

Personal Information (please print)

Legal First Name	Middle Initial	Legal Last Name	Birth Date (yy/mm/dd)
Address		City/Town	Postal Code
Home or Cell Phone	Business Phone	E-mail address	Fax #

Eligibility Requirements

In order for Trades Qualifiers (TQ) to be approved to challenge the certification exam or for Designated Trainers (DT) to be approved to register apprentices, you must have worked both a minimum of 3 years within the last 10 and accumulated 5,400 hours, as well as acquired at least 70% scope of the trade.

Check the box you are applying for

- Trades Qualifier (Experienced tradesperson being assessed to challenge the certification exam)
- Designated Trainer (Experienced tradesperson being assessed to register apprentices)

* We encourage all Designated Trainers interested in receiving a Certificate of Qualification (trade ticket) to apply to challenge the exam through the Trades Qualification process. The application can be found at:

<http://www.gov.mb.ca/wdis/apprenticeship/generalinfo/forms.html>.

Instructions

You are about to complete the Work Experience Form (WEF) which is based on the sub-tasks outlined in the Provincial Occupational Analysis (POA). The POA provides detailed information that will assist you when completing the WEF and is your best source for identifying any training gaps. To access the POA, go to the Trade Profile page at <http://www.gov.mb.ca/wdis/apprenticeship/discover/mbrades/index.html>. Follow the link to your trade, and click on the Provincial Occupational Analysis (POA).

Rate your experience for each sub-task based on the scale below. The number of questions in each section of the certification exam is identified next to each Block title. How you assess yourself is an important step to prepare for the certification exam.

- Circle #0 if I have no experience doing this.
- Circle #1 if I have a little experience doing this.
- Circle #2 if I have some experience doing this with help.
- Circle #3 if I have some experience doing this alone and unaided.
- Circle #4 if I have frequently done this.
- Circle #5 if I have extensive experience doing this.

Sign and date the completed Work Experience Form and return it to Apprenticeship Manitoba with either the Trades Qualification or Designated Trainer application form and related documents. Keep one copy of the Work Experience Form for your records.

Block A Occupational Skills (15 Questions)

Task	Sub-Tasks	Rating
1. Follows bio-security protocol.	1.01 Follows barn entry procedures.	0 1 2 3 4 5
	1.02 Follows transportation protocol.	0 1 2 3 4 5
	1.03 Follows quarantine procedures.	0 1 2 3 4 5
	1.04 Maintains disease barrier.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
2. Works co-operatively in team environment.	2.01 Shares in housekeeping chores.	0 1 2 3 4 5
	2.02 Prioritizes work tasks.	0 1 2 3 4 5
	2.03 Assists where needed.	0 1 2 3 4 5
	2.04 Communicates with co-workers and supervisors.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
3. Follows basic safety practices.	3.01 Performs CPR.	0 1 2 3 4 5
	3.02 Performs basic first aid.	0 1 2 3 4 5
	3.03 Follows WHMIS regulations.	0 1 2 3 4 5
	3.04 Follows barn's confined space protocol.	0 1 2 3 4 5
	3.05 Follows emergency response plans.	0 1 2 3 4 5
	3.06 Follows barn's safety protocol.	0 1 2 3 4 5
	3.07 Practices safe work habits.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
4. Follows quality assurance requirements.	4.01 Demonstrates a knowledge of the Canadian Quality Assurance (CQA) TM Program.	0 1 2 3 4 5
	4.02 Follows barn's procedures for quality assurance.	0 1 2 3 4 5

	4.03 Reviews files.	0 1 2 3 4 5
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Task	Sub-Tasks	Rating
5. Maintains records.	5.01 Records pig events.	0 1 2 3 4 5
	5.02 Records pig inventory.	0 1 2 3 4 5
	5.03 Records inventory of supplies.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
6. Assists in improving production performance.	6.01 Compares actual performance with production targets.	0 1 2 3 4 5
	6.02 Assists in determining improvements.	0 1 2 3 4 5
	6.03 Implements revised procedures.	0 1 2 3 4 5

Block B Pig Health Care (15 Questions)

