

ACCREDITATION FACILITY AUDIT CHECKLIST

Institution Name:		Date:	
Designated Trade:	Marine and Outdoor Power Equipment Technician	AC #:	
Contact:		Instructor(s)	
Location:			
Course Duration:	Number of weeks: _____ Number of hours total: _____ Number of hours per day: _____	Number of Students per Class:	

It is the training provider's responsibility to ensure staff and students are provided with a safe and healthy workplace training environment. Employers, staff and students all have responsibilities under the Workplace Safety and Health Act. It is the Training Provider's responsibility to identify and comply with all applicable requirements of the Workplace Safety and Health Act and Regulations. As a training provider you are responsible to demonstrate due diligence in this regard.

It is especially important for training agencies to be good role models for students. By instilling strong Safe Work habits students will know and understand the importance of preventing work related injuries for the rest of their lives.

Signature of Training Provider: _____

Signature of Auditor: _____

Office Use Only					
Employee		Auditor Fee Description			Amount
Number	Name	Examination	Date	# of Hours	
Verified By:				Date:	
Approved By:				Date:	

Apprenticeship Manitoba

Course A: Occupational Skills							
Code	Item	Y – Yes N – No	Purchased Rented	Documentation (Proof of Rental)	Working Condition	Number Available	Comments
A4.9	Alignment Tool						
A4.9	Boring Bar						
A4.9	Calipers						Inside/Outside, Vernier
A4.9	Coolant Tester						Hydrometer
A4.9	Degree Wheel						
A4.9	Dial Indicator						
A4.9	Engine Tachometer						
A4.9	Gauge						Air Pressure, Ball, Carburetor Float Level, Cylinder Bore, Feeler, Height, Oil Pressure, Plastigage, Pounds Pull, Spark Plug, Straightedge, Telescopic, Tension, Thickness, Tire Pressure, Tread Depth, Vacuum.
A4.9	Graduated Cylinder						
A4.9	Inclinometer						
A4.9	Inside Micrometer						
A4.9	Micrometer						
A4.9	Multimeter						
A4.9	Protractor						Magnetic
A4.9	Steel Rule						
A4.9	Straightedge						
A4.9	Tape Measure						
A4.9	Torque Wrench						
A4.10	Borescope						
A4.10	Coil Tester						
A4.10	Compression Tester						
A4.10	Stethoscope						
A4.10	Test Light						12 Volt
A4.10	Crankcase Pressure Test Equipment						

Apprenticeship Manitoba

Course A: Occupational Skills							
Code	Item	Y – Yes N – No	Purchased Rented	Documentation (Proof of Rental)	Working Condition	Number Available	Comments
A4.10	Leak-Down Tester						
A4.10	Battery Load Tester						
A4.10	Timing Light						
A4.10	Vacuum Pump						Hand
A4.11	4 Way Pick Set						
A4.11	Bearing Puller						
A4.11	Bushing and Seal Driver						
A4.11	Crimping Tool						Electrical
A4.11	Hammers						Brass Mallet, Dead-Blow, Rubber Mallet. slide
A4.11	File						Assorted
A4.11	Flashlight						
A4.11	Jumper Lead Set Alligator Clip						
A4.11	Magnetic Pickup Tool						
A4.11	Mirror						
A4.11	Mechanics Fingers						
A4.11	Pliers						Circlip, Snap Ring, Slip Joint, Mechanic
A4.11	Spark Plug Socket						
A4.11	Pry Bar						
A4.11	Punch Set						
A4.11	Screwdriver Set						
A4.11	Sockets and Adapters						Including Ratchets
A4.11	Utility Knife						
A4.11	Wire Brush						
A4.11	Wire Connector						Assortment
A4.11	Wire Cutting Tool						
A4.11	Wire Stripping Tool						

Apprenticeship Manitoba

Course A: Occupational Skills							
Code	Item	Y – Yes N – No	Purchased Rented	Documentation (Proof of Rental)	Working Condition	Number Available	Comments
A4.11	Wrench Sets						Standard/Metric, Allen, Combination Set, Lock, Torx
A4.12	Compressed Air Gun						
A4.12	Drills						Hand & Press
A4.12	Grinder						Hand
A4.12	Hydraulic Jack						
A4.12	Hydraulic Press						
A4.12	Impact Driver						Hand
A4.12	Impact Tool						
A4.12	Riveting Equipment						
A4.12	Rotary Tool						Die Grinder
A4.12	Spring Shock Compressor						
A4.12	Valve Spring Compressor						
A4.13	Electric Arc Welding Equipment						
A4.13	Heat Gun						
A4.13	Oxyacetylene Welding and Cutting Equipment						
A4.13	Propane Torch						
A4.13	Soldering Equipment						
A4.14	Air Chuck						
A4.14	Ball Hone						
A4.14	Battery Charger						
A4.14	Battery Terminal Cleaner						
A4.14	Bearing Installation Tool						
A4.14	Bench Grinder						
A4.14	Brake Bleeding Equipment						
A4.14	Brake Cylinder Hone						
A4.14	Cable Lubber						
A4.14	Carbon Scraper						Gasket/Utility Scraper

Apprenticeship Manitoba

Course A: Occupational Skills							
Code	Item	Y – Yes N – No	Purchased Rented	Documentation (Proof of Rental)	Working Condition	Number Available	Comments
A4.14	Chain Breaker						
A4.14	Computer Diagnostic Equipment						
A4.14	Crank Aligning Jig						
A4.14	Crank Installer						
A4.14	Crankcase Separator						
A4.14	Crankshaft Puller						
A4.14	Cylinder Hone						
A4.14	Damper Rod Holder						
A4.14	Electronic Diagnostic equipment						
A4.14	Fluid Extractor						
A4.14	Frame Jig						
A4.14	Gasket Remover						
A4.14	Gasket Scraper						
A4.14	Hacksaw with Blades						
A4.14	Hand Pump						
A4.14	Headlight Aiming Equipment						
A4.14	Hone						
A4.14	Honing Stone						
A4.14	Lifting Equipment						
A4.14	Lapping Tool						
A4.14	Magnetic Base						
A4.14	Nitrogen Recharging Unit						
A4.14	Piston Pin Puller						
A4.14	Reamers						
A4.14	Ring Compressor						
A4.14	Riveting Tools						
A4.14	Rotary Drive Shaft Puller						
A4.14	Seal Remover						

Apprenticeship Manitoba

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Code	Item	Y – Yes N – No	Purchased Rented	Documentation (Proof of Rental)	Working Condition	Number Available	Comments
A4.14	Tensioner Socket						
A4.14	Threaded Insert						
A4.14	Tin Snips						
A4.14	Tire Balancing Equipment						
A4.14	Tire Iron						
A4.14	Tire Machine						
A4.14	Valve Resurfacing Tool						
A4.14	Valve Seat Cutter						
A4.14	V-Block						
A4.14	Vice						
A4.14	Water Bath						For Tire Leak Checking
A4.14	Wheel Balancing Equipment						
A4.14	Wheel Jig						