

# HERITAGE FARM PROGRAM

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INSTRUCTIONS FOR COMPLETION  
AND  
APPLICATION FORM

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## HERITAGE FARM

125 YEARS AS A FARM FAMILY

Manitoba 



# INSTRUCTIONS FOR COMPLETING YOUR HERITAGE FARM PROGRAM APPLICATION

*Note: Please allow a minimum of four months for the program's administrator to review your application, determine your eligibility and have signs and certificates prepared. If you have questions or need help filling out the application, contact your nearest Manitoba Agriculture, Food and Rural Initiatives (MAFRI) Growing Opportunities (GO) Office.*

## 1. Applicant

This section is for name and contact information:

- If you live on a farm, include the rural municipality (RM) or local government district (LGD). Applicants who do not live on a farm, don't need this.

## 2. Eligibility

To be eligible for this program, you must meet these requirements:

- The land must be held in continuous ownership by direct descendants of the original owner.
- The minimum land area must be at least 20.23 hectares (50 acres) for the 100 or 125 years of the life of the farm. This limit is strictly followed in assessing applications.
- These are considered to be reasonable proof for applications:
  - photocopies of abstracts from the Land Titles Office for:
    - titles for 100 years for the Century Farm Program
    - titles for 125 years for 125 Heritage Farm Program
    - titles for past 25 years if already recognized as a Century Farm and applying for the 125 Heritage Farm Program
  - any other available documents showing continuous ownership by direct descendants of the original owner.

## 3. Farm site

Information about the farm site should include:

- date original site was first occupied by family
- legal description of original site (This description will go on the certificates for both programs.)
- the RM or LGD where the original farm site is located
- original size of farm site in hectares (acres) [minimum 20.23 hectares (50 acres)]
- current size in hectares (acres) – may be different from original but minimum 20.23 hectares (50 acres)

The documents required as proof of occupancy on the farm site from the time the original site was occupied by your family may include:

- land titles, deeds, land abstracts (see your nearest Land Titles Office)
- homestead records (Contact Manitoba Archives in Winnipeg: 945-3971; 1-800-617-3588 toll free; email: archives@gov.mb.ca for first private owners of Crown land.)
- other documents showing ownership (some may be available from the Manitoba Archives)

If documents with the original date of ownership are not found in the Land Titles Office or Manitoba Archives, contact your local MAFRI GO Office for help finding them through other sources.

NOTE: Applicants must attach a brief family history to their applications. It can include background on where the family came from, what the first farm was like, how it changed over the years. This information will be used if you choose to have a government representative present your certificate at an event.

#### 4. Categories

Choose the appropriate category:

- Category 1: This is for families who own and operate a 100-year-old farm unit and still live on a farm, even if it's not the original farm site.
- Category 2: This is for families who own a 100-year-old farm unit. They do not have to live on or operate a farm when they apply.
- Category 3: This is for families who own and operate a 125-year-old farm unit and still live on a farm, even if it's not the original farm site.
- Category 4: This is for family who own a 125-year-old farm. They do not have to live on or operate a farm when they apply.

#### 5. Presentation of gate signs and certificates

If your family is having an event and you want the sign and/or certificate presented by a government representative, you need to include this information.

- Date of event is needed so the signs and certificates are sent to your local MAFRI GO Office or to the presenter in time for the presentation.
- Time of event is needed (ex: from 2:00 p.m. to 5:00 p.m.) and the specific time you want the representative to do the presentation (ex: presentation at 3:30 p.m.)
- Give the specific location of event and clear directions for the representative who will do the presentation.
- Give the name and phone number of contact person – either the applicant or the person in charge of the event – in case MAFRI staff need more information.

#### 6. Submitted by

If you, as the owner of the farm are applying for the program, you can note: "Same as applicant" in the Name section. If the person submitting the application is not the applicant, fill in this section.

##### Gate sign form

Gate signs are only available to Category 1 and Category 3 applicants.

- You may post the gate sign at the farm where your family is living.
- Samples of the gate signs are included in the application form.
- Clearly print the exact spelling you want printed on the sign. The spelling and format you give on this form is exactly what will be printed on the sign.

##### Certificate form

List the names of all the family members who have owned the farm.

- Samples of the certificates are included in the application form.
- Clearly print the exact spelling you want on the certificates. The spelling and format you give on this form is exactly what will be printed.
- The relationship to the previous owner can be: daughter, son, nephew, niece, stepchild, etc.
- Your family may want all living family members to have their own certificates. Indicate the number of certificates required.

When you have filled out the application and you have all the documents you need to apply, take them to your local MAFRI GO Office.

