

Apprenticeship Manitoba

Trades Qualification Employer Declaration

Machinist

This form is to be completed by the direct supervisor of the applicant.
Information provided in this form will be verified.

A. Applicant Name	Name of the individual declaring their employment experience
Full name:	

B. Work History Information	All information boxes must be completed.		
Organization / Employer name:			
From (yyyy/mm/dd):	To (yyyy/mm/dd):	Job Title:	Total Hours Worked:
Type of Employment:	<input type="checkbox"/> Full time	<input type="checkbox"/> Part time	<input type="checkbox"/> Seasonal <input type="checkbox"/> Other

C. Declaration of Job Tasks Performed 2013 NOA	<input checked="" type="checkbox"/> Check the NO box if you did not personally witness the applicant performing the tasks in the group. <input checked="" type="checkbox"/> Check the "Yes" box if you personally witnessed the applicant performing the tasks at the level of a journeyperson. Strike out any individual tasks not witnessed. example
A – Common Occupational Skills Includes: Organizes work; Processes work piece material; Maintains machines and tooling	<input type="checkbox"/> No <input type="checkbox"/> Yes
B – Bench Work Includes: Performs hand processes; Refurbishes components	<input type="checkbox"/> No <input type="checkbox"/> Yes
C – Drill Presses Includes: Sets up drill presses; Operates drill presses	<input type="checkbox"/> No <input type="checkbox"/> Yes
D – Conventional Lathes Includes: Sets up conventional lathe machines; Operates conventional lathe machines	<input type="checkbox"/> No <input type="checkbox"/> Yes
E – Conventional Milling Machines Includes: Sets up conventional milling machines; Operates conventional milling machines	<input type="checkbox"/> No <input type="checkbox"/> Yes
F – Power Saws Includes: Sets up power saws; Operates power saws	<input type="checkbox"/> No <input type="checkbox"/> Yes
G – Precision Grinding Machines Includes: Sets up precision grinding machines; Operates precision grinding machines	<input type="checkbox"/> No <input type="checkbox"/> Yes
H – Computer Numerical Control (CNC) Machine-tools Includes: Performs basic CNC programming; Sets up CNC machine-tools; Operates CNC machine-tools	<input type="checkbox"/> No <input type="checkbox"/> Yes

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D. Supervisor/Employer Signature	I certify that the information I, as the current or former direct supervisor of the applicant provided is accurate. I understand that my support may allow the candidate to challenge the certification exam.	
Signature:		Date: (yyyy/mm/dd)
Printed name:		Daytime phone:

Office use only:	Verified - <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature:	Comments:
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