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RECORD OF DECISIONS

COMPUTER NUMERICAL CONTROL MACHINIST

PROVINCIAL TRADE ADVISORY COMMITTEE MEETING

HELD ON

DAY & DATE:

Tuesday, March 14, 2006

TIME:

9:00 am – 12:00 pm

PLACE:

**Norquay Building
Room 1014, 401 York Avenue
Winnipeg MB R3C 0P8**

Room 1010, 401 York Avenue
Winnipeg MB R3C 0P8

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COMPUTER NUMERICAL CONTROL (CNC) MACHINIST PROVINCIAL TRADE ADVISORY COMMITTEE MEETING

IN ATTENDANCE	ORGANIZATION	MEMBER TYPE	VOTE – V NO VOTE -NV
Harold Homuth, Chair	Bristol Aerospace	Employer	NV
Herman Sawatzky	Phillips & Tempo Ind.	Employee	V
Georgette Lang	CancerCare Manitoba	Employee	V
Gerry Plante	MacKow Custom Machine	Employer	V
Ken Smith	Standard Aero	Employee	V

REGRETS
Rob Buyer
Ron Ruckert

GUEST	ORGANIZATION
Bill Noakes	Instructor, Red River College

STAFF	POSTION
Nancy Eller	Acting Director, Program Standards
Gwen Anderson	Policy Analyst
John McCafferty	Apprenticeship Training Coordinator
Michelle Stewart	Acting PTAC Support Clerk
Annette Patson	PTAC Support Clerk

CNC Machinist Provincial Trade Advisory Committee Meeting - Date: March 14, 2006

Agenda Item #	Notes	Decision/Motions
3.1 Call to order	Harold Homuth, PTAC Chair, called the CNC Machinist, Provincial Trade Advisory Committee (PTAC) meeting to order at 9:00 am.	
3.2 Approval of Agenda		<p>Motion: Motion to approve the agenda as written.</p> <p>M: Georgette Lang S: Ken Smith Carried</p>
3.3 Approval of Minutes dated March 24, 2005	Minutes of March 24, 2005 were approved via teleconference on September 13, 2005.	
3.4 Correspondence	No correspondence was reported.	
3.5 Business Arising:		
3.5.1 Program Standards Review -Nancy Eller	<p>Nancy distributed a copy of the draft Technical Training profile chart; revisions were made throughout the meeting.</p> <p>Revisions included combining*Units B1-B3 into one unit called Unit 4A: <i>Manufacturing Process</i>. This reduced the number of units to 11 from 14.</p> <p>The Provincial Occupational Analysis (P.O.A) was reviewed and the PTAC made the following recommendations:</p> <p>Units:A1- Sub Tasks: 1.01-1.03 A2- Sub Task: 5.01,7.02 A3- Sub Tasks: 2.01-2.03, 3.01, 3.02, 4.01-4.03 *A4- Sub Tasks: 3.02,6.01,6.04, 6.05 10.02-10.08</p> <p>Units:C1-Sub Tasks: 6.03, 7.01 C2- Sub Tasks: 8.01, 8.02, 9.01, 9.02 C3- Sub Tasks: 5.02, 7.02, 8.01, 8.02,</p>	Nancy to complete CNC Machinist Technical Training Profile for the next PTAC meeting.

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	<p>9.01, 9.02</p> <p>Units:D1-Sub Tasks: 2.02, 8.01-8.06, 9.03, 10.03-10.09, 11.01-11.05, 12.01-12.03</p> <p>D2- Sub Tasks: 2.02, 8.06, 13.01-13.06, 14.01-14.05, 15.01-15.03</p> <p>D3- Sub Tasks: 2.02, 8.06, 16.01-16.09, 17.01-17.04, 18.01-18.03</p> <p>D4- Sub Tasks: 2.02, 8.06, 19.01-19.06, 20.01-20.03, 21.01-21.03</p> <p>The PTAC decided to postpone the discussion on theory and practical hours until all units were completed.</p> <p>Nancy also discussed the creation of a Provincial Certification Exam, and asked for possible contacts from the committee that could be of assistance in the development of this project.</p> <p>Discussion of certifying instructors was addressed. Trade Qualification (TQ) requirements will not permit people to challenge the exam without working in the trade.</p>	
<p>3.5.2 Trade Regulation – Gwen Anderson</p>	<p>Gwen Anderson addressed this agenda item. Gwen introduced herself to the committee as the new Policy Analyst working with this trade.</p> <p>The PTAC made recommendations regarding the trade regulation to the Apprenticeship and Trade Qualifications Board via motions #1 through #5. (See decisions/Motions” column)</p> <p>Gwen explained that the PTAC’s recommendations for the CNC Machinist Regulation would be reviewed by the Apprenticeship and Trades Qualifications</p>	<p>Motion#1</p> <p>The PTAC approves Section 1 (Definitions) to read as follows:</p> <p>“Computer Numerical Control Machine” means a metal cutting machine controlled by a computerized system which makes logical, programmed decisions for machine movement, and includes computer numerical control lathes, computer numerical control mills, computer numerical control electrical discharge machines, and computer numerical control grinders.</p>

