

Apprenticeship and Certification - Notice of Appeal

Trade Name: _____

A person must file a notice of appeal within 30 days after receiving written notice of the decision. Submit this form with your documentation by email, letter, or by registered mail to: **Secretary, Apprenticeship and Certification Appeal Board**

**900-213 Notre Dame Avenue
Winnipeg, MB R3B 1N3
Email: PolicyPerformance@gov.mb.ca**

PERSONAL INFORMATION (PLEASE PRINT)

_____	_____	_____
Legal First Name	Middle Initial	Legal Last Name
_____	_____	_____
Address	City/Town	Postal Code
_____	_____	_____
Home Phone	Business Phone	Cell Phone
_____	_____	_____
E-mail Address		Fax #

DECISION YOU ARE APPEALING

Appealable decisions under *The Apprenticeship and Certification Act*

- refusal to issue a certificate of qualification or an occupational certificate
- refusal to permit the person to take an exam in a designated trade or occupation
- refusal to recognize or approve a training or education program
- refusal to permit the person to attempt to qualify for a certificate of qualification without apprenticeship training
- suspension or cancellation of the person's certificate of qualification
- refusal to register an apprenticeship agreement
- refusal to grant a person advanced standing
- suspension or cancellation of the registration of a apprenticeship agreement
- refusal to issue an exemption permit to the person
- refusal to issue a temporary permit to the person
- any other decision specified in the regulations.

REQUIRED DOCUMENTS SUPPORTING YOUR APPEAL

1. Photocopy of the Executive Director's written decision
2. Additional information (Refer to the Appellant's Guide for supporting documents you may want to include.)

attached will follow will not be provided

I hereby give notice that I wish to exercise my right to appeal under section 41 of *The Apprenticeship and Certification Act*.

Print Name	Signature of Applicant	Date
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Personal information and personal health information is protected by *The Freedom of Information and Protection of Privacy Act* of Manitoba and *The Personal Health Information Act* of Manitoba. Any other use and disclosure of personal information or personal health information by Apprenticeship Manitoba must be authorized by the apprentice or authorized under these Acts. Please direct any questions or concerns to Apprenticeship Manitoba at 1-204-945-3337 or toll free in Manitoba at 1-877-978-7233