

APPRENTICESHIP AND CERTIFICATION BOARD MINUTES

100- 111 LOMBARD AVENUE

MARCH 06, 2017

BOARD MEMBERS

Charron, Brent	Employee Representative
Ducharme, Steve	Employee Representative
Harris, Bruce	Employee Representative
Lafond, Marc	Employee Representative
McFarlane, Lesley	Secretary and Ex-Officio Member
McInerney, Betty	Employer Representative
Munro, Colleen	Employer Representative
Webb, Ken	Chair

REGRETS

Graveline, Natasha	Apprentice Representative
Miller, Harvey	Employer Representatives

ABSENT

Keeper, Michael	Employee Representative
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STAFF

Janes, Anne	Director, Certification Standards and Legislation
Tetrault, Julia	Manager, Policy Legislation and Board Operations
Peters, Janice	Board Coordinator

2017.03.01

OPENING

1. Call to Order

The Chair called the meeting to order at 1:05 p.m.

2. Approval of Agenda

The Board referenced the February 27, 2017 agenda for the March 06, 2017 meeting and accepted the agenda as written by consensus.

3. Approval of previous minutes

Motion 2017.03.01 To approve the December 21, 2016 Minutes as written.

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

2017.03.02

UPDATES: BOARD AND EXECUTIVE DIRECTOR

1. Chair's Update

The Chair provided an update at the February 27, 2017 meeting, which was dissolved due to a lack of quorum.

2. Review of previous Board Meeting Evaluation

The Board reviewed the evaluation results at the February 27, 2017 meeting.

3. Executive Director's Update

The Executive Director provided an update at the February 27, 2017 meeting and added that Red River College will hold a Trades Apprenticeship Summit on May 29, 2017. Additional information will be provided to the Board at a later time.

2017.03.03

COMMITTEE REPORTS

1. Nominating Standing Committee (NSC)

No update.

2. Governance Standing Committee (GSC)

The Board reviewed the GSC Record of Proceedings.

Motion 2017.03.02 To accept the February 08, 2017 Record of Proceedings as written.

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

2017-2018 Board Strategic Plan Consultation Results

The GSC Chair and executive director presented on the development of the strategic plan. As part of the consultation process, a consultation guide was distributed to stakeholders from December 23, 2016 to January 25, 2017. There were 24 responses from various stakeholders, including business associations, union/labour organizations, educational institutions, employers, a PAC member and municipal/provincial government representatives. The comments received were largely in favour of the strategic priorities as presented in the consultation guide.

The Board reviewed the proposed 2017-2018 Strategic Plan and made minor revisions that will be incorporated into the final document.

Motion 2017.03.03 ***To approve the proposed 2017-2018 Strategic Plan as amended and present to the document to the Minister for approval.***

***Consensus of 6 in favour 0 opposed 0 abstained
Carried.***

3. Program Standards Standing Committee (PSSC)

The Board reviewed the PSSC Record of Proceedings.

Motion 2017.03.04 ***To accept the January 31, 2017 Record of Proceedings as written.***

***Consensus of 6 in favour 0 opposed 0 abstained
Carried.***

Crane and Hoisting Equipment Operator Technical Training

The Board approved the proposed Crane and Hoisting Equipment Operator Technical Training.

Motion 2017.02.05 ***To accept the proposed Crane and Hoisting Equipment Operator technical training as written.***

***Consensus of 6 in favour 0 opposed 0 abstained
Carried.***

The approved technical training will be implemented in April 2017. The PAC is scheduled to review the proposed trade regulation and make its final recommendation to the PSSC in spring 2017.

Boilermaker Trade Regulation

The Board approved the PSSC's recommendation to reduce the term of apprenticeship from four levels to three levels, with 1,800 hours per level according to interprovincial harmonization recommendations.

Motion 2017.03.06

To accept the proposed Boilermaker trade regulation as amended.

**Consensus of 6 in favour 0 opposed 0 abstained
Carried.**

Trades Qualification

In 2014, the Board approved the removal of the 10 year trades qualification (TQ) applicant requirement from the *Apprenticeship and Certification – General Regulation (General Regulation)*. However, the following six trades include a 10 year requirement within the individual trade regulation:

- The Trade of Automotive Painter Regulation
- The Trade of Bricklayer Regulation
- The Trade of CNC Machinist Regulation
- The Trade of Machinist Regulation
- The Trade of Motor Vehicle Body Repairer (Metal and Paint) Regulation
- The Trade Tool and Die Maker Regulation

The Board approved the PSSC recommendation to remove the 10 year TQ requirement from the six trades to be consistent with Board policy and the *General Regulation*.

Motion 2017.03.07

That the section on trades qualification be amended to remove the 10 year requirement in each of the identified trades to align with Board policy and the General Regulation.

**Consensus of 6 in favour 0 opposed 0 abstained
Carried.**

Powerline Technician (PLT)

The PSSC Chair presented the most recent consultation responses regarding the designation of Powerline Technician as a trade in Manitoba. The Board considered the information provided in addition to a review of the designation process, and came to a consensus regarding a final recommendation to the Minister.

Motion 2017.03.08

The Board recommends that Powerline Technician be designated as a Red Seal trade in Manitoba, with ratios as determined by a Provincial Advisory Committee that has been appointed according to the process set out in The Apprenticeship and Certification Act.

**Consensus of 6 in favour 0 opposed 0 abstained
Carried.**

4. Community Liaison Standing Committee (CLC)

The Board reviewed the CLC Record of Proceedings.

Motion 2017.03.09 *To accept the January 27, 2017 Record of Proceedings as written.*

*Consensus of 6 in favour 0 opposed 0 abstained
Carried.*

2017.03.04 CONTINUING BUSINESS

1. Accreditation

Item deferred to the next scheduled meeting.

2017.03.05 NEW BUSINESS

1. No new business.

2017.03.06 BRANCH UPDATES

1. Harmonization Update

Item deferred to the next scheduled meeting.

2017.03.07 REGISTERED REGULATIONS / INFORMATION

- Crane and Hoist Operator – Power Generation and Transmission Regulation Repeal signed by the Board Chair.
- Gas Turbine Overhaul Technician Regulation signed by the Board Chair.

2017.03.08 FUTURE AGENDA ITEMS

1. 2018-2021 Strategic Plan
2. Crane and Hoisting Equipment Operator Trade Regulation for signature
3. Amended trade regulations from the removal of 10 year requirement for signature
 - The Trade of Automotive Painter Regulation
 - The Bricklayer Regulation
 - The CNC Machinist Regulation
 - The Machinist Regulation
 - Motor Vehicle Body Repairer (Metal and Paint) Regulation
 - The Tool and Die Maker Regulation
4. By-Law Amendments
5. Accreditation
6. Harmonization Update
7. Train the Trainer and Log Book

2017.03.09

CORRESPONDENCE / INFORMATION

1. No correspondence

2017.03.10

NEXT MEETING & EVENTS

1. Next Board meeting:

2017.03.11

ADJOURN

1. Meeting adjourned at 3:22 p.m.

June 14, 2017

*Date approved by the
Apprenticeship and
Certification Board*

Original signed by

*Ken Webb, Chair
Apprenticeship and
Certification Board*

Original signed by

*Lesley McFarlane, Secretary
Apprenticeship and
Certification Board*