

**Hairstylist
Practical Examination
Information for Candidates**

**Always refer to the Apprenticeship Manitoba website for the most up-to-date information regarding
Practical Examinations.**

Hairstylist Practical Examination Information for Candidates

- This exam will test the practical knowledge and skills required to practice in the trade.
- This document lists the tasks that the Examiner will be examining throughout the practical exam.
- The minimum pass for each task is seven (7) checkmarks.

General Information

DO:

- Arrive for registration at 8:00 a.m.
 - Present to the Examiner at registration:
 - photo identification
 - *Verification of Completion (Technical Training)* form, completed/signed by instructor
 - *Waiver of Liability* form (completed/signed by model and witnessed by Instructor)
- Be organized and ready to start the practical exam at 8:30 a.m.
- Bring all supplies, sanitized tools and equipment to perform and demonstrate all tasks of the exam. Please see *Professional Tools, Equipment and Supplies Required* on page 4. You will be provided only with a work station (salon chair and mirror).
- Use professional products in original containers (no pharmacy brands) or clearly labeled containers.
- Bring one of each: **male model (required)**, **female model (required)**. Please see *Model Requirements* on page 3.
- Bring 2 standard-size mannequins for the afternoon tasks of the practical examination. You may bring an additional female model if you do not have 2 mannequins.
- Have a professional appearance and maintain professional conduct (attitude, body language, safe work practices) throughout the exam: this information will be transferred onto your *Verification of Completion (Practical Exam)* form.
- Complete each task of the exam and clean up after each service within the time limit. Extra time will not be given to complete a task.

NOTE: at any time throughout the exam the Examiner could ask you questions about your work. The Examiner also has the authority to stop the exam if you injure the model or to prevent injury to the model.

DO NOT:

- Use cell phones during the exam (cell phones must be turned off).
- Assist other candidates during the exam.
- Leave during the exam without permission.
- Ask Examiners questions regarding examination results during the exam.

Model Criteria for Practical Examination

Male and Female Models **MUST**:

- Be a minimum 18 years of age.
- Have enough hair length for candidate to remove one-half inch (male) and one inch (female) of hair.
- Male model to arrive no later than 8:15 a.m., female model to arrive no later than 9:00 a.m.(if second female model to be used for afternoon tasks, she should arrive no later than 12:15 p.m.)
- Have read and signed the ***Waiver of Liability*** form prior to the exam and hand it in to the Examiner at the exam site.

Models must **NOT**:

- Use a cell phone during the exam (cell phones must be turned off).
- Model must not be a current or former hairstylist, esthetician or candidate of these trades.

After the Practical Exam...

At the end of the practical exam the Examiner will:

- Transfer the practical exam marks (P/F) and ‘Professionalism’ comments from the marking sheets onto the ***Verification of Completion (Practical Exam)*** form for each candidate
- Sign and date the ***Verification of Completion (Practical Exam)*** form
- Submit the completed and signed ***Verification of Completion (Practical Exam)*** form to the Instructor

Professional Tools, Equipment and Supplies Required

<p>Blow dryer with concentrator nozzle attachment Brushes – a variety for tasks required Cape for chemical/shampoo/cutting Clips: 8 clips/jaw clips Colour bowl Colour brush Combs:</p> <ul style="list-style-type: none"> • cutting comb • tail comb <p>Curling iron (<i>all types can be used</i>) Cutting tools:</p> <ul style="list-style-type: none"> • Blending shears • Clippers with no blade setting coarser than 000 (<i>no guards</i>) • Shears - minimum 5.5" (<i>or longer</i>) <p>Disinfectant Disinfectant jar End papers Foils Gloves Mannequins – two (2) standard-size heads</p>	<p>Mannequin stand or clamp Neck duster Neck strips Perm rods – 3 different rod diameters Professional magnetic rollers:</p> <ul style="list-style-type: none"> • minimum 3 diameters • (<i>3 of each colour used - minimum of nine rollers in total</i>) <p>Professional products:</p> <ul style="list-style-type: none"> • styling/finishing products • shampoo, conditioner • coloured shampoo or conditioner (<i>for mock colour</i>) • shaving cream <p>Razors:</p> <ul style="list-style-type: none"> • folding straight razor (<i>with no guards or teeth</i>) • razor with guard or straight handle razor (<i>optional</i>) <p>Rollers/pin curl clips Roller cart (<i>at discretion of the Examiner</i>) Spray water bottle Towels</p>
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Items NOT allowed for the practical examination