# HERITAGE FARM PROGRAM APPLICATION

## Applicant

Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Postal code: \_\_\_\_\_ Phone number: \_\_\_\_\_

Municipality (RM) or Local Government District (LGD)

(if applicable): \_\_\_\_\_

Closest Manitoba Agriculture, Food and Rural Initiatives (MAFRI) Growing Opportunities (GO) Office:

\_\_\_\_\_

The information you provide in this application is protected under *The Freedom of Information and Protection of Privacy Act (FIPPA)* and will not be given out to anyone, without your written permission.

I give MAFRI permission to give out my name and address for any centennial events or promotion activities (ex:TV, radio or newspaper interviews). Yes\_\_\_\_ No\_\_\_\_

## Eligibility

To be eligible for this award:

- The land must be held in continuous ownership by direct descendants of the original owner.
- The size of your farm must have been at least 20.23 hectares (50 acres) throughout the 100 years, to apply for the Century Farm Program.
- The size of your farm must have been at least 20.23 hectares (50 acres) throughout the 125 years, to apply for the Heritage Farm Program.
- You must have records and reasonable proof that the farm has been owned the required number of years.  
Records and reasonable proof to include:
  - Photocopies of land titles or Land Abstract
  - Titles for 100 years for the Century Farm Program
  - Titles for additional 25 years for 125 Heritage Farm Program if already recognized as a Century Farm
  - Any other available documentation showing continuous ownership.
- If your farm has already been awarded the Century Farm Certificate, you only need records and reasonable proof of ownership for the past 25 years, to apply for the 125 Heritage Farm Certificate and sign.

See Instructions for further details.

**1. Farm site**

- The date the original farm site was first occupied: \_\_\_\_\_
- The legal description of the original farm site: \_\_\_\_\_
- Documents that show legal proof of ownership of the farm site and must be attached as indicated in the instructions for application.
- Note: Some municipalities may be able to provide sufficient proof of ownership for approval of the 125 Heritage Farm Program for those farm families who have already received Century Farm recognition. You may provide copies of paid Property Tax Receipts with a signed letter from the Municipality verifying proof of ownership by the family (for the 25 years following the Century Farm recognition) in cases where the title has not changed ownership within the family unit. Where ownership of the land has changed to another family member, please provide a copy of the cancelled title and the current title of ownership as well as verification from the Rural Municipality.
- The Rural Municipality/Local Government District (RM/LGD) of original farm site:  
\_\_\_\_\_
- The original size of the farm (minimum 20.23 hectares/50 acres): \_\_\_\_\_
- The current farm size (minimum 20.23 hectares/50 acres): \_\_\_\_\_
- Your farm and family history: Attach additional page(s) with any information you feel is important about your farm and family background.

**2. Categories**

Check the category you are eligible for and fill in the forms for that category.

- Category 1: We own and operate a farm unit our family has owned and operated for 100 years or more. We currently live on a farm. (Fill in forms for gate sign on page #8 and certificate on page #9.)
- Category 2: We own a farm unit our family has owned for 100 years or more. We currently do not live on a farm. (Fill in form for certificate only on page #9.)
- Category 3: We own and operate a farm unit our family has owned and operated for 125 years or more. We currently live on a farm. (Fill in form for gate sign on page #10 and certificate on page #11.)
- Category 4: We own a farm unit our family has owned for 125 years or more. We currently do not live on a farm. (Fill in form for certificate only on page #11.)

**3. Presentation of gate signs and certificates**

- Is your family having an event where a sign and/or certificate will be presented?

Yes\_\_\_\_ No\_\_\_\_

*(If yes, please complete the following questions).*

- Would you like a Manitoba government representative to present your sign and/or certificate?

Yes\_\_\_\_ No\_\_\_\_

➤ Date of event: \_\_\_\_\_

➤ Time of event and presentation: \_\_\_\_\_

➤ Location of event (give specific directions): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

➤ Contact name and number for person planning the event (if different than the applicant's):

\_\_\_\_\_

**Submitted by**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal code: \_\_\_\_\_ Phone #: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**To be filled out by your local MAFRI GO Office:**

Date submitted to MAFRI: \_\_\_\_\_

MAFRI staff contact: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**Category #1 - CENTURY FARM GATE SIGN**

