

**PAC mandate is:**

- To determine the qualifications and experience required for certification in the designated trades;
- To recommend upgrading standards and the endorsement of qualification for people who meet the required standards; and input into the content of regulations made or proposed to the trades.

**SHEET METAL WORKER  
RECORD OF DECISIONS  
SEPTEMBER 05, 2018  
9:00 AM - 12:00 PM  
111 LOMBARD AVE.**

**PROVINCIAL ADVISORY COMMITTEE MEMBERS**

<b>NAME</b>	<b>STATUS</b>	<b>VOTING STATUS</b>
Kevin Melsted	Chair	Non-voting
Doug Munro	Employee	Voting
Will Truman	Employee	Voting

**ABSENT/REGRETS**

<b>NAME</b>	<b>STATUS</b>	<b>VOTING STATUS</b>
Trevor Kubic - Regrets	Employer	Voting
Robert Greenwood - Regrets	Employer	Voting

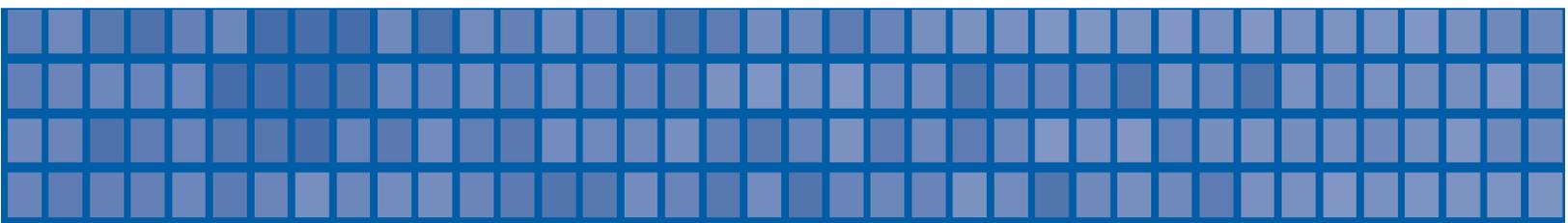
**GUESTS**

Instructor	Red River College
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**STAFF**

Vanessa May	Policy Analyst
Joyce Joyal	Training Standards Coordinator
Janice Peters	Apprenticeship and Certification Board Coordinator

*PAC suggestions and inquiries can be submitted to [apprenticeshipboard@gov.mb.ca](mailto:apprenticeshipboard@gov.mb.ca)*



## 1. CURRENT STANDING ITEMS

1.1 The Chair called the meeting to order at 9:00 AM.

### 1.2 Approval of Agenda

*Motion 2018.09.01* **Closed.**  
*To approve the agenda as written.*

*M: Doug Munro*  
*S: William Truman*  
*Carried.*

### 1.3 Acceptance of the Record of Decisions

*Motion 2018.09.02* **Closed.**  
*To accept the July 24, 2018 Record of Decisions as written.*

*M: William Truman*  
*S: Doug Munro*  
*Carried.*

## 2. PROGRAM STANDARDS

### 2.1 Consultation Results Review **Closed.**

The Sheet Metal Worker consultation was made available to the public from August 02, 2018 to August 24, 2018. One response was received.

The respondent raised concerns that adding an additional unit of Duct System Design to level two, while it is currently only in level three, would amount to having too much Duct System Design content in the program; the respondent felt that one unit of Duct System Design was sufficient for the program.

The respondent also raised concerns regarding the Metal Roofing and Architectural Metal units (in level two) and the Testing, Adjusting and Balancing units (in level three and four). The respondent felt that these unit topics should be covered in context with other units of the program rather than as separate units.

The PAC rationalized:

- That an additional unit of Duct System Design was crucial to the program as the additional training in Duct System Design would provide a stronger foundation in the apprentices training.

- That the Metal Roofing and Architectural Metal unit (in Level 2) and the Testing, Adjusting and Balancing unit (in level three and four) are recommended by the Harmonization Taskforce.

The PAC agreed with the Harmonization recommendation that these units should be in the program. The PAC reached consensus and determined that no changes would be made to the proposed technical training.

**Motion 2018.09.03**

**Closed.**

***The Sheet Metal Worker PAC recommends that the Program Standards Standing Committee accept the technical training standards as written.***

***M: Doug Munro***

***S: William Truman***

***Carried.***

**Trade Regulation**

The PAC also conducted a regulatory consultation from August 02 to August 24, 2018. The PAC did not receive industry comments/response regarding the regulation. The PAC determined that no regulatory changes were required, except for minor administrative changes at this time.

**Motion 2018.09.04**

**Closed.**

***The Sheet Metal Worker PAC recommends that the Program Standards Standing Committee accept the trade regulation as written.***

***M: William Truman***

***S: Doug Munro***

***Carried.***

**Next Steps**

**Closed.**

The PAC's recommendations will be forwarded to the Program Standards Standing Committee. If the Program Standards Standing Committee approves the technical training, the training standards will be reviewed by the Board. If approved it will be implemented into the colleges by fall 2018.

The proposed trade regulation will be forwarded to the Program Standards Standing Committee for review and recommendation to the Board. If approved the regulation is sent to legal counsel. Once the regulation is drafted, it will be presented to the Minister for final approval and signature before coming into force.

### 3. NEW BUSINESS

**3.1 Selection of the Vice-Chair** **Closed.**

Deferred to the next schedule meeting.

### 4. FUTURE BUSINESS

**4.1 Next Meeting: to be determined.**

Future Agenda Items:

- Approve the September 05, 2018 Record of Decisions
- Selection of the Vice-Chair

### 5. ADJOURNMENT

**5.1 The committee adjourned the meeting at 9:20 A.M.**