Clipper guards
 Cutting stools

Shear holsters

Exam Schedule and Tasks

8:00 -8:30 a.m.	Registration, set-up and exam information
8:30 -9:20	1. Clipper cut (male model)
9:30-10:20	2. Haircut with elevation (female model #1)
10:30 -11:15	3. Blow dry, iron work, finishing
11:30-12:30 p.m.	LUNCH (<i>it is advisable to bring a lunch</i>)
12:30-1:00	4. Roller set, pin curls (mannequin #1 or model #1)
1:10-1:25	5. Mock colour (mannequin #2 or model #2)
1:35-1:50	6. Simulated foils (mannequin #2 or model #2)
2:00-2:15	7. Permanent wave wrap (mannequin #2 or model #2)
2:25-2:55	8. Comb-out (mannequin #1 or model #1)

Marking Criteria

Candidate's performance of task	Examiner's mark	Description
Meets or exceeds industry standard	√	Candidate shows competency in task or high level of skill and proficiency in task. Performance meets or is above industry standard in preparation, technique and workmanship.
Does not meet industry standard	0	Candidate shows little or no competency in task. Performance is below industry standard in preparation, technique and workmanship.

For all tasks, **seven (7)** checkmarks (√) is the minimum required to pass each task.

1. Clipper cut (clipper over comb)
(male model; 50 minutes)

Tasks:

1. Model's hair is clean and free of product.

2. Model correctly seated and draped with towel or neck strip in place at all times.

3. Minimum ½-inch removed from full head of hair.

4. Hairline has zero elevation, taper (fade, not blocked).

5. Grooming/outlining around ears with shears, razor or clipper.

6. Dexterity in freehand and reverse backhand with razor at sideburns and behind ear to nape.

7. Dexterity with all shears, clippers and comb.

8. Clipper work blended into haircut.

9. Evenness, balance and contour in the length and perimeter of haircut.

10. Effective trimming of one of the following (at request of examiner): eyebrows, moustache, ears or nostril hairs.

Minimum pass = seven (7) tasks with checkmark (✓) = Meets or exceeds industry standard.

2. Haircut with elevation
 (female model #1; 50 minutes)
 (minimum of 2 cutting tools to be used)

Tasks:

1. Model correctly seated/draped at all times. Candidate's body correctly positioned for section being cut.

2. Appropriate shampoo/conditioning service. Model's hair rinsed sufficiently.

3. Hair distributed in at least 4 sections with clean partings.

4. Dexterity in handling scissors and other cutting tools and comb.

5. Evenness in the length of haircut.

6. Balance in the length of haircut.

7. Even perimeter or design line in haircut.

8. Hair blended appropriate to style.

9. Haircut is appropriate for hair texture/type.

10. Minimum 1" removed from full head of hair.

Minimum pass = seven (7) tasks with checkmark (✓) = Meets or exceeds industry standard.

3. Blow dry, iron work, finishing
(female model #1; 45 minutes)

Tasks:

1. Correct sectioning and sub-sectioning.

2. Use of professional styling/finishing product.

3. Correct coordination of blower with brush.

4. Correct use of concentrator nozzle.

5. Hair is completely dried, demonstrating volume and balance.

6. Scalp is protected while using curling iron.

7. Base size relates to curling iron size (width and length).

8. Dexterity in moving curling iron continuously from scalp to ends of hair.

9. Hair has “C” or “S” shaping and movement in the finished style.

10. Hair has a professional finish with clean, smooth ends.

Minimum pass = seven (7) tasks with checkmark (✓) = Meets or exceeds industry standard.

LUNCH

4. Roller set, pin curls (mannequin #1 or model #1; 30 minutes)

Tasks:

1. Rollers: min. 3 different diameters used (3 of each colour used. Min. of 9 rollers in total) (No end papers).

2. Roller partings are clean and the appropriate size for the roller.

3. Controlled and even distribution of hair around each roller.

4. Hair wrapped smoothly around roller (no fish hooks).

5. Rollers clipped correctly.

6. 3 different types of pin curls demonstrated (minimum of 3 of each) (no end papers).

7. Pin curl sections are cleanly parted.

8. Hair tension is even and smooth for pin curls.

9. Pin curl sections are clipped correctly.

10. Candidate demonstrates dexterity with comb, rollers, clips, and setting lotion application.

Minimum pass = seven (7) tasks with checkmark (✓) = Meets or exceeds industry standard.

5. Mock colour
(mannequin #2 or model #2; 15 minutes)

Tasks:

1. Head divided into 4 quadrants. Two back quarter-sections used: one for retouch and one for virgin application.

2. Section partings are clean and hair is secured in each section.

3. Appropriate sized sub-sections taken.

4. Product appropriately applied to demonstrate adequate saturation.

5. Appropriate use of tools and equipment (gloves used).

6. Appropriate retouch application technique on one back quarter-section.

7. Product applied in a safe and professional manner for retouch application.

8. Appropriate virgin application technique on alternate back quarter-section.

9. Product applied in a safe and professional manner for virgin application.

10. Dexterity in use of all tools, including applicator brush.

Minimum pass = seven (7) tasks with checkmark (✓) = Meets or exceeds industry standard.

6. Simulated foils
(mannequin #2 or model #2; 15 minutes)

Tasks:

1. Apply two – 1/8-inch slices on front smaller quarter-section panel in foils. (Leave 1/8-inch section in-between foils.)

2. Apply two – 1/8-inch weaves on same front quarter-section panel in foils. (Leave 1/8-inch section in-between foils.)

3. Appropriate product applied to demonstrate adequate saturation.

4. Appropriate use of tools and equipment (gloves used).

5. Secure foil close to scalp (use single fold)(for exam purposes only).

6. Dexterity in use of applicator brush.

7. No product touching scalp.

8. Candidate shows dexterity in use of combs and clips.

9. Candidate demonstrates knowledge of slicing versus weaving.

10. Foils lay clean and horizontal to the parting.

Minimum pass = seven (7) tasks with checkmark (✓) = Meets or exceeds industry standard.

7. Permanent wave wrap
(mannequin #2 or model #2; 15 minutes)

Tasks:

1. Correct number of rods used to correspond to size/shape of head.

2. Clean and correct sectioning on front larger quarter-section of head.

3. End paper technique (double flat wrap, single flat wrap or bookend single paper wrap).

4. Rod placement (1/2 off base).

5. Appropriate wrap (minimum of 3 different rod diameters).

6. Appropriate rod usage (length).

7. Smooth clean ends (no fish hooks).

8. Even hair distribution and tension on rods.

9. Elastic band placement (no picks).

10. Dexterity in use of tools and equipment (rods, papers and comb).

Minimum pass = seven (7) tasks with checkmark (✓) = Meets or exceeds industry standard.

8. Comb-out
(mannequin #1 or model #1; 30 minutes)

Tasks:

1. Removal of rollers and clips done in a safe and professional manner.

2. Hair thoroughly brushed after removal of rollers.

3. Cushioning correctly executed.

4. Splits, holes and backcombing indentations hidden.

5. Dexterity in use of brushes and combs.

6. Hair has “C” or “S” shaping.

7. Hair has movement in 2 different directions.

8. Professional finish in balance, form and design.

9. Appropriate use of professional finishing products.

10. No visible roller/pin curl partings on finished style.

Minimum pass = seven (7) tasks with checkmark (✓) = Meets or exceeds industry standard.

Professionalism

(No marks will be tallied. Examiners will add comments from this page to the candidate's *Verification of Completion (Practical Exam)* form)

Tasks:

1. Candidate arrives on time.

2. Candidate arrives with all required tools.

3. Candidate presents a professional appearance.

4. Candidate displays a professional attitude.

5. Candidate follows safe work practices.

6. Candidate maintains work station in a clean and organized manner.

7. Candidate sanitizes tools and equipment.

8. Candidate removes hair clippings from model's face, neck, ears as required.

9. Candidate communicates professionally with models as required.

10. Candidate communicates professionally with examiners.