Task	Sub-Tasks	Rating
7. Follows health protocol.	7.01 Sanitizes health and treatment equipment.	0 1 2 3 4 5
	7.02 Follows pig health care procedures.	0 1 2 3 4 5
	7.03 Euthanizes pig following employer's policy.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
8. Assesses animal health.	8.01 Identifies characteristics and behaviour of a healthy pig.	0 1 2 3 4 5
	8.02 Identifies characteristics and behaviour of an unhealthy or injured pig.	0 1 2 3 4 5
	8.03 Monitors pig's physical condition.	0 1 2 3 4 5
	8.04 Identifies when intervention is required.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
9. Administers and handles animal health products.	9.01 Uses appropriate animal health product administration technique.	0 1 2 3 4 5
	9.02 Adheres to drug withdrawal times.	0 1 2 3 4 5
	9.03 Stores and handles animal health products.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
10. Disposes of mortalities.	10.01 Follows carcass disposal policy.	0 1 2 3 4 5
	10.02 Removes carcass from barn.	0 1 2 3 4 5

Block C Barn Environment (15 Questions)

Task	Sub-Tasks	Rating
11. Performs basic maintenance.	11.01 Performs regular barn inspections.	0 1 2 3 4 5
	11.02 Follows preventative maintenance schedule.	0 1 2 3 4 5
	11.03 Identifies facility hazards.	0 1 2 3 4 5
	11.04 Performs minor repairs.	0 1 2 3 4 5
	11.05 Organizes tools and equipment.	0 1 2 3 4 5
	11.06 Uses power and hand tools.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
12. Maintains and monitors heating, cooling, and ventilation systems.	12.01 Sets the heating/cooling, and ventilation program.	0 1 2 3 4 5
	12.02 Monitors temperature and air quality.	0 1 2 3 4 5
	12.03 Checks system components.	0 1 2 3 4 5
	12.04 Identifies system malfunctions.	0 1 2 3 4 5
	12.05 Reports and repairs malfunctions according to employer's policy.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
13. Maintains sanitation standards for the facility.	13.01 Performs general cleaning.	0 1 2 3 4 5
	13.02 Prepares for the arrival of new pigs.	0 1 2 3 4 5
	13.03 Performs a clean-out routine and operates the manure handling system.	0 1 2 3 4 5

Block D Stockmanship (40 Questions)

Task	Sub-Tasks	Rating
14. Handles stock.	14.01 Establishes pig groups.	0 1 2 3 4 5
	14.02 Moves animals.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
15. Breeds sow and monitors pregnancy.	15.01 Detects estrus.	0 1 2 3 4 5
	15.02 Selects breeding group.	0 1 2 3 4 5
	15.03 Co-ordinates breeding.	0 1 2 3 4 5
	15.04 Performs breeding.	0 1 2 3 4 5
	15.05 Assesses breeding success.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
16. Cares for sows in farrowing barn.	16.01 Cares for sows through the farrowing process.	0 1 2 3 4 5
	16.02 Weans sows.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
17. Cares for boars.	17.01 Uses boars for breeding.	0 1 2 3 4 5
	17.02 Performs boar specific husbandry.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
18. Cares for piglets in farrowing barn.	18.01 Cares for piglet immediately after birth.	0 1 2 3 4 5
	18.02 Processes piglets.	0 1 2 3 4 5
	18.03 Fosters piglets.	0 1 2 3 4 5
	18.04 Weans piglets.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
19. Cares for growing pig.	19.01 Sorts pigs.	0 1 2 3 4 5
	19.02 Monitors pig growth.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
20. Markets pigs.	20.01 Selects pigs to market standards.	0 1 2 3 4 5
	20.02 Ships pigs.	0 1 2 3 4 5

Block E Feeding and Watering (15 Questions)

Task	Sub-Tasks	Rating
21. Condition scores stock.	21.01 Determines stock's body condition score.	0 1 2 3 4 5
	21.02 Adjusts feed allowance.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
22. Feeds according to strategy.	22.01 Feeds gilts.	0 1 2 3 4 5
	22.02 Feeds sows.	0 1 2 3 4 5
	22.03 Feeds boars.	0 1 2 3 4 5
	22.04 Feeds piglets.	0 1 2 3 4 5
	22.05 Feeds growing pigs.	0 1 2 3 4 5

Task	Sub-Tasks	Rating
23. Operates the feed and water delivery system.	23.01 Monitors water flow rates.	0 1 2 3 4 5
	23.02 Checks wet or dry feeders.	0 1 2 3 4 5

Name (please print) _____

Signature _____ Date: _____

Apprenticeship Manitoba
 100 -111 Lombard Ave.
 Winnipeg, MB, R3B 0T4

(204) 945-3337 (Phone) 1-877-978-7233 (Toll Free in Manitoba) (204) 948-2346 (Fax)