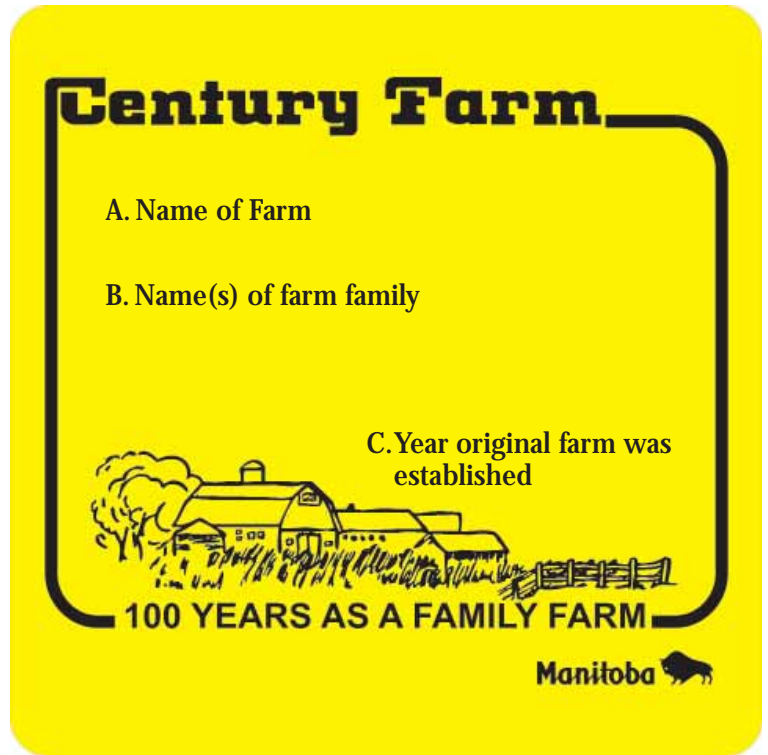
**Size: 2' x 2'**

Provide information for A, B and C as shown at right.

A: \_\_\_\_\_

B: \_\_\_\_\_

C: \_\_\_\_\_



The completed sign will look like one of these and will contain the information you submitted.





**Category #1 and Category #2 – CENTURY FARM CERTIFICATE (print clearly)**

All family owners must be listed on the owners' record. **Print** the names, exactly as you want them shown on the certificate.

OWNERS' RECORD OF CENTURY FARM SITE		
YEAR	NAME OF OWNERS	RELATIONSHIP TO PREVIOUS OWNER
		(original owner)

All family members can be presented with certificates. Indicate the total number of certificates required \_\_\_\_\_.

Is there more than one parcel of land owned by the family for more than 100 years? If so, list legal descriptions for certificates:

\_\_\_\_\_

\_\_\_\_\_

**8. To be filled out by your local MAFRI GO Office:**

Date submitted to MAFRI: \_\_\_\_\_

MAFRI staff contact: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**Category #3 - 125 HERITAGE FARM GATE SIGN**

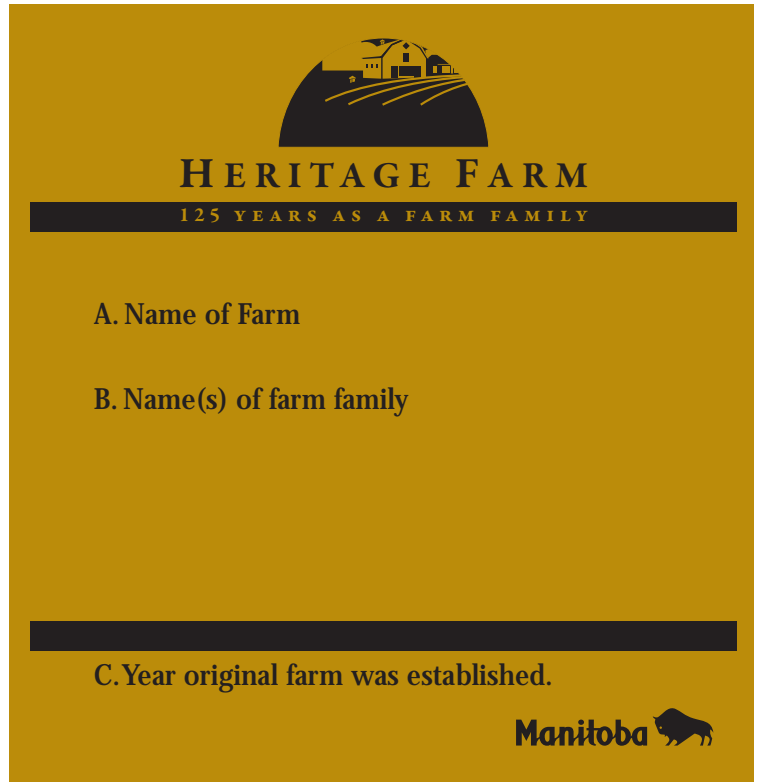
**Size: 2' x 2'**

Provide information for A, B and C as shown at right.

A: \_\_\_\_\_

B: \_\_\_\_\_

C: \_\_\_\_\_



The completed sign will look like one of these and will contain the information you submitted.

