Miller, Harvey	Employer Representatives
McInerney, Betty	Employer Representative
Webb, Ken	Chair

REGRETS

Munro, Colleen	Employer Representative
----------------	-------------------------

STAFF

Janes, Anne	Director, Certification Standards and Legislation
Tetrault, Julia	Manager, Policy, Legislation and Board Operations
Peters, Janice	Board Coordinator
Lavallee, Cheryl	Manager, Training Standards

2016.12.01

OPENING

1. Call to Order

The Chair called the meeting to order at 9:08 a.m.

2. Approval of Agenda

Motion 2016.12.01

To accept the agenda as written.

***Consensus of 8 in favour 0 opposed 0 abstained
Carried.***

3. Approval of previous minutes

Motion 2016.12.02

To accept the October 21, 2016 Minutes as amended.

***Consensus of 8 in favour 0 opposed 0 abstained
Carried.***

2016.12.02

UPDATES: BOARD AND EXECUTIVE DIRECTOR

1. Chair's Update

The Board Chair provided the following information:

- The Awards of Distinction held on November 3, 2016 was a successful event.
- Apprenticeship Manitoba will be hosting a technical vocational forum in early 2017 to increase knowledge about available programs and the linkages between Manitoba Education and Training, high schools and colleges related to the apprenticeship training and technical vocational education programs.
- He and the Executive Director of Apprenticeship Manitoba met with the Minister of Education and Training.

2. Executive Director's Update

The Executive Director provided the following information:

- The Department of Education and Training has undergone re-organization and further changes are to come.
- Apprenticeship Manitoba is currently undergoing a strategic planning exercise to determine priorities going forward.
- Board member vacancies are still under review.
- The Throne Speech was delivered in November 2016.
- Apprenticeship Manitoba will be a sponsor for the Skills Canada competition being held May 31 to June 3, 2017.
- The Apprenticeship Manitoba website is currently under review and will be updated in spring 2017.

3. Review of previous Board Meeting Evaluation

The Board reviewed the October 19, 2016 meeting evaluation feedback/results and the Board Meeting evaluation 2015-2016 summary. The Board Chair indicated that most of the survey feedback was positive, but some members had indicated that there isn't always sufficient time to discuss agenda items. Ideas or suggestions about how to further improve meeting proceedings may be sent to the Board Coordinator.

2016.12.03

COMMITTEE REPORTS

1. Nominating Standing Committee (NSC)

The Board reaffirmed the NSC's recommendations to the Welder PAC at its October 19, 2016 meeting.

2. Program Standards Standing Committee (PSSC)

The Board reviewed the PSSC Record of Proceedings.

Motion 2016.12.03

To accept the November 18, 2016 Record of Proceedings as written.

***Consensus of 8 in favour 0 opposed 0 abstained
Carried.***

Gas Turbine Repair Overhaul Technician

The Board reviewed the proposed Gas Turbine Repair Overhaul Technician (GTROT) technical training and trade regulation. The Board approved the PSSC's recommendation to reduce the technical training from two levels to one level. The trade regulation was updated to align with the proposed technical training.

Board members discussed if the proposed technical training/trade regulation will be affected by the New West Partnership Trade Agreement. It was determined that the proposed changes would not be affected by the New West Partnership Trade Agreement as Manitoba is the only province that has designated GTROT.

Motion 2016.12.04

To accept the proposed Gas Turbine Repair Overhaul Technician technical training and trade regulation as written.

***Consensus of 8 in favour 0 opposed 0 abstained
Carried.***

De-designation of Crane and Hoist Operator – Power Generation and Transmission

At the October 19, 2016 meeting, the Board directed the PSSC to review the viability of the Crane and Hoist Operator – Power Generation and Transmission (CH-PGT) trade. After a

lengthy discussion, the Board approved-in-principle the de-designation of the CH-PGT trade as it has essentially become an inactive trade.

Motion 2016.12.05 ***To de-designate the trade of Crane and Hoist Operator – Power Generation and Transmission.***

***Consensus of 8 in favour 0 opposed 0 abstained
Carried.***

3. Community Liaison Standing Committee (CLC)

No update.

4. Governance Standing Committee (GSC)

The Board reviewed the GSC Record of Proceedings.

Motion 2016.12.06 ***To accept the December 14, 2016, 2016 Record of Proceedings as written.***

***Consensus of 8 in favour 0 opposed 0 abstained
Carried.***

2017-2018 Board Strategic Plan

The Board has decided to create a 2017-2018 strategic plan that would bridge a transition from the 2014-2017 goals and objectives to the 2018-2021 strategic plan. Consultation on the 2017-2018 strategic plan will take place from December 22, 2016 to January 20, 2017. The GSC will review consultation feedback and provide an updated recommendation to the Board at its next meeting.

Board members noted that some trades listed on the previous strategic plan will be carried over as they are in the process of being harmonized on a national level. The harmonization process can take longer than one year and so may be carried over to subsequent strategic planning years.

Motion 2016.12.07 ***To accept the proposed 2017-2018 Strategic Plan and consultation guide as written for industry review.***

***Consensus of 8 in favour 0 opposed 0 abstained
Carried.***

2016.12.04

CONTINUING BUSINESS

1. Plumber Compulsory Certification Feasibility Study Update

The Board revisited the trade of Plumber compulsory certification feasibility discussion from its October 19, 2016 meeting and discussed the following:

Apprenticeship Manitoba

- 1) The impact that compulsory certification would have on the trade
- 2) The impact of compulsory certification in northern, remote and rural communities
- 3) The Grandfathering/transition clause
- 4) The Ratios
- 5) The Scope of trade and related trades
- 6) The Training
- 7) Enforcement
- 8) Health and Safety for consumers, apprentices and journeypersons

2016.12.05

NEW BUSINESS

1. No new business.

2016.12.06

BRANCH UPDATES

1. Harmonization Update

The Board was informed that the Canadian Council of Director of Apprenticeship (CCDA) has also developed a strategic plan that will focus on the harmonization process. The CCDA strategic plan which included trades for harmonization will be used to identify Manitoba trades for technical training and regulatory update. The Board received this as information.

2016.12.07

RECENTLY REGISTERED REGULATIONS / INFORMATION

1. No registered regulations.

2016.12.08

FUTURE AGENDA ITEMS

1. Strategic Plan 2017-2018
2. Train the Trainer and Log Book
3. By-Law for signature
4. Crane and Hoist Operator – Power Generation and Transmission Regulation Repeal for signature

2016.12.09

CORRESPONDENCE / INFORMATION

1. No correspondence.

2016.12.10

NEXT MEETING & EVENTS

1. Next Board meeting: February 27, 2016

2016.12.11

ADJOURN

1. Meeting adjourned at 1:59 pm.

February 27, 2016

*Date approved by the
Apprenticeship and
Certification Board*

Original signed by

*Ken Webb, Chair
Apprenticeship and
Certification Board*

Original signed by

*Lesley McFarlane, Secretary
Apprenticeship and
Certification Board*