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	<p>Board at the Board's April 12, 2006 meeting. If the Board gives the recommended regulation approval-in-principle, the Branch works with Legislative Counsel to have them drafted into legal language. If the regulation is drafted with out requiring significant deviation from the PTAC's recommendations, the regulation will be translated and returned to the Board Chair and the Minister for signing. Once signed, the regulation can be registered into law.</p> <p>Motion #6, with the approval of Harold Homuth, was voted on by fax, on March 30, 2006. All PTAC members responded to the fax.</p>	<p>“Computer Numerical Control Machinist” means a person who performs the following tasks of the trade to the standard indicated in the occupational analysis:</p> <ul style="list-style-type: none"> (a) creates and edits computer numerical control programs using a variety of programming languages and mathematical calculations (b) selects program, and cutting holding tools for computer numerical control machines (c) proves out and edits program for computer numerical control machines (d) operates computer numerical control machines (e) maintain computer numerical control machines <p>Moved by: Georgette Lang Seconded by: Herman Sawatzky In favour: 4 Against: 0 Motion: Carried Date of Motion: March 14, 2006</p> <p><u>Motion#2</u> The PTAC approves Section 4 (Apprenticeship Levels) to read as follows:</p> <p>“The term of apprenticeship in this trade is 1 level(s), with each level consisting of a period of least 12 months during which the apprentice must complete 1800 hours of technical training and practical experience”</p> <p>Moved by: Georgette Lang</p>

Agenda Item #	Notes	Decision/Motions
		<p>Seconded by: Ken Smith In favour: 4 Against: 0 Motion: Carried Date of Motion: March 14, 2006</p> <p><u>Motion #3</u> The PTAC approves Section 6 (Ratio's Apprentices to Journey person's) to read as follows: "1:2 (One Journey Person to every two Apprentices)" Moved by: Gerry Plante Seconded by: Georgette Lang In favour: 4 Against: 0 Motion: Carried Date of Motion: March 14, 2006</p> <p><u>Motion #4</u> The PTAC approves Section 8 (Trade Qualification Eligibility) to read as follows: " A candidate must hold a Certificate of Qualification in the trade of Machinist or the trade of Tool and Die Maker, as well as (a) makes application in a form acceptable to the director (b) holds a Certificate of Qualification in the trade of Machinist or the trade of Tool and Die Maker (c) has been employed in the trade in the preceding 10 years for at least 1.5 years; and (d) has experience in 70% of the scope of the trade. Moved by: Georgette Lang</p>

Agenda Item #	Notes	Decision/Motions
		<p>Seconded by: Ken Smith In favour: 4 Against: 0 Motion: Carried Date of Motion: March 14, 2006</p> <p>Motion#5 The PTAC approves Section 9 (Designated Trainer) of the Proposed Regulation as worded. Moved by: Georgette Lang Seconded by: Gerry Plante In favour: 4 Against: 0 Motion: Carried Date of Motion: March 14, 2006</p> <p>Motion #6 (motion by fax) Apprentice Eligibility A person is eligible to be registered as an apprentice in the trade if the Director is satisfied that he or she is legally employed and has attained: (a) a Certificate of Qualification in the Trade of Machinist; or (b) a Certificate of Qualification in the Trade of Tool and Die Maker. M: Ken Smith S: Georgette Lang In favour: 4 Against : 0 Motion Carried Date of Motion: March 30, 2006</p>
3.6 New Business:		
3.7 Next meeting/ Future Agenda Items:	<p><u>Trade Regulation</u> -Update: Gwen Anderson</p>	<p>The next meeting will be at the call of the Chair.</p>

CNC Machinist Provincial Trade Advisory Committee Meeting - Date: March 14, 2006

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	<u>Program Standards</u> -Completed draft of the Technical Training Profile: Nancy Eller	
3.8 Adjournment	Harold thanked the PTAC for their efforts and contributions over the last six years as his term as Chair will expire in June 30, 2006. The CNC Machinist PTAC meeting adjourned at 12:00 p.m.	Motion to Adjourn: M: Ken Smith
<i>Minutes transcribed by Annette Patson</